

**AGENDA**  
**CITY OF DAYTON, MINNESOTA**  
**12260 S. Diamond Lake Road, Dayton, MN 55327**  
**Tuesday, October 14, 2025**

**REGULAR MEETING OF THE CITY COUNCIL - 6:30 P.M.**

**The invite for Zoom for this meeting can be found on the City's website community calendar**

- 6:30      **CALL TO ORDER**
- 6:30      **PLEDGE OF ALLEGIANCE**
- 6:35      **APPROVAL OF AGENDA**
- 6:35      **CONSENT AGENDA**      *These routine or previously discussed items are enacted with one motion. Any questions on items should have those items removed from consent agenda and approved separately.*
- A. Approval of Council Meeting Minutes of September 23, 2025
- B. Approval of Resolution 70-2025; Accepting Donation from Dairy Queen
- C. Approval of Resolution 72-2025; Accepting Donation from Blaine Festival
- D. Approval of Resolution 74-2025; Accepting Donation from the Dayton Lions
- E. Approval of Reduction of the Letter of Credit (LOC) for the 4th, 5th, 6th, 7th, and 8th Addition of the Brayburn Trails Development
- F. Approval of Accepting Firefighter Anuwat Sisaleumsak Resignation
- G. Approval of Resolution 73-2025; Accepting Donation from Kwik Trip
- H. Approval of Pay Application 15 Well Head Treatment Plant
- I. Approval of Pay Application 16 Well Head Treatment Plant
- J. Approval of Final Pay Application Elsie Stephens Pedestrian Bridge
- K. Approval of Pay Application 3 for Irrigation 2024 Park Improvement Projects
- L. Approval of Pay Application 4 for Irrigation 2024 Park Improvement Projects
- M. Approval of Reduction of the Letter of Credit for Brayburn East 1st, 2nd, 3rd Addition
- N. Resolution 71-2025; Side Yard Setback Variance 16070 Fair Meadows Lane
- O. Approval of Resolution 75-2025; Accepting Donation from CDAA
- 6:40      **OPEN FORUM**      *Is limited to Three minutes for non-agenda items; state your name and address; No Council Action will be taken and items will be referred back to staff*
- 6:50      **STAFF, CONSULTANT AND COUNCIL UPDATES**
- COUNCIL BUSINESS**
- PUBLIC HEARING**
- 7:00      P. Resolution 67-2025 and 68-2025: Unpaid Utility
- New Business**
- 7:15      Q. Approval to Advertise For A Full Time Public Works Employee
- 7:20      R. Water and Sewer Budget Discussion
- 7:50      S. Long Term Plan
- Action Items**
- 8:20      T. Approval of 4 Storm Water Projects
- 8:35      U. Approval of Payment of Claims for October 14, 2025
- 8:40      V. Elsie Stephens Master Plan
- CLOSED SESSION**
- 9:00      W. Motion to close the meeting, pursuant to Minn. Stat. 13D.03, for Labor Negotiation
- 9:30      **ADJOURNMENT**

The City of Dayton's mission is to promote a thriving community and to provide residents with a safe and pleasant place to live while preserving our rural character, creating connections to our natural resources, and providing customer service that is efficient, fiscally responsible, and responsive.



### **CALL TO ORDER**

Fisher called the regular meeting of the Dayton City Council to order at 6:30PM on Tuesday, September 23, 2025.

**PRESENT:** Dennis Fisher, David Fashant, Stephanie Henderson, and Sara Van Asten

**ABSENT:** Scott Salonek

**ALSO PRESENT:** City Administrator/Finance Director, Zach Doud; Public Works Superintendent, Marty Farrell; Fire Chief, Gary Hendrickson; Police Chief, Paul Enga; Assistant City Administrator/City Clerk, Amy Benting; Community Development Director, Jon Sevald; City Engineer, Jason Quisberg; City Attorney, Amy Schmidt; Associate Planner II, Hayden Stensgard

### **PLEDGE OF ALLEGIANCE**

### **APPROVAL OF AGENDA**

Benting noted corrections needed to item L, stating it should read "and adopting new gas franchise fee for CenterPoint Energy" instead of just listing franchise fee. Benting also mentioned item O had an incorrect date and should be for September 23 rather than the 9th.

Doud noted item K should be an approval of reconveyance, not acquisition, as they are reconveying the property from the county.

*Motion to approve the agenda with amendments to items L, O, and K made by Fashant, seconded by Van Asten. The agenda was approved 4-0.*

### **RECAP OF CLOSED SESSION FROM 8/26/2025 MEETING UNION NEGOTIATIONS**

Fisher read the Closed Meeting Summary: Meeting Union Negotiations from the council packet.

### **RECAP OF CLOSED SESSIONS FROM 09/09/2025**

Fisher read the Closed Meeting Summary: City Administrator Zach Doud and Closed Meeting Summary: Fire Chief Gary Hendrickson from the council packet.

Fisher added personal comments, stating he doesn't like when employees' names must appear on agendas for such matters but acknowledged it's legally required. Fisher emphasized that neither Doud nor the Chief did anything illegal, though mistakes were made regarding Council approval processes. Any mistakes made were not done with malice or intent to mislead the council or the public. Fisher stated the Council considers the matter closed and wants to move forward, including updating city code, employment rules, and personnel policy to provide clearer guidance.

### **CONSENT AGENDA**

- A. Approval of Council Meeting Minutes of September 09, 2025
- B. Approval of Council Worksession Minutes of September 09, 2025



- C. Approval of Pay Request 1 for South Diamond Lake Road
- D. Approval of Pay Request 12 & Final for Wellhouse #5 Project
- E. Approval of Pay Request 3 for Park Improvement Projects 2024
- F. Approval of Letter of Credit Release for Graco 2
- G. Approval of Letter of Credit Release for Kwik Trip 1157
- H. Approval of Pay Request 2 & Final for Territorial Road Watermain Extension
- I. Approval of Letter of Credit Release for Cypress Cove 1st and 5th Additions
- J. Approval of Letter of Credit Release for Dayton 94 Project - Troy Lane Extension

K. Approval of Reconveyance of Tax Forfeit Property PID: 31-121-22-31-0056  
Henderson inquired about item K regarding tax forfeited property, asking about the EDA's plans for redevelopment. Doud explained there were no specific redevelopment plans yet, noting this was just the first step in the process to reconvey the property to Hennepin County and potentially get it back on the tax roll.

Schmidt clarified that the property is currently owned by the city under a commissioner's deed which limits its use. Even for public uses like a water tower, the city would need to reconvey it to the state and get a new commissioner's deed.

Fashant noted concerns about the meeting minutes from the Mississippi River regional trail discussion, stating that the wording could be misleading. Fashant felt the minutes implied the Council favored property purchases, when they had only agreed to consider purchases on a case-by-case basis if needed for the trail.

Fashant also questioned the pay application for the Territorial Road water main extension, asking why the final amount differed from the contract amount despite accounting for change orders. Quisberg explained they needed to remove additional hillside material to accommodate a hydrant location, which required a change order, while other work exceeded estimated quantities but was covered under existing contract provisions.

*Motion to approve the consent agenda made by Fashant, seconded by Van Asten. The consent agenda passed 4-0.*

## **OPEN FORUM**

Bryan Harvey of 17730 Dayton River Road requested that his property be considered for acquisition by Three Rivers Park, noting they had acquired nearby properties.

Dan Pearson of 13880 Dayton River Road opposed a proposed trail that would cut through his property, citing space and safety concerns. Pearson requested that Three Rivers buy him out due to road hazards.

Lee Hallquist of 11471 Fernbrook Lane reported blocked right turn lanes at Rush Creek intersection and relocation of trail access, as Elm Creek Park Reserve plans to close the Fernbrook parking lot.

Keith Grover of 11320 Fernbrook Lane expressed concern over losing park access and safety issues at a development pond with a straight-cut wall. Doud clarified the



Eastman Nature Center's lot expansion aims to centralize amenities, with future plans including an underpass connecting to Sundance Greens development.

### **STAFF, CONSULTANT AND COUNCIL UPDATES**

Doud discussed scheduling a meeting about Maple Grove water, proposing the week of October 20-24. After discussion of council members' availability, they tentatively planned for October 23.

Farrell provided updates on projects.

Hendrickson announced the fire department's open house on October 5 from 11 a.m. to 2 p.m.

Enga reported they had survived all events over the weekend with no issues. Enga mentioned Hennepin County had invited Dayton, Champlin, and Corcoran to join their special operations unit (SWAT). One Dayton officer is interested in the on-call position, which would require training in the first year.

Sevald thanked the Council for attending the open house for States Manufacturing and showed pictures of the half-million square foot facility where they build large containers and switch gear houses.

Quisberg updated the Council on the Rush Creek Parkway situation, explaining the county plans to permanently close the right turn lanes to reduce driver confusion at the four-way stop. Quisberg also noted cameras currently on the roadway are collecting traffic data for their study.

Van Asten reported on meeting with Sevald and Stensgard to discuss maintaining housing options in Dayton for various life stages, from first-time homebuyers to empty nesters who want to downsize but maintain control of their property rather than joining an association.

Fisher thanked staff for their help with Heritage Day, which was well attended.

### **COUNCIL BUSINESS**

#### **PUBLIC HEARING**

#### **L. ORDINANCE 2025-21; REPEALING ORDINANCE 2019-20; ADOPTING NEW GAS FRANCHISE FEE ORDINANCE FOR CENTERPOINT ENERGY**

Sevald reported being contacted by farmers concerned about franchise fees being charged on natural gas grain dryers even when not in use. Sevald explained CenterPoint Energy had applied to the PUC to allow gas to remain connected to meters year-round, which would mean franchise fees would be charged all year. The farmers requested exemption from franchise fees for agricultural grain dryers.

Doud clarified that currently they only collect about \$600 per year in franchise fees from two operations that use grain dryers for two months of the year. The proposed exemption would maintain this status quo rather than increasing to potentially \$3,000 yearly if fees were charged year-round.

**The public hearing remained open from the council meeting 09/09/2025.**

No one spoke on the matter.

**The public hearing closed at 7:34 PM.**

Fashant noted there would be delays in implementation due to the process of passing the ordinance through various entities, potentially until January. Fashant



asked if they could refund any fees charged to the farmers beyond the normal grain drying season until the ordinance takes effect. Doud confirmed they could do that.

*Motion to approve the ordinance made by Van Asten, seconded by Henderson. The motion passed 4-0.*

**M. RESOLUTION 63-2025; APPROVING DRAINAGE AND UTILITY EASEMENT VACATION OUTLOT A DAYTON FIELDS 4TH ADDITION**

Stensgard explained this was a formality connected to the next agenda item. Because the property was previously platted, the existing easements needed to be vacated so they could be reestablished with the new plat. The vacation is contingent on approval of the final plat.

Van Asten confirmed that if the easements were vacated but the next item wasn't approved, they would still be recorded as a package at Hennepin County.

**The public hearing opened at 7:38 PM.**

No one spoke on the matter.

**The public hearing closed at 7:38 PM.**

*Motion to approve the resolution made by Van Asten, seconded by Fashant. The motion passed 4-0.*

**COUNCIL BUSINESS**

**Action Items**

**N. APPROVAL OF TELCOM PRELIMINARY AND FINAL PLAT OF DAYTON FIELDS 5TH ADDITION AND CONDITIONAL USE PERMIT FOR OUTDOOR STORAGE**

Stensgard presented the application by Rogers Ops LLC for Telcom Construction, a utility contractor. The 8.5-acre property is located along 121st Avenue North and West French Lake Road. The proposal includes a 26,000 square foot building (8,000 sq ft office space, 18,000 sq ft warehouse/shop) and approximately 36,500 square feet of outdoor storage space, which requires a conditional use permit.

Stensgard explained that 10,000 square feet of the outdoor storage area would be asphalt surfaced, with the remainder using Class 2 aggregate, which was allowed under a recent ordinance amendment. The site includes about 2 acres of wetland, limiting development options. The building architecture meets I-1 district requirements with concrete panels and metal finishing.

Stensgard noted the Planning Commission recommended approval 4-1, with conditions including replacing mountain ash trees with another species due to emerald ash borer concerns, limiting storage heights to 10 feet in the front area and 12 feet for materials in the rear yard, and modifying the fence line placement.

No comments or questions from council.

*Motion to approve by Fashant, seconded by Van Asten. The motion passed 4-0.*



**O. APPROVAL OF PAYMENT OF CLAIMS FOR SEPTEMBER 23, 2025**

Fashant commented that the credit card payment information in the report provides limited vendor details compared to regular payments. Doud offered to work with him offline to determine what additional information could be provided.

Fashant inquired about a \$1,500 expense for a fire department recognition event. Hendrickson explained it was a deposit for an event originally planned for September 19, which had been rescheduled to May 15, 2026, due to scheduling conflicts. The total event cost would be around \$4-5,000.

Henderson inquired how much the Top Golf event for the employees. Doud would get that.

Fashant questioned about the polish and protect payment. Hendrickson explained. Henderson asked about two cell phone bills totaling over \$900. Hendrickson explained they were transitioning from T-Mobile to AT&T/FirstNet for more secure service, so the charges represented two months of AT&T service and one month of T-Mobile, including service for iPads in fire trucks.

*Motion to approve the payment of claims by Van Asten, seconded by Henderson. The motion passed 4-0.*

**P. RESOLUTION 61-2025; NAMING THE RESPONSIBLE AUTHORITIES FOR ALL DATA AND RESOLUTION 62-2025; APPROVING THE POLICIES ON PUBLIC DATA REQUEST**

Benting explained these resolutions establish policies for public data requests and how the information is accessed and organized. Doud added that this policy was long overdue, as the city didn't previously have a formal policy for handling data requests.

Van Asten asked for clarification on charges for data requests. Benting explained that when the public requests copies, they pay for both the copies and staff time, but if they only inspect records, they don't pay for staff time. Subjects of data requesting their own information only pay for copies, not staff time.

Van Asten noted a discrepancy in the data subject request form, which states contact information is optional but would be necessary to fulfill a request. Doud and Benting agreed to fix this copy-paste error.

Fashant asked whether "in writing" includes email communication, which Benting confirmed it does. Fashant also questioned the practice of naming individuals rather than positions in the resolution. Schmidt explained that state statute requires naming specific individuals, necessitating updates when personnel changes occur.

*Motion to approve the Resolutions 61-2025 and 62-2025 by Fashant, seconded by Van Asten. The motion passed 4-0.*

Fisher requested a short recess.

**Q. AWARD AUDIT SERVICES RFP TO CLIFTONLARSONALLEN**

Van Asten disclosed that LB Carlson, one of the applicants, was previously the Van Asten's accountant but no longer is and hasn't been for years. Doud confirmed she did not need to recuse herself.



Doud presented the recommendation to award the audit services RFP to CliftonLarsonAllen (CLA). Doud explained that while most proposals were similar, CLA offered significantly lower pricing that aligned with the city's budget.

Fashant inquired about the "single audit" that was separately priced by all firms. Doud explained that a single audit is required when a local government spends more than \$750,000 of federal dollars in a fiscal year, such as for the water treatment plant project currently and potentially the water trail project next year.

Henderson asked about the staff selection committee, which Doud identified as himself, the accountant (Dena), and Assistant City Administrator Benting.

*Motion to approve awarding the audit services to CLA by Van Asten, seconded by Fashant. The motion passed 4-0.*

#### **R. RESOLUTION 66-2025; AWARD DAYTON PARKWAY STREET LIGHT**

Quisberg introduced the plan for a traffic signal at Dayton Parkway and Holly Lane, noting significant changes including the removal of a second signal west of I-94. An alternate bid was included for a temporary traffic control system post-KwikTrip's October 2 opening, with flexibility in installation. Bids, opened earlier, revealed Collins Electric as the low bidder, albeit costlier than estimated: base \$631,982 vs. \$503,500, and alternate \$114,000 vs. \$80,000. Municipal state aid will cover the gap.

Quisberg advised awarding the contract to Collins Electric, with work starting in October and signal equipment available in four months. Interim measures after KwikTrip's opening might include a temporary signal or four-way stop if problems arise.

*Motion to approve Resolution 66-2025 by Fashant, seconded by Van Asten. The motion passed 4-0.*

#### **ADJOURNMENT**

With no objections, Fisher adjourned the meeting at 8:34 p.m.

Approved: \_\_\_\_\_

Attest: Amy Benting



**ITEM:**

Request City Council Accept the Dairy Queen Rogers Donation

**PREPARED BY:**

Amy Benting, City Clerk

**POLICY DECISION / ACTION TO BE CONSIDERED:**

Approve the fire chief's request to accept a check for \$350.00 from the Dairy Queen in Rogers

**CRITICAL ISSUES:**

None

**RECOMMENDATION:**

The staff recommends that the City Council approve the donation of \$350.00 from the Dairy Queen in Rogers

**ATTACHMENT(S):**

Resolution 70-2025



**CITY OF DAYTON  
COUNTIES OF HENNEPIN AND WRIGHT  
STATE OF MINNESOTA**

**RESOLUTION 70-2025  
RESOLUTION ACCEPTING A COUPON DONATION FROM DAIRY QUEEN-  
ROGERS.**

**WHEREAS,** The City of Dayton is generally authorized to accept donations of real and personal property pursuant to Minnesota Statutes Section 465.03 for the benefit of its citizens, and is specifically authorized to accept gifts and bequests for the benefit of its citizens; and

**WHEREAS,** Dairy Queen- Rogers has offered to contribute 100 ice cream coupons with a value of \$350 for the 2025 Jack O' Lantern Pumpkin Trail to support the community they serve; and

**WHEREAS,** All such donations have been contributed to assist the city in the engagement of residents and operation of recreational events and programs either alone or in cooperation with others, as allowed by law; and

**WHEREAS,** The City Council finds that it is appropriate to accept the donations offered.

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL THE CITY OF DAYTON, MINNESOTA, AS FOLLOWS:**

1. The donation described above are accepted and shall be used to award citizens of the City of Dayton.
2. The City Clerk is hereby directed to issue receipts to each donor acknowledging the city's receipt of the donor's donation.

Adopted by the City Council of the City of Dayton on October 14th, 2025.

\_\_\_\_\_  
Mayor – Dennis Fisher

\_\_\_\_\_  
Clerk – Amy Benting

Motion by \_\_\_\_\_,  
Second by \_\_\_\_\_.  
Resolution Approved



**ITEM:** Request City Council Accept a Donation from Blaine Festival

**PREPARED BY:** Clerk Amy Benting

**POLICY DECISION / ACTION TO BE CONSIDERED:** Approve the request to accept donation to purchase extrication tools

**BACKGROUND:** Blaine Festival has made donations in the past to be equipped to serve the City

**CRITICAL ISSUES:** None

**RECOMMENDATION:** Staff recommend that the city council approve the donation

**ATTACHMENT(S):** Resolution 72-2025; Accepting Donation from Blaine Festival



**CITY OF DAYTON  
COUNTIES OF HENNEPIN AND WRIGHT  
STATE OF MINNESOTA**

**RESOLUTION 72-2025  
RESOLUTION ACCEPTING DONATIONS FROM BLAINE FESTIVAL.**

**WHEREAS,** The City of Dayton is generally authorized to accept donations of real and personal property pursuant to Minnesota Statutes Section 465.03 for the benefit of its citizens, and is specifically authorized to accept gifts and bequests for the benefit of police and fire services; and

**WHEREAS,** Blaine Festival, donor, has donated \$11,000 to purchase extrication tools; and

**WHEREAS,** All such donations have been contributed to assist the city in the establishment and operation of police and fire facilities and programs either alone or in cooperation with others, as allowed by law; and

**WHEREAS,** The City Council finds that it is appropriate to accept the donations offered.

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL THE CITY OF DAYTON, MINNESOTA, AS FOLLOWS:**

1. The donations described above are accepted and shall be used to help with the Police Department.
2. The City Clerk is hereby directed to issue receipts to each donor acknowledging the city's receipt of the donor's donation.

Adopted by the City Council of the City of Dayton on October 14, 2025.

\_\_\_\_\_  
Mayor – Dennis Fisher

\_\_\_\_\_  
Amy Benting, City Clerk

Motion by \_\_\_\_\_, Second by \_\_\_\_\_.  
Resolution *Approved*



**ITEM:** Request City Council Accept the Dayton Lions Donation

**PREPARED BY:** Fire Chief Gary Hendrickson

**POLICY DECISION / ACTION TO BE CONSIDERED:** Approve the fire chief's request to accept a check for \$279.71 from the Dayton Lions

**BACKGROUND:** Annually, the fire department distributes T-shirts during Fire Prevention Week at Dayton Elementary to all first-grade students. The Lions have generously donated to help fund this project.

**CRITICAL ISSUES:** None

**RECOMMENDATION:** The staff recommends that the City Council approve the donation of \$279.71 from the Dayton Lions.

**ATTACHMENT(S):** Resolution 74-2025



**CITY OF DAYTON  
COUNTIES OF HENNEPIN AND WRIGHT  
STATE OF MINNESOTA**

**RESOLUTION 74-2025  
RESOLUTION ACCEPTING DONATIONS FROM Dayton Lions.**

**WHEREAS,** The City of Dayton is generally authorized to accept donations of real and personal property pursuant to Minnesota Statutes Section 465.03 for the benefit of its citizens, and is specifically authorized to accept gifts and bequests for the benefit of police and fire services; and

**WHEREAS,** Dayton Lions, donor, has donated \$279.71 to purchase t-shirts; and

**WHEREAS,** All such donations have been contributed to assist the city in the establishment and operation of police and fire facilities and programs either alone or in cooperation with others, as allowed by law; and

**WHEREAS,** The City Council finds that it is appropriate to accept the donations offered.

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL THE CITY OF DAYTON, MINNESOTA, AS FOLLOWS:**

1. The donations described above are accepted and shall be used to help with the Police Department.
2. The City Clerk is hereby directed to issue receipts to each donor acknowledging the city's receipt of the donor's donation.

Adopted by the City Council of the City of Dayton on October 14, 2025.

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Mayor – Dennis Fisher

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Amy Benting, City Clerk

Motion by \_\_\_\_\_, Second by \_\_\_\_\_.  
Resolution ***Approved***



**PRESENTER:**

Jason Quisberg

**ITEM:**

Reduction of the Letter of Credit (LOC) for the 4<sup>th</sup>, 5<sup>th</sup>, 6<sup>th</sup>, 7<sup>th</sup>, and 8<sup>th</sup> Addition of the Brayburn Trails Development.

**PREPARED BY:**

Jason Quisberg, Engineering  
Nick Findley, Engineering

**POLICY DECISION / ACTION TO BE CONSIDERED:**

Reduction of the letter of credit for public improvements for the 4<sup>th</sup>, 5<sup>th</sup>, 6<sup>th</sup>, 7<sup>th</sup>, and 8<sup>th</sup> Addition of the Brayburn Trails Development.

**BACKGROUND:**

Work in the 4<sup>th</sup>, 5<sup>th</sup>, 6<sup>th</sup>, 7<sup>th</sup>, and 8<sup>th</sup> Addition of the Brayburn Trails development has been completed through the paving of wear course asphalt. Remaining work throughout these additions includes record plans, punch list items, and stormwater pond work. The developer of these additions requested the LOCs be consolidated into a singular LOC for further consideration. With the consolidation of the LOCs, the \$104,600.00 remaining within the 8<sup>th</sup> addition LOC is eligible for use with the 4<sup>th</sup>, 5<sup>th</sup>, 6<sup>th</sup>, 7<sup>th</sup>, and 8<sup>th</sup> addition.

LOC remaining for each addition is as follows:

- The current LOC balance for 4<sup>th</sup> Addition is \$72,064.40. We recommend reducing this LOC to an amount of \$0.00.
- The current LOC balance for 5<sup>th</sup> Addition is \$10,000.00. We recommend reducing this LOC to an amount of \$0.00.
- The current LOC balance for 6<sup>th</sup> Addition is \$25,000.00. We recommend reducing the LOC to an amount of \$0.00.
- The current LOC balance for 7<sup>th</sup> Addition is \$148,223.64. We recommend reducing the LOC to an amount of \$0.00.
- The current LOC balance for 8<sup>th</sup> Addition is \$145,108.80. We recommend reducing the LOC to an amount of \$104,600.00 (120% of remaining work plus \$23,000.00 for estimated remaining punchlist/record plan work).

Therefore, the LOC for reduction for each Brayburn Trails Addition requested is as follows:

- LOC for Brayburn Trails 4<sup>th</sup> Addition would be released in the amount of \$72,064.40.
- LOC for Brayburn Trails 5<sup>th</sup> Addition would be released in the amount of \$10,000.00.
- LOC for Brayburn Trails 6<sup>th</sup> Addition would be released in the amount of \$25,000.00.
- LOC for Brayburn Trails 7<sup>th</sup> Addition would be released in the amount of \$148,223.64.



- LOC for Brayburn Trails 8th Addition would be released in the amount of \$40,508.80.

**CRITICAL ISSUES:**

There are no outstanding critical issues.

**COMMISSION REVIEW / ACTION (IF APPLICABLE):****60/120-DAY RULE (IF APPLICABLE):****RELATIONSHIP TO COUNCIL GOALS:****BUDGET IMPACT:**

None

**RECOMMENDATION:**

Staff recommends consolidating the LOCs under 8<sup>th</sup> Addition and reducing the LOC for the 4<sup>th</sup> through 8<sup>th</sup> Addition of the Brayburn Trails Development by the amount provided below as described in the above document.

- 4<sup>th</sup> Addition: \$72,064.40
- 5<sup>th</sup> Addition: \$10,000.00
- 6<sup>th</sup> Addition: \$25,000.00
- 7<sup>th</sup> Addition: \$148,223.64
- 8<sup>th</sup> Addition: \$40,508.80

These reductions result in a remaining balance of \$104,600.00 in the 8<sup>th</sup> Addition LOC. With the consolidation of LOCs this amount is eligible for use with the 4<sup>th</sup>-8<sup>th</sup> Addition.

**ATTACHMENT(S):**



**ITEM:** Firefighter Resignation

**PREPARED BY:** Fire Chief Gary Hendrickson

**POLICY DECISION / ACTION TO BE CONSIDERED:**

Accept the resignation of Firefighter Anuwat Sisaleumsak

**BACKGROUND:** On behalf of the City of Dayton Fire Department, I would like to extend our sincere gratitude to Firefighter Anuwat Sisaleumsak for his dedicated service to our community since September 2021. His commitment, professionalism, and willingness to answer the call to serve have made a lasting impact on both the department and the residents we protect. While we are saddened to see him resign, we sincerely appreciate the time, energy, and care he devoted to the Dayton Fire Department. We wish him the very best in his future endeavors.

**CRITICAL ISSUES:**

N/A

**RECOMMENDATION:**

Approve the resignation of Firefighter Anuwat Sisaleumsak

**ATTACHMENT(S):**

Resignation Letter



Dear Chief Hendrickson and Chief Astrup,

I hope this message finds you well. I am writing to formally resign from my position with the Dayton Fire Department, effective October 1st.

This decision was not made lightly, as my time with the department has been incredibly rewarding, and I am proud to have served alongside such a dedicated team. However, with the school year having started, my children now attend a school in Minnetonka, which keeps me in the area for the majority of the week. Additionally, my primary job now requires more of my time and involves greater travel commitments, making it increasingly difficult for me to fulfill my responsibilities with the department.

I would like to express my gratitude for the opportunities I have had to contribute to the community and learn from so many talented individuals. I will always cherish the training, experience, and friendships I have gained during my time here. Please let me know how I can assist in the transition process. I am committed to ensuring a smooth handover of my duties and responsibilities.

I plan to come in tomorrow to clean my locker and hand in my pager and badge.

I would like to take my old helmet, if possible, as a reminder of my time here at Dayton Fire.

Thank you once again for the support and guidance during my time at the Dayton Fire Department. I wish you all the best in your future endeavors.

Sincerely,

Anuwat Sisaleumsak



**ITEM:** Request City Council Accept a Donation from Kwik Trip

**PREPARED BY:** Clerk Amy Benting

**POLICY DECISION / ACTION TO BE CONSIDERED:** Approve the request to accept donation to support Police and Fire.

**BACKGROUND:** Kwik Trip has made donations in the past to be equipped to serve the City

**CRITICAL ISSUES:** None

**RECOMMENDATION:** Staff recommend that the city council approve the donation

**ATTACHMENT(S):** Resolution 73-2025; Accepting Donation from Kwik Trip



**CITY OF DAYTON  
COUNTIES OF HENNEPIN AND WRIGHT  
STATE OF MINNESOTA**

**RESOLUTION 73-2025  
RESOLUTION ACCEPTING DONATIONS FROM KWIK TRIP.**

**WHEREAS,** The City of Dayton is generally authorized to accept donations of real and personal property pursuant to Minnesota Statutes Section 465.03 for the benefit of its citizens, and is specifically authorized to accept gifts and bequests for the benefit of police and fire services; and

**WHEREAS,** Kwik Trip, donor, has donated \$2,000 to purchase equipment; and

**WHEREAS,** All such donations have been contributed to assist the city in the establishment and operation of police and fire facilities and programs either alone or in cooperation with others, as allowed by law; and

**WHEREAS,** The City Council finds that it is appropriate to accept the donations offered.

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL THE CITY OF DAYTON, MINNESOTA, AS FOLLOWS:**

1. The donations described above are accepted and shall be used to help with the Police and Fire Department.
2. The City Clerk is hereby directed to issue receipts to each donor acknowledging the city's receipt of the donor's donation.

Adopted by the City Council of the City of Dayton on October 14, 2025.

\_\_\_\_\_  
Mayor – Dennis Fisher

\_\_\_\_\_  
Amy Benting, City Clerk

Motion by \_\_\_\_\_, Second by \_\_\_\_\_.  
Resolution *Approved*



**PRESENTER:** Marty Farrell

**ITEM:** Well Head treatment pay application #15 from Magney Construction

**PREPARED BY:** Marty Farrell

**POLICY DECISION/ACTION TO BE CONSIDERED:** Payment of Pay Application #15 for \$477,884.16. This Pay application is for roof installation, masonry, painting and process piping, that has been completed so far.

**BACKGROUND:** The project includes addition of a new building adjacent to Wellhouse No. 4 that includes horizontal pressure filter equipment. Water from Well 4 and future Well 5 will be filtered to remove Iron and Manganese to improve water quality.

**CRITICAL ISSUES:** Aligns with the Strategic Initiative to “Build and Maintain Quality Infrastructure”.

**BUDGET IMPACT:**

Magney Contract including change orders 1, 2, 3, 4	\$7,520,746.46
Magney construction pay application #15	\$477,884.16
Total remaining Magney Contract budget	\$2,386,738.56
Total remaining project budget	\$2,763,976.87
Total remaining project contingency	\$135,953.54

Project funded from \$4,000,000 Federal Grant, \$1,750,000 State Grant, and Water Enterprise Fund 601.

**RECOMMENDATION:** Accept pay application #15 from Magney Construction for \$477,884.16.

**ATTACHMENT(S):** Project balance sheet and Pay application #15.







Project Financial Breakdown		Magney			
Date	Pay Application/Change Order	Magney Pay App Amount	Magney Change Orders	Magney Contract Balance	
	Starting Balance			\$	7,256,700.00
	Pay Application 1 (Magney)	\$ 220,114.44		\$	(220,114.44)
	Pay Application 2 (Magney)	\$ 121,201.36		\$	(121,201.36)
	Pay Application 3 (Magney)	\$ 325,410.38		\$	(325,410.38)
	CO#1		\$ 33,873.28	\$	33,873.28
2/5/2024	Pay Application 4 (Magney)	\$ 475,489.08		\$	(475,489.08)
3/1/2024	Pay Application 5 (Magney)	\$ 238,137.78		\$	(238,137.78)
4/2/2024	Pay Application 6	\$ 75,375.85		\$	(75,375.85)
5/2/2024	Pay Application 7	\$ 237,614.95		\$	(237,614.95)
6/3/2024	Pay Application 8	\$ 740,678.00		\$	(740,678.00)
7/23/2024	Pay Application 9	\$ 27,835.00		\$	(27,835.00)
7/17/2024	CO#2		\$ 45,000.00	\$	45,000.00
12/2/2024	Pay Application 10	\$ 505,636.31		\$	(505,636.31)
2/19/2025	CO#3		\$ 172,182.38	\$	172,182.38
3/31/2025	Pay Application 11	\$ 976,450.47		\$	(976,450.47)
5/1/2025	Pay Application 12	\$ 280,900.97		\$	(280,900.97)
5/30/2025	Pay Application 13	\$ 239,382.06		\$	(239,382.06)
5/20/2025	WCD 03 Non Standard paint cost \$231.00 included on CO#4		\$ -	\$	-
6/13/2025	WCD 04 Plumbing changes \$3806.76 included on CO#4	\$ -	\$ -	\$	-
7/16/2025	WCD05 Chemical Feed Changes (MDH Directed)	\$ -	\$ -	\$	-
7/1/2025	Pay Application 14	\$ 191,897.08		\$	(191,897.08)
7/17/2025	CO#4 Includes WCD 3,4,5,		\$ 12,990.80	\$	12,990.80
9/26/2025	Pay Application 15	\$ 477,884.16		\$	(477,884.16)
Work Change Directive (WCD)					
		\$ 5,134,007.89	\$ 264,046.46	\$	2,386,738.57



<b>AS OF 10-07-2025</b>		
Contract Balances to Project Close Out		
Magney	\$	2,386,738.57
B&V	\$	208,822.86
AET	\$	32,461.90
<b>Remaining Contract Balances Total</b>		<b>\$ 2,628,023.33</b>
Project Starting Balance		\$ 8,194,300.00
Minus total pay apps to date		\$ (5,430,323.13)
<b>Remaining Project Balance</b>		<b>\$ 2,763,976.87</b>
Remaining Project Balance		\$ 2,763,976.87
Minus remaining Contract Balances		\$ (2,628,023.33)
<b>Contingency</b>		<b>\$ 135,953.54</b>



Contractor's Application for Payment No. 15

To (Owner): City of Dayton, MN	Application Period: 7/1/2025 - 8/1/2025	Application Date: 7/31/2025
Project Name: Dayton Filtration Plant Wells 4 & 5	From (Contractor): Magency Construction, Inc.	Via (Engineer): Black & Veatch
Owner's Contract No.:	Contract: All Construction	
	Contractor's Project No.: 00604	Engineer's Project No.: 414098

APPLICATION FOR PAYMENT

Change Order Summary

No.	Approved Change Orders	Deductions
CO-1	\$ 33,873.28	
CO-2	\$ 45,000.00	
CO-3	\$ 172,182.38	
WCD-3	\$ 231.00	
WCD-4	\$ 3,806.76	
WCD-5	\$ 8,953.04	
TOTALS	\$ 264,046.46	
NET CHANGE		
BY CHANGE ORDERS	\$	264,046.46

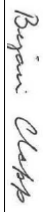
1. ORIGINAL CONTRACT PRICE	\$	7,256,700.00
2. Net change by Change Orders	\$	264,046.46
3. CURRENT CONTRACT PRICE (Line 1 +/- 2)	\$	7,520,746.46
4. TOTAL COMPLETED & STORED TO DATE	\$	5,404,218.84
5. RETAINAGE:		
a. 5% x	\$ 5,257,335.49	Work Completed
b. 5% x	\$ 146,883.35	Stored Materials
c. Total Retainage (Line 5a + Line 5b)	\$	7,344.17
6. AMOUNT ELIGIBLE TO DATE (Line 4 - Line 5c)	\$	270,210.94
7. LESS PREVIOUS PAYMENTS (Line 6 from prior)	\$	5,134,007.90
8. AMOUNT DUE THIS APPLICATION	\$	4,656,123.74
9. BALANCE TO FINISH, PLUS RETAINAGE (Column G on Schedule of Values + Line 5c above)	\$	477,884.16
		2,386,738.56

Contractor's Certification

The undersigned Contractor certifies that: (1) all previous progress payments received from Owner on account of Work done under the Contract have been applied on account to discharge Contractor's legitimate obligations incurred in connection with Work covered by prior Applications for Payment; (2) title of all Work, materials and equipment incorporated in said Work or otherwise listed in or covered by this Application for Payment will pass to Owner at time of payment fee and clear of all Liens, security interests and encumbrances (except such as are covered by a Bond acceptable to Owner indemnifying Owner against any such Liens, security interest or encumbrances); and (3) all work covered by this Application for Payment is in accordance with the Contract Documents and is not defective.

By:  Date: 7/31/2025

Payment of: \$477,884.16 (Line 8 or other - attach explanation of other amount)

Recommended by:  (Engineer) 9/25/2025 (Date)

Payment of: \$477,884.16 (Line 8 or other - attach explanation of other amount)

Approved by: (City of Dayton) (Date)

Approved by: Funding Agency (if applicable) (Date)



Schedule of Values For:

Dayton, MN - Filtration Plant Wells 4 & 5

Consulting Engineer: Black & Veatch

Project No.: 414098

Contract No.:

General Contractor: Magney Construction, Inc.

Submitted By: Magney Construction, Inc.

1401 Park Road  
Chanhassen, MN 55317

Application No.: 15

Date of Application: 7/31/2025  
Work Completed Through: 8/1/2025

ITEM	Description of Work	Scheduled Value	C From Previous Application (C+D)	D THIS PERIOD	E Materials Presently stored (not in column D)	F Total Completed and Stored to Date (C+D+E)	% Complete	G Balance to Finish	H Retainage (5%)
01000	Mobilization	\$ 220,100.00	\$ 110,050.00			\$ 110,050.00	50%	\$ 110,050.00	\$ 5,502.50
01001	General Conditions	\$ 390,600.00	\$ 210,376.00	\$ 21,560.00		\$ 231,936.00	59%	\$ 158,664.00	\$ 11,596.80
01002	Supervision	\$ 178,000.00	\$ 110,207.14	\$ 8,000.00		\$ 118,207.14	66%	\$ 59,792.86	\$ 5,910.36
01003	Bond & Insurance	\$ 78,900.00	\$ 78,900.00			\$ 78,900.00	100%	\$ -	\$ 3,945.00
02050	Selective Site Demolition	\$ 17,200.00	\$ -			\$ -	0%	\$ 17,200.00	\$ -
02100	Clearing & Grubbing	\$ 9,800.00	\$ 9,800.00			\$ 9,800.00	100%	\$ -	\$ 490.00
02202	Excavation & Backfill	\$ 252,100.00	\$ 246,100.00			\$ 246,100.00	98%	\$ 6,000.00	\$ 12,305.00
02203	Earth Retention System	\$ 68,700.00	\$ 68,700.00			\$ 68,700.00	100%	\$ -	\$ 3,435.00
02512	Asphalt Pavement	\$ 220,000.00	\$ -			\$ -	0%	\$ 22,000.00	\$ -
02600	Site Utilities	\$ 220,000.00	\$ 24,014.04		\$ 6,328.31	\$ 30,342.35	14%	\$ 189,657.65	\$ 1,517.12
02900	Finish Grade	\$ 12,500.00	\$ -			\$ -	0%	\$ 12,500.00	\$ -
02930	Seeding & Sodding	\$ 6,000.00	\$ -			\$ -	0%	\$ 6,000.00	\$ -
03200	Concrete Reinforcement	\$ 282,700.00	\$ 265,479.58			\$ 265,479.58	94%	\$ 17,220.42	\$ 13,773.98
03300	Cast-In-Place Concrete	\$ 736,400.00	\$ 667,332.74			\$ 667,332.74	91%	\$ 69,067.26	\$ 33,566.64
04200	Masonry	\$ 326,000.00	\$ 171,650.00	\$ 125,750.00		\$ 297,400.00	91%	\$ 28,600.00	\$ 14,870.00
05000	Metal Framing & Misc. Metals	\$ 201,100.00	\$ 201,100.00			\$ 201,100.00	100%	\$ -	\$ 10,055.00
06100	Rough Carpentry	\$ 22,300.00	\$ 22,300.00			\$ 22,300.00	100%	\$ -	\$ 1,115.00
07185	Masonry Water Repellent Coating	\$ 8,000.00	\$ -			\$ -	0%	\$ 8,000.00	\$ -
07200	Thermal Insulation	\$ 18,900.00	\$ 18,900.00			\$ 18,900.00	100%	\$ -	\$ 945.00
07270	Fluid Applied Membrane Air Barrier	\$ 15,300.00	\$ 15,300.00			\$ 15,300.00	100%	\$ -	\$ 765.00
07415	Standing-Seam Metal Roofing	\$ 107,000.00	\$ 22,500.00	\$ 38,000.00		\$ 60,500.00	57%	\$ 46,500.00	\$ 3,025.00
07900	Joint Sealants	\$ 11,500.00	\$ -			\$ -	0%	\$ 11,500.00	\$ -
08115	FRP Doors & Frames	\$ 40,500.00	\$ -		\$ 26,542.00	\$ 26,542.00	66%	\$ 13,958.00	\$ 1,327.10
8120	Flush Aluminum Frames	\$ 15,500.00	\$ 8,388.50			\$ 8,388.50	54%	\$ 7,111.50	\$ 419.43
08305	Access Doors & Hatches	\$ 17,300.00	\$ 7,162.65			\$ 7,162.65	41%	\$ 10,137.35	\$ 358.13
08800	Glass & Glazing	\$ 3,500.00	\$ -			\$ -	0%	\$ 3,500.00	\$ -
09940	Painting / Coatings	\$ 103,100.00	\$ 33,100.00	\$ 29,170.00		\$ 62,270.00	60%	\$ 40,930.00	\$ 3,113.50
10200	Louvers	\$ 3,500.00	\$ 2,509.21			\$ 2,509.21	72%	\$ 990.79	\$ 125.46
11150	Submersible Pumps	\$ 42,000.00	\$ -	\$ 11,742.50	\$ 42,000.00	\$ 42,000.00	100%	\$ -	\$ 2,100.00
11270	Horizontal Pressure Filters	\$ 2,204,240.00	\$ 2,064,497.50			\$ 2,076,240.00	94%	\$ 128,000.00	\$ 103,812.00
11271	Regenerative Blower	\$ 78,700.00	\$ -			\$ -	0%	\$ 78,700.00	\$ -
11370	Floating Decanters	\$ 95,000.00	\$ 61,750.00			\$ 61,750.00	65%	\$ 33,250.00	\$ 3,087.50
11530	Static Mixer	\$ 25,000.00	\$ 25,000.00			\$ 25,000.00	100%	\$ -	\$ 1,250.00
11630	Compressed Air Equipment	\$ 50,000.00	\$ -			\$ -	0%	\$ 50,000.00	\$ -
14621	Monorail Chain Hoists	\$ 16,510.00	\$ 6,145.00			\$ 6,145.00	37%	\$ 10,365.00	\$ 307.25
15010	Valves	\$ 56,600.00	\$ 48,382.70			\$ 48,382.70	85%	\$ 8,217.30	\$ 2,419.14
15061	Process Pipe & Fittings	\$ 384,500.00	\$ 131,735.91	\$ 70,537.00	\$ 65,413.04	\$ 267,685.95	70%	\$ 116,814.05	\$ 13,584.30



15064	Stainless Steel Pipe	\$	24,000.00	\$	-				\$	24,000.00	\$	-	
15250	Mechanical Insulation	\$	5,040.00	\$	-				\$	5,040.00	\$	-	
15400	Plumbing - General Conditions	\$	11,820.00	\$	2,623.00				\$	9,197.00	\$	131.15	
15400.1	Plumbing - Permits/Inspections	\$	2,595.00	\$	2,595.00				\$	-	\$	129.75	
15400.2	Plumbing - Below Grade Piping & Fixtures	\$	17,015.00	\$	12,915.00				\$	4,100.00	\$	645.75	
15400.3	Plumbing - Above Grade Waste & Vent	\$	6,975.00	\$	-				\$	6,975.00	\$	-	
15400.4	Plumbing - Gas Piping	\$	8,260.00	\$	-				\$	8,260.00	\$	-	
15400.5	Plumbing - Water Piping & Fixtures Above Grade	\$	22,835.00	\$	-				\$	22,835.00	\$	-	
15500	HVAC - General Conditions	\$	8,955.00	\$	-				\$	8,955.00	\$	-	
15500.1	HVAC - Test & Balance	\$	770.00	\$	-				\$	770.00	\$	-	
15500.2	HVAC - Ductwork Insulation	\$	1,650.00	\$	-				\$	1,650.00	\$	-	
15500.3	HVAC - Controls	\$	28,500.00	\$	-				\$	28,500.00	\$	-	
15500.4	HVAC - Ductwork Labor	\$	4,500.00	\$	-				\$	4,500.00	\$	-	
15500.5	HVAC - Ductwork Material	\$	4,500.00	\$	-				\$	4,500.00	\$	-	
15500.6	HVAC - Equipment Labor	\$	11,000.00	\$	3,000.00	\$	1,000.00		\$	4,000.00	\$	200.00	
15500.7	HVAC - Equipment Material	\$	16,600.00	\$	10,000.00		\$	6,600.00	\$	16,600.00	\$	830.00	
15500.8	HVAC - Refrigerant Piping Labor	\$	3,100.00	\$	-				\$	3,100.00	\$	-	
15500.9	HVAC - Refrigerant Piping Material	\$	750.00	\$	-				\$	750.00	\$	-	
16050	Electrical - General Conditions & Temp Power	\$	25,085.00	\$	1,340.00				\$	23,745.00	\$	67.00	
16050.1	Electrical - Electrical Work	\$	263,633.00	\$	37,500.00				\$	226,133.00	\$	1,875.00	
16050.2	Electrical - Electrical Equipment Installation	\$	20,000.00	\$	-				\$	20,000.00	\$	-	
16050.3	Electrical - MCC Installation	\$	15,000.00	\$	-				\$	15,000.00	\$	-	
16050.4	Electrical - Lightning Protection	\$	11,360.00	\$	-				\$	11,360.00	\$	-	
16050.5	Electrical - Control Systems	\$	401,707.00	\$	99,200.00				\$	99,200.00	\$	4,960.00	
CO-1	Added Valves	\$	33,873.28	\$	-				\$	33,873.28	\$	-	
CO-2	De-mobilization & Re-mobilization	\$	45,000.00	\$	45,000.00				\$	45,000.00	\$	2,250.00	
CO-3	Project Delay Cost Escalations	\$	172,182.38	\$	55,628.91	\$	46,250.00		\$	70,303.47	\$	5,093.95	
WCD-3	Custom Door Color	\$	231.00	\$	-	\$	231.00		\$	-	\$	11.55	
WCD-4	Plumbing Updates	\$	3,806.76	\$	-				\$	3,806.76	\$	-	
WCD-5	Chem Feed Changes	\$	8,953.04	\$	-	\$	3,912.11		\$	5,040.93	\$	195.61	
		\$	-	\$	-				\$	-	\$	-	
	TOTALS	\$	7,520,746.46	\$	4,901,182.88	\$	356,152.61	\$	146,883.35	\$	5,404,218.84	\$	2,770,210.94



**PRESENTER:** Marty Farrell

**ITEM:** Well Head treatment pay application #16 from Magney Construction

**PREPARED BY:** Marty Farrell

**POLICY DECISION/ACTION TO BE CONSIDERED:** Payment of Pay Application #16 for \$278,823.62. This Pay application is for roof installation, masonry, concrete work, and pressure filter equipment installation, that has been completed so far.

**BACKGROUND:** The project includes addition of a new building adjacent to Wellhouse No. 4 that includes horizontal pressure filter equipment. Water from Well 4 and future Well 5 will be filtered to remove Iron and Manganese to improve water quality.

**CRITICAL ISSUES:** Aligns with the Strategic Initiative to “Build and Maintain Quality Infrastructure”.

**BUDGET IMPACT:**

Magney Contract including change orders 1, 2, 3, 4, WCD 6	\$7,518,948.89
Magney construction pay application #16	\$278,823.62
Total remaining Magney Contract budget	\$2,106,117.37
Total remaining project budget	\$2,485,153.25
Total remaining project contingency	\$137,751.11

Project funded from \$4,000,000 Federal Grant, \$1,750,000 State Grant, and Water Enterprise Fund 601.

**RECOMMENDATION:** Accept pay application #16 from Magney Construction for \$278,823.62.

**ATTACHMENT(S):** Project balance sheet and Pay application #16, WHTP Photos.







Project Financial Breakdown		Magney			
Date	Pay Application/Change Order	Magney Pay App Amount	Magney Change Orders	Magney Contract Balance	
	Starting Balance			\$	7,256,700.00
	Pay Application 1 (Magney)	\$ 220,114.44		\$	(220,114.44)
	Pay Application 2 (Magney)	\$ 121,201.36		\$	(121,201.36)
	Pay Application 3 (Magney)	\$ 325,410.38		\$	(325,410.38)
	CO#1		\$ 33,873.28	\$	33,873.28
2/5/2024	Pay Application 4 (Magney)	\$ 475,489.08		\$	(475,489.08)
3/1/2024	Pay Application 5 (Magney)	\$ 238,137.78		\$	(238,137.78)
4/2/2024	Pay Application 6	\$ 75,375.85		\$	(75,375.85)
5/2/2024	Pay Application 7	\$ 237,614.95		\$	(237,614.95)
6/3/2024	Pay Application 8	\$ 740,678.00		\$	(740,678.00)
7/23/2024	Pay Application 9	\$ 27,835.00		\$	(27,835.00)
7/17/2024	CO#2		\$ 45,000.00	\$	45,000.00
12/2/2024	Pay Application 10	\$ 505,636.31		\$	(505,636.31)
2/19/2025	CO#3		\$ 172,182.38	\$	172,182.38
3/31/2025	Pay Application 11	\$ 976,450.47		\$	(976,450.47)
5/1/2025	Pay Application 12	\$ 280,900.97		\$	(280,900.97)
5/30/2025	Pay Application 13	\$ 239,382.06		\$	(239,382.06)
5/20/2025	WCD 03 Non Standard paint cost \$231.00 included on CO#4		\$ -	\$	-
6/13/2025	WCD 04 Plumbing changes \$3806.76 included on CO#4	\$ -	\$ -	\$	-
7/16/2025	WCD05 Chemical Feed Changes (MDH Directed)	\$ -	\$ -	\$	-
7/1/2025	Pay Application 14	\$ 191,897.08		\$	(191,897.08)
7/17/2025	CO#4 Includes WCD 3,4,5,		\$ 12,990.80	\$	12,990.80
9/26/2025	Pay Application 15	\$ 477,884.16		\$	(477,884.16)
	WCD06 Remove Blower piping not required per manufacturer		\$ (1,797.57)	\$	(1,797.57)
10/3/2025	Pay Application 16	\$ 278,823.62		\$	(278,823.62)
	Work Change Directive (WCD)				
		\$ 5,412,831.51	\$ 262,248.89	\$	2,106,117.38



<b>AS OF 10-07-2025</b>		
Contract Balances to Project Close Out		
Magney	\$	2,106,117.38
B&V	\$	208,822.86
AET	\$	32,461.90
<b>Remaining Contract Balances Total</b>	<b>\$</b>	<b>2,347,402.14</b>
Project Starting Balance		
	\$	8,194,300.00
Minus total pay apps to date	\$	(5,709,146.75)
<b>Remaining Project Balance</b>	<b>\$</b>	<b>2,485,153.25</b>
Remaining Project Balance		
	\$	2,485,153.25
Minus remaining Contract Balances	\$	(2,347,402.14)
<b>Contingency</b>	<b>\$</b>	<b>137,751.11</b>



## Contractor's Application for Payment No. 16

To (Owner): City of Dayton, MN	Application Period: 8/1/2025 - 9/2/2025	Application Date: 9/3/2025
Project Name: Dayton Filtration Plant Wells 4 & 5	From (Contractor): Magney Construction, Inc.	Via (Engineer): Black & Veatch
Owner's Contract No.:	Contract: All Construction	
	Contractor's Project No.: 00604	Engineer's Project No.: 414098

### APPLICATION FOR PAYMENT

Change Order Summary		
Approved Change Orders		
No.	Additions	Deductions
CO-1	\$ 33,873.28	
CO-2	\$ 45,000.00	
CO-3	\$ 172,182.38	
WCD-3	\$ 231.00	
WCD-4	\$ 3,806.76	
WCD-5	\$ 8,953.04	
WCD-6		\$ (1,797.57)
TOTALS	\$ 262,248.89	
NET CHANGE		
BY CHANGE ORDERS	\$	262,248.89

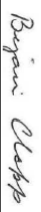
### Contractor's Certification

The undersigned Contractor certifies that: (1) all previous progress payments received from Owner on account of Work done under the Contract have been applied on account to discharge Contractor's legitimate obligations incurred in connection with Work covered by prior Applications for Payment; (2) title of all Work, materials and equipment incorporated in said Work or otherwise listed in or covered by this Application for Payment will pass to Owner at time of payment fee and clear of all Liens, security interests and encumbrances (except such as are covered by a Bond acceptable to Owner indemnifying Owner against any such Liens, security interest or encumbrances); and (3) all work covered by this Application for Payment is in accordance with the Contract Documents and is not defective.

By:  Date: 9/3/2025

1. ORIGINAL CONTRACT PRICE \$ 7,256,700.00
2. Net change by Change Orders \$ 262,248.89
3. CURRENT CONTRACT PRICE (Line 1 +/- 2) \$ 7,518,948.89
4. TOTAL COMPLETED & STORED TO DATE \$ 5,697,717.39
5. RETAINAGE:
  - a. 5% x \$ 5,697,717.39 Work Completed \$ 284,885.87
  - b. 5% x \$ - Stored Materials \$ -
  - c. Total Retainage (Line 5a + Line 5b) \$ 284,885.87
6. AMOUNT ELIGIBLE TO DATE (Line 4 - Line 5c) \$ 5,412,831.52
7. LESS PREVIOUS PAYMENTS (Line 6 from prior) \$ 5,134,007.90
8. AMOUNT DUE THIS APPLICATION \$ 278,823.62
9. BALANCE TO FINISH, PLUS RETAINAGE (Column G on Schedule of Values + Line 5c above) \$ 2,106,117.37

Payment of: \$278,823.62  
(Line 8 or other - attach explanation of other amount)

Recommended by:  (Engineer) 9/25/2025 (Date)

Payment of: \$278,823.62  
(Line 8 or other - attach explanation of other amount)

Approved by: (City of Dayton) (Date)

Approved by: Funding Agency (if applicable) (Date)



Schedule of Values For:

Dayton, MN - Filtration Plant Wells 4 & 5

Consulting Engineer: Black & Veatch

Project No.: 414038

Contract No.:

General Contractor: Magney Construction, Inc.

Submitted By:

Magney Construction, Inc.

1401 Park Road

Chanhassen, MN 55317

Application No.: 16

Date of Application: 9/3/2025  
Work Completed Through: 9/2/2025

ITEM	Spec Section	Description of Work	Scheduled Value	C From Previous Application (C+D)	D THIS PERIOD	E Materials Presently stored (not in column D)	F Total Completed and Stored to Date (C+D+E)	% Complete	G Balance to Finish	H Retainage (5%)
01000	Mobilization		\$ 220,100.00	\$ 110,050.00			\$ 110,050.00	50%	\$ 110,050.00	\$ 5,502.50
01001	General Conditions		\$ 390,600.00	\$ 231,936.00	\$ 16,550.00		\$ 248,486.00	64%	\$ 142,114.00	\$ 12,424.30
01002	Supervision		\$ 178,000.00	\$ 118,207.14	\$ 4,870.00		\$ 123,077.14	69%	\$ 54,922.86	\$ 6,153.86
01003	Bond & Insurance		\$ 78,900.00	\$ 78,900.00			\$ 78,900.00	100%	-	\$ 3,945.00
02050	Selective Site Demolition		\$ 17,200.00	\$ -			\$ -	0%	\$ 17,200.00	\$ -
02100	Clearing & Grubbing		\$ 9,800.00	\$ 9,800.00			\$ 9,800.00	100%	\$ -	\$ 490.00
02202	Excavation & Backfill		\$ 252,100.00	\$ 246,100.00			\$ 246,100.00	98%	\$ 6,000.00	\$ 12,305.00
02203	Earth Retention System		\$ 68,700.00	\$ 68,700.00			\$ 68,700.00	100%	\$ -	\$ 3,435.00
02512	Asphalt Pavement		\$ 22,000.00	\$ -			\$ -	0%	\$ 22,000.00	\$ -
02600	Site Utilities		\$ 220,000.00	\$ 30,342.35			\$ 30,342.35	14%	\$ 189,657.65	\$ 1,517.12
02900	Finish Grade		\$ 12,500.00	\$ -			\$ -	0%	\$ 12,500.00	\$ -
02930	Seeding & Sodding		\$ 6,000.00	\$ -			\$ -	0%	\$ 6,000.00	\$ -
03200	Concrete Reinforcement		\$ 282,700.00	\$ 265,479.58	\$ 13,220.42		\$ 278,700.00	99%	\$ 4,000.00	\$ 13,935.00
03300	Cast-in-Place Concrete		\$ 736,400.00	\$ 667,332.74	\$ 39,067.26		\$ 706,400.00	96%	\$ 30,000.00	\$ 35,320.00
04200	Masonry		\$ 326,000.00	\$ 297,400.00	\$ 27,400.00		\$ 324,800.00	99.6%	\$ 1,200.00	\$ 16,246.00
05000	Metal Framing & Misc. Metals		\$ 201,100.00	\$ 201,100.00			\$ 201,100.00	100%	\$ -	\$ 10,055.00
06100	Rough Carpentry		\$ 22,300.00	\$ 22,300.00			\$ 22,300.00	100%	\$ -	\$ 1,115.00
07185	Masonry Water Repellent Coating		\$ 8,000.00	\$ -			\$ -	0%	\$ 8,000.00	\$ -
07200	Thermal Insulation		\$ 18,900.00	\$ 18,900.00			\$ 18,900.00	100%	\$ -	\$ 945.00
07270	Fluid Applied Membrane Air Barrier		\$ 15,300.00	\$ 15,300.00			\$ 15,300.00	100%	\$ -	\$ 765.00
07415	Standing-Seam Metal Roofing		\$ 107,000.00	\$ 60,500.00	\$ 46,500.00		\$ 107,000.00	100%	\$ -	\$ 5,350.00
07900	Joint Sealants		\$ 11,500.00	\$ -			\$ -	0%	\$ 11,500.00	\$ -
08115	FRP Doors & Frames		\$ 40,500.00	\$ 26,542.00			\$ 26,542.00	66%	\$ 13,958.00	\$ 1,327.10
8120	Flush Aluminum Frames		\$ 15,500.00	\$ 8,388.50			\$ 8,388.50	54%	\$ 7,111.50	\$ 419.43
08305	Access Doors & Hatches		\$ 17,300.00	\$ 7,162.65			\$ 7,162.65	41%	\$ 10,137.35	\$ 358.13
08800	Glass & Glazing		\$ 3,500.00	\$ -			\$ -	0%	\$ 3,500.00	\$ -
09940	Painting / Coatings		\$ 103,100.00	\$ 62,270.00			\$ 62,270.00	60%	\$ 40,830.00	\$ 3,113.50
10000	Louvers		\$ 3,500.00	\$ 2,509.21			\$ 2,509.21	72%	\$ 990.79	\$ 125.46
11150	Submersible Pumps		\$ 42,000.00	\$ 42,000.00	\$ 48,000.00		\$ 42,000.00	100%	\$ -	\$ 2,100.00
11270	Horizontal Pressure Filters		\$ 2,204,240.00	\$ 2,076,240.00			\$ 2,124,240.00	96%	\$ 80,000.00	\$ 106,212.00
11271	Regenerative Blower		\$ 78,700.00	\$ -	\$ 33,250.00		\$ -	0%	\$ 78,700.00	\$ -
11370	Floating Decanters		\$ 95,000.00	\$ 61,750.00			\$ 95,000.00	100%	\$ -	\$ 4,750.00
11530	Static Mixer		\$ 25,000.00	\$ 25,000.00			\$ 25,000.00	100%	\$ -	\$ 1,250.00
11630	Compressed Air Equipment		\$ 50,000.00	\$ -			\$ -	0%	\$ 50,000.00	\$ -
14621	Monorail Chain Hoists		\$ 16,510.00	\$ 6,145.00			\$ 6,145.00	37%	\$ 10,365.00	\$ 307.25
15010	Valves		\$ 56,600.00	\$ 48,382.70	\$ 4,217.30		\$ 52,600.00	93%	\$ 4,000.00	\$ 2,630.00
15061	Process Pipe & Fittings		\$ 384,500.00	\$ 267,685.95	\$ 48,874.14		\$ 316,560.09	82%	\$ 67,939.91	\$ 15,828.00



15064	Stainless Steel Pipe	\$	24,000.00	\$	-				\$	24,000.00	\$	-	
15250	Mechanical Insulation	\$	5,040.00	\$	-				\$	5,040.00	\$	-	
15400	Plumbing - General Conditions	\$	11,820.00	\$	2,623.00				\$	2,623.00	\$	131.15	
15400.1	Plumbing - Permits/Inspections	\$	2,595.00	\$	2,595.00				\$	-	\$	129.75	
15400.2	Plumbing - Below Grade Piping & Fixtures	\$	17,015.00	\$	12,915.00				\$	4,100.00	\$	645.75	
15400.3	Plumbing - Above Grade Waste & Vent	\$	6,975.00	\$	-				\$	6,975.00	\$	-	
15400.4	Plumbing - Gas Piping	\$	8,260.00	\$	-				\$	8,260.00	\$	-	
15400.5	Plumbing - Water Piping & Fixtures Above Grade	\$	22,835.00	\$	-				\$	22,835.00	\$	-	
15500	HVAC - General Conditions	\$	8,955.00	\$	-				\$	8,955.00	\$	-	
15500.1	HVAC - Test & Balance	\$	770.00	\$	-				\$	770.00	\$	-	
15500.2	HVAC - Ductwork Insulation	\$	1,650.00	\$	-				\$	1,650.00	\$	-	
15500.3	HVAC - Controls	\$	28,500.00	\$	-				\$	28,500.00	\$	-	
15500.4	HVAC - Ductwork Labor	\$	4,500.00	\$	-				\$	4,500.00	\$	-	
15500.5	HVAC - Ductwork Material	\$	4,500.00	\$	-				\$	4,500.00	\$	-	
15500.6	HVAC - Equipment Labor	\$	11,000.00	\$	4,000.00				\$	7,000.00	\$	200.00	
15500.7	HVAC - Equipment Material	\$	16,600.00	\$	16,600.00				\$	-	\$	830.00	
15500.8	HVAC - Refrigerant Piping Labor	\$	3,100.00	\$	-				\$	3,100.00	\$	-	
15500.9	HVAC - Refrigerant Piping Material	\$	750.00	\$	-				\$	750.00	\$	-	
16050	Electrical - General Conditions & Temp Power	\$	25,085.00	\$	1,340.00				\$	23,745.00	\$	67.00	
16050.1	Electrical - Electrical Work	\$	263,633.00	\$	37,500.00				\$	226,133.00	\$	1,875.00	
16050.2	Electrical - Electrical Equipment Installation	\$	20,000.00	\$	-				\$	20,000.00	\$	-	
16050.3	Electrical - MCC Installation	\$	15,000.00	\$	-				\$	15,000.00	\$	-	
16050.4	Electrical - Lightning Protection	\$	11,360.00	\$	-				\$	11,360.00	\$	-	
16050.5	Electrical - Control Systems	\$	401,707.00	\$	99,200.00				\$	302,507.00	\$	4,960.00	
CO-1	Added Valves	\$	33,873.28	\$	-				\$	33,873.28	\$	-	
CO-2	De-mobilization & Re-mobilization	\$	45,000.00	\$	45,000.00				\$	-	\$	2,250.00	
CO-3	Project Delay Cost Escalations	\$	172,182.38	\$	101,878.91	\$	13,347.00		\$	56,956.47	\$	5,761.30	
WCD-3	Custom Door Color	\$	231.00	\$	231.00				\$	-	\$	11.55	
WCD-4	Plumbing Updates	\$	3,806.76	\$	-				\$	3,806.76	\$	-	
WCD-5	Chem Feed Changes	\$	8,953.04	\$	3,912.11				\$	5,040.93	\$	195.61	
WCD-6	Blowoff Line Deduct	\$	(1,797.57)	\$	-	\$	(1,797.57)		\$	-	\$	(89.88)	
		\$	-	\$	-				\$	-	\$	-	
	TOTALS	\$	7,518,948.89	\$	5,404,218.84	\$	293,498.55	\$	-	5,697,717.39	76%	\$ 1,821,231.50	\$ 284,885.87





Exterior Masonry and roof installed





Some of the process piping





One of the two pressure vessels in the facility



**PRESENTER:** Marty Farrell

**ITEM:** 2024 Park Improvement Projects, Elsie Stephens Park North Pedestrian Bridge.

**PREPARED BY:** Marty Farrell

**POLICY DECISION / ACTION TO BE CONSIDERED:** Approve Payment of Final Pay Application #2 to VADA Contracting LLC for a total of \$9,113.35.

**BACKGROUND:** This project was removed from the 2022 Park Improvements Project due to increased costs and timeline to get the bridge completed within the project completion date.

Council awarded the contract for construction of the north pedestrian bridge at Elsie Stephens Park at their regular council meeting on 11-12-2024.

**CRITICAL ISSUES:** N/A.

**Project Timeline**

<u>Bidding documents available after</u>	<u>October 9 2024 Complete</u>
<u>Advertising for bids</u>	<u>October 10 2024 Complete</u>
<u>Bid opening</u>	<u>October 31 2024 Complete</u>
<u>Contract award</u>	<u>November 12 2024 Completed</u>
<u>Project Commence after</u>	<u>November 15 2024 Completed</u>
<u>Substantial completion</u>	<u>June 30 2025 Completed ahead of schedule</u>

**BUDGET IMPACT:** Project estimate \$250,000, Contract for \$171,342, Project including contingency \$183,336 from Fund 601.

**RECOMMENDATION:** Approve payment of Pay Application #2 for a total of \$9,113.35.

**ATTACHMENT(S):** Work sheet, Pay Application #2, completed bridge picture.



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## APPLICATION AND CERTIFICATION FOR PAYMENT

DOCUMENT G702

PAGE ONE OF

PAGES

TO OWNER:  
City of Dayton  
12260 S Diamond Lake Road  
Dayton, MN 55327

PROJECT: Elsie Stephens  
Pedestrian Bridge

FROM CONTRACTOR:  
Vada Contracting, LLC  
PO Box 1082  
Cokato, MN 55321

VIA LANDSCAPE ARCHITECT:  
Inside Outside Architecture

CONTRACT FOR:

APPLICATION NO: 2

PERIOD TO: 9/16/2025

PROJECT NOS:

Distribution to:  
OWNER  
ARCHITECT  
CONTRACTOR

## CONTRACTOR'S APPLICATION FOR PAYMENT

Application is made for payment, as shown below, in connection with the Contract.  
Continuation Sheet, Document G703, is attached.

CONTRACT DATE:

The undersigned Contractor certifies that to the best of the Contractor's knowledge, information and belief the Work covered by this Application for Payment has been completed in accordance with the Contract Documents, that all amounts have been paid by the Contractor for Work for which previous Certificates for Payment were issued and payments received from the Owner, and that current payment shown herein is now due.

CONTRACTOR:

By:

Date:

9/16/25

State of: MN  
Subscribed and sworn to before me this 16<sup>th</sup> day of September, 2025  
Notary Public: Heather Kelly  
My Commission expires: 11/31/2027

## LANDSCAPE ARCHITECT'S CERTIFICATE FOR PAYMENT

In accordance with the Contract Documents, based on on-site observations and the data comprising the application, the Architect certifies to the Owner that to the best of the Landscape Architect's knowledge, information and belief the Work has progressed as indicated, the quality of the Work is in accordance with the Contract Documents, and the Contractor is entitled to payment of the AMOUNT CERTIFIED.

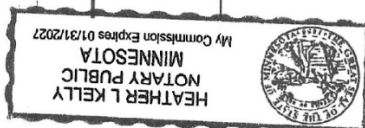
AMOUNT CERTIFIED: ..... \$ 9,113.35

1. ORIGINAL CONTRACT SUM	\$	171,342.00
2. Net change by Change Orders	\$	0.00
3. CONTRACT SUM TO DATE (Line 1 ± 2)	\$	171,342.00
4. TOTAL COMPLETED & STORED TO DATE (Column G on G703)	\$	171,342.00
5. RETAINAGE:		
a. % of Completed Work	\$	8,567.10
b. (Column D + E on G703)	\$	Included in above
Total Retainage (Lines 5a + 5b or (Column F on G703)	\$	8,567.10
6. TOTAL EARNED LESS RETAINAGE (Line 4 less Line 5 Total)	\$	162,774.90
7. LESS PREVIOUS CERTIFICATES FOR PAYMENT (Line 6 from prior Certificate)	\$	162,229
8. CURRENT PAYMENT DUE	\$	9,113.35
9. BALANCE TO FINISH, INCLUDING RETAINAGE (Line 3 less line 6)	\$	8,567.10

(Attach explanation if amount certified differs from the amount applied. Initial all figures on this Application and on the Continuation Sheet that are changed to conform with the amount certified.)

By: *[Signature]* Date: 9-23-2025

This Certificate is not negotiable. The AMOUNT CERTIFIED is payable only to the Contractor named herein. Issuance, payment and acceptance of payment are without prejudice to any rights of the Owner or Contractor under this Contract.



DOCUMENT G702 - APPLICATION AND CERTIFICATION FOR PAYMENT



# CONTINUATION SHEET

DOCUMENT G703

PAGE OF PAGES

G702, APPLICATION AND CERTIFICATION FOR PAYMENT, containing Contractor's signed certification is attached.  
In tabulations below, amounts are stated to the nearest dollar.  
Use Column I on Contracts where variable retainage for line items may apply.

APPLICATION NO: 2  
APPLICATION DATE: 9/16/2025  
PERIOD TO: 9/16/2025  
ARCHITECT'S PROJECT NO:

A ITEM NO.	B DESCRIPTION OF WORK	C SCHEDULED VALUE	D WORK COMPLETED		F MATERIALS PRESENTLY STORED (NOT IN D OR E)	G TOTAL COMPLETED AND STORED TO DATE (D+E+F)	H % (G ÷ C)	I BALANCE TO FINISH (C - G)	J RETAINAGE (IF VARIABLE RATE)
			FROM PREVIOUS APPLICATION	THIS PERIOD					
1	Mobilization	\$18,250.00	\$18,250.00	\$0.00		\$18,250.00	100.00%	\$0.00	
2	Survey and Staking	\$10,000.00	\$10,000.00	\$0.00		\$10,000.00	100.00%	\$0.00	
3	Rock Construction Entrance	\$1,250.00	\$1,250.00	\$0.00		\$1,250.00	100.00%	\$0.00	
4	Silt Fence	\$1,150.00	\$575.00	\$575.00		\$1,150.00	100.00%	\$0.00	
5	Abutment Subcut	\$10,500.00	\$10,500.00	\$0.00		\$10,500.00	100.00%	\$0.00	
6	Backfill Type A	\$15,345.00	\$15,345.00	\$0.00		\$15,345.00	100.00%	\$0.00	
7	Backfill Type B	\$15,996.00	\$15,996.00	\$0.00		\$15,996.00	100.00%	\$0.00	
8	Rip Rap	\$7,700.00	\$7,700.00	\$0.00		\$7,700.00	100.00%	\$0.00	
9	Fine Grading	\$4,325.00	\$4,325.00	\$0.00		\$4,325.00	100.00%	\$0.00	
10	Structural Concrete	\$32,241.00	\$32,241.00	\$0.00		\$32,241.00	100.00%	\$0.00	
11	Bridge w/ deck	\$44,000.00	\$44,000.00	\$0.00		\$44,000.00	100.00%	\$0.00	
12	Relocate Boulders	\$720.00	\$720.00	\$0.00		\$720.00	100.00%	\$0.00	
13	Concrete Trail	\$6,240.00	\$6,240.00	\$0.00		\$6,240.00	100.00%	\$0.00	
14	Turf	\$1,500.00	\$1,500.00	\$0.00		\$1,500.00	100.00%	\$0.00	
15	Class 2	\$750.00	\$750.00	\$0.00		\$750.00	100.00%	\$0.00	
16	Dewatering	\$500.00	\$500.00	\$0.00		\$500.00	100.00%	\$0.00	
17	Fabric Under Riprap	\$375.00	\$375.00	\$0.00		\$375.00	100.00%	\$0.00	
18	Geotech	\$500.00	\$500.00	\$0.00		\$500.00	100.00%	\$0.00	
	<b>GRAND TOTALS</b>	<b>\$171,342.00</b>	<b>\$170,767.00</b>	<b>\$575.00</b>	<b>\$0.00</b>	<b>\$171,342.00</b>	<b>100%</b>	<b>\$0.00</b>	<b>\$0.00</b>







**PRESENTER:** Marty Farrell

**ITEM:** 2024 Park Improvement Projects, Parks Irrigation installation, pay application 3 for \$72,117.54.

**PREPARED BY:** Marty Farrell

**POLICY DECISION ACTION TO BE CONSIDERED:** Approve pay application #3 for \$72,117.54.

**BACKGROUND:** Staff have been contacted by numerous residents about the quality of the grass in the open spaces in the newly developed parks. Staff has explored installation or improvement of irrigation systems in five City Parks, Elsie Stephens Park, River Hills Park, Lone Gardens, Hayden Hills and Sundance Woods. The irrigation project has been split into 2 distinct areas Irrigation system installation, and water supply, the work will be conducted by different contractors with the City coordinating the project.

Council approved advertising for bids at the 09-24-24, meeting. Bids were received from Friedges, Peterson Companies, and Albrecht Company. Council awarded the Contract for irrigation installation to Peterson Companies at the 10-22-2024 regular Council meeting

**CRITICAL ISSUES:** N/A.

**Project Timeline**

<u>Bidding documents available after</u>	<u>September 24<sup>th</sup> 2024 Complete</u>
<u>Bid opening</u>	<u>October 15 2024 Complete</u>
<u>Contract award</u>	<u>October 22 2024 Complete</u>
<u>Project Commence after</u>	<u>October 22 2024 Complete</u>
<u>Substantial completion</u>	<u>June 1 2025</u>

**BUDGET IMPACT:** Project including contingency \$332,792 from Fund 601.

**RECOMMENDATION:** Approve payment of Pay Application 3.

**ATTACHMENT(S):** Project Balance Sheet, pay application 3



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<b>AS OF 10-7-25</b>		
Remaining Contract Balance		
Peterson	\$	44,999.48
BOE Electric	\$	-
<b>Remaining Contract Balances Total</b>	<b>\$</b>	<b>44,999.48</b>
Project Starting Balance	\$	332,792.00
Minus total pay apps to date	\$	(272,071.08)
<b>Remaining Project Balance</b>	<b>\$</b>	<b>60,720.92</b>
Remaining Project Balance	\$	60,720.92
Minus remaining Contract Balances	\$	(44,999.48)
<b>Contingency</b>	<b>\$</b>	<b>15,721.44</b>



APPLICATION AND CERTIFICATION FOR PAYMENT

CUSTOMER:	City Of Dayton 12260 South Diamond Lake Road Dayton, MN 55327	PROJECT:	Dayton Parks Irrigation 11510 Pineridge Way North Dayton, MN 55327-2603	APPLICATION NO: 3	INVOICE NO: 60373	<input type="checkbox"/> OWNER <input type="checkbox"/> ARCHITECT
CONTRACTOR:	Peterson Companies, Inc. 8326 Wyoming Trail Chisago City, MN 55013	VIA ARCHITECT:		PERIOD TO: 7/31/2025	<input type="checkbox"/> CONTRACTOR	
CONTRACT FOR:				PROJECT NO: 24134	<input type="checkbox"/>	
				CONTRACT DATE: 10/25/2024		

CONTRACTOR'S APPLICATION FOR PAYMENT

Application is made for payment, as shown below, in connection with the Contract.  
Continuation Sheet Page 2, is attached.

1. ORIGINAL CONTRACT SUM	\$ 311,022.00
2. Net change by Change Orders	3,343.71
3. CONTRACT SUM TO DATE (Line 1+2)	314,365.71
4. TOTAL COMPLETED & STORED TO DATE (Column G on G703)	283,543.41
5. RETAINAGE:	
a. On Completed Work (Column D + E on G703)	\$ 14,177.18
b. On Stored Material (Column F on G703)	0.00
Total Retainage (Line 5a + 5b or Total Retainage (Line 5a + 5b or	
Total in Column I of G703)	14,177.18
6. TOTAL EARNED LESS RETAINAGE (Line 4 less Line 5 Total)	269,366.23
7. LESS PREVIOUS CERTIFICATES FOR PAYMENT (Line 6 from prior Certificate)	197,248.69
8. CURRENT PAYMENT DUE	72,117.54
9. BALANCE TO FINISH, INCLUDING RETAINAGE (Line 3 less Line 6)	44,999.48

Change Order Summary	Additions	Deductions
Total Changes approved in previous months by Owner:	0.00	0.00
Total approved this Month	3,343.71	0.00
NET CHANGES by Change Order	\$ 3,343.71	

The undersigned Contractor certifies that to the best of the Contractor's Knowledge, information and belief the Work covered by this Application for payment has been completed in accordance with the Contract Documents, that all amounts have been paid by the Contractor for Work for which previous Certificates for Payment were issued and payments received from the Owner, and that current payment shown herein is now due.

CONTRACTOR: Peterson Companies, Inc.

By:  Date: 7/21/2025

State of: MN County of: Chisago  
Subscribed and sworn to before me this \_\_\_\_\_ day of \_\_\_\_\_  
Notary Public:  
My Commission Expires:

ARCHITECT'S CERTIFICATE FOR PAYMENT

In accordance with the Contract Documents, based on on-site observations and the data comprising the application, the Architect certifies to the Owner that to the best of the Architect's knowledge, information and belief the Work has progressed as indicated, the quality of the Work is in accordance with the Contract Documents, and the Contractor is entitled to payment of the AMOUNT CERTIFIED.

Amount Certified \$ 72,117.54

(Attach explanation if amount certified differs from the amount applied. Initial all figures on this Application and on the Continuation Sheet that are changed to conform to the amount certified.)  
CONSTRUCTION MANAGER:

BY: _____	Date: _____
ARCHITECT: _____	Date: 7-22-2025
This certificate is not negotiable. The Amount Certified is payable only to the contractor named herein. Issuance, payment and acceptance of payment are without prejudice to any rights of the Owner of Contractor under this Contract.	



**CONTINUATION SHEET**Project: Dayton Parks  
Irrigation

Page 2

Application and Certification for Payment  
containing contractor's signed Certification is attached.

Application No: 3  
Application Date: 7/21/2025  
Period To: 7/31/2025  
Project No: 24134

In tabulations below, amounts are stated to the nearest dollar.

Use Column I on Contracts where variable retainage for line items may apply.

A	B	C	D	E	F	G		H	I
Item No.	Description of Work	Scheduled Value	Work Completed		Materials Presently Stored (Not in D or E)	Total Completed and Stored to Date (D+E+F)	% (G / C)	Balance To Finish (C – G)	Retainage
			Previous Application	This Period					
1	Ione Gardens Neighborhood Park	60,946.00	24,378.40	30,473.00	0.00	54,851.40	90	6,094.60	2,742.57
2	Sundance Woods Neighborhood Park	43,422.00	17,368.80	21,711.00	0.00	39,079.80	90	4,342.20	1,953.99
3	Elsie Stephens Memorial Park	41,288.00	33,030.40	4,128.80	0.00	37,159.20	90	4,128.80	1,857.96
4	River Hills Neighborhood Park	48,460.00	38,768.00	4,846.00	0.00	43,614.00	90	4,846.00	2,180.70
5	Hayden Hills Neighborhood Park	114,107.00	91,285.60	11,410.70	0.00	102,696.30	90	11,410.70	5,134.82
6	Bond	2,799.00	2,799.00	0.00	0.00	2,799.00	100	0.00	139.95
CO1	Added Zone Ione Gardens	3,343.71	0.00	3,343.71	0.00	3,343.71	100	0.00	167.19
Totals		314,365.71	207,630.20	75,913.21	0.00	283,543.41	90	30,822.30	14,177.18



**PRESENTER:** Marty Farrell

**ITEM:** 2024 Park Improvement Projects, Parks Irrigation installation, pay application 4 for \$24,677.49.

**PREPARED BY:** Marty Farrell

**POLICY DECISION ACTION TO BE CONSIDERED:** Approve pay application #4 for \$24,677.49.

**BACKGROUND:** Staff have been contacted by numerous residents about the quality of the grass in the open spaces in the newly developed parks. Staff has explored installation or improvement of irrigation systems in five City Parks, Elsie Stephens Park, River Hills Park, Lone Gardens, Hayden Hills and Sundance Woods. The irrigation project has been split into 2 distinct areas Irrigation system installation, and water supply, the work will be conducted by different contractors with the City coordinating the project.

Council approved advertising for bids at the 09-24-24, meeting. Bids were received from Friedges, Peterson Companies, and Albrecht Company. Council awarded the Contract for irrigation installation to Peterson Companies at the 10-22-2024 regular Council meeting

**CRITICAL ISSUES:** N/A.

**Project Timeline**

<u>Bidding documents available after</u>	<u>September 24<sup>th</sup> 2024 Complete</u>
<u>Bid opening</u>	<u>October 15 2024 Complete</u>
<u>Contract award</u>	<u>October 22 2024 Complete</u>
<u>Project Commence after</u>	<u>October 22 2024 Complete</u>
<u>Substantial completion</u>	<u>June 1 2025</u>

**BUDGET IMPACT:** Project including contingency \$332,792 from Fund 601.

**RECOMMENDATION:** Approve payment of Pay Application 4.

**ATTACHMENT(S):** Project Balance Sheet, pay application 4.



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<b>AS OF 10-7-25</b>		
Remaining Contract Balance		
Peterson	\$	20,321.99
BOE Electric	\$	-
<b>Remaining Contract Balances Total</b>	<b>\$</b>	<b>20,321.99</b>
Project Starting Balance	\$	332,792.00
Minus total pay apps to date	\$	(296,748.57)
<b>Remaining Project Balance</b>	<b>\$</b>	<b>36,043.43</b>
Remaining Project Balance	\$	36,043.43
Minus remaining Contract Balances	\$	(20,321.99)
<b>Contingency</b>	<b>\$</b>	<b>15,721.44</b>



# APPLICATION AND CERTIFICATION FOR PAYMENT

<b>CUSTOMER:</b> City Of Dayton 11260 South Diamond Lake Road Dayton, MN 55327	<b>PROJECT:</b> Dayton Parks Irrigation 11510 Pineridge Way North Dayton, MN 55327-2603	<b>APPLICATION NO:</b> 4	<b>Distribution Via Email:</b> <input type="checkbox"/> OWNER <input type="checkbox"/> ARCHITECT
<b>CONTRACTOR:</b> Peterson Companies, Inc. 8326 Wyoming Trail Chicago City, MN 55013	<b>VIA ARCHITECT:</b>	<b>PERIOD TO:</b> 8/31/2025	<input type="checkbox"/> CONTRACTOR
<b>CONTRACT FOR:</b>		<b>PROJECT NO:</b> 24134	<input type="checkbox"/>
		<b>CONTRACT DATE:</b> 10/25/2024	

## CONTRACTOR'S APPLICATION FOR PAYMENT

Application is made for payment, as shown below, in connection with the Contract.  
Continuation sheet Page 2, is attached.

1. ORIGINAL CONTRACT SUM \$ 311,022.00
  2. Net change by Change Orders 3,343.71
  3. CONTRACT SUM TO DATE (line 1+2) 314,365.71
  4. TOTAL COMPLETED & STORED TO DATE (Column G on G703) 309,519.71
  5. RETAINAGE:
    - a. On Completed Work (Column D + E on G703) \$ 15,475.99
    - b. On Stored Material (Column F on G703) 0.00
- Total Retainage (line 5a + 5b or Total in Column I of G703) 15,475.99
6. TOTAL EARNED LESS RETAINAGE (line 4 less line 5 Total) 294,043.72
  7. LESS PREVIOUS CERTIFICATES FOR PAYMENT (line 6 from prior certificate) 269,366.23
  8. CURRENT PAYMENT DUE 24,677.49
  9. BALANCE TO FINISH, INCLUDING RETAINAGE (line 3 less line 6) 20,321.99

Change Order Summary	Additions	Deductions
Total Changes approved in previous months by Owner:	3,343.71	0.00
Total approved this Month	0.00	0.00
NET CHANGES by Change Order	\$ 3,343.71	

The undersigned Contractor certifies that to the best of the Contractor's knowledge, information and belief the Work covered by this Application for payment has been completed in accordance with the Contract Documents, that all amounts have been paid by the Contractor for Work for which previous Certificates for Payment were issued and payments received from the Owner, and that current payment shown herein is now due.

CONTRACTOR: Peterson Companies, Inc.

By:  Date: 8/21/2025

State of: MN County of: Chicago  
Subscribed and sworn to before me this \_\_\_\_\_ day of \_\_\_\_\_  
Notary Public:  
My Commission Expires:

## ARCHITECT'S CERTIFICATE FOR PAYMENT

In accordance with the Contract Documents, based on on-site observations and the data comprising the application, the Architect certifies to the Owner that to the best of the Architect's knowledge, information and belief the Work has progressed as indicated, the quality of the Work is in accordance with the Contract Documents, and the Contractor is entitled to payment of the AMOUNT CERTIFIED.

Amount Certified \$ 24,677.49

(Attach explanation if amount certified differs from the amount applied. Initial all figures on this Application and on the Continuation Sheet that are changed to conform to the amount certified.)  
CONSTRUCTION MANAGER:

By:  Date: 9/24/2025

ARCHITECT: \_\_\_\_\_ Date: \_\_\_\_\_  
By: \_\_\_\_\_ Date: \_\_\_\_\_  
This certificate is not negotiable. The Amount Certified is payable only to the contractor named herein. Issuance, payment and acceptance of payment are without prejudice to any rights of the Owner of Contractor under this Contract.

JOBED



## CONTINUATION SHEET

Project: Dayton Parks  
Irrigation

Page 2

Application and Certification for Payment  
containing contractor's signed Certification is attached.Application No: 4  
Application Date: 8/21/2025

In tabulations below, amounts are stated to the nearest dollar.

Period To: 8/31/2025

Use Column I on Contracts where variable retainage for line items may apply.

Project No: 24134

A Item No.	B Description of Work	C Scheduled Value	D Work Completed		E This Period	F Materials Presently Stored (Not in D or E)	G		H Balance To Finish (C - G)	I Retainage
			Previous Application	This Period			Total Completed and Stored to Date (D+E+F)	% (G / C)		
1	Ione Gardens Neighborhood Park	60,946.00	54,851.40	6,094.60	0.00	0.00	60,946.00	100	0.00	3,047.30
2	Sundance Woods Neighborhood Park	43,422.00	39,079.80	4,342.20	0.00	0.00	43,422.00	100	0.00	2,171.10
3	Elsie Stephens Memorial Park	41,288.00	37,159.20	4,128.80	0.00	0.00	41,288.00	100	0.00	2,064.40
4	River Hills Neighborhood Park	48,460.00	43,614.00	0.00	0.00	0.00	43,614.00	90	4,846.00	2,180.70
5	Hayden Hills Neighborhood Park	114,107.00	102,696.30	11,410.70	0.00	0.00	114,107.00	100	0.00	5,705.35
6	Bond	2,799.00	2,799.00	0.00	0.00	0.00	2,799.00	100	0.00	139.95
CO1	Added Zone Ione Gardens	3,343.71	3,343.71	0.00	0.00	0.00	3,343.71	100	0.00	167.19
Totals		314,365.71	283,543.41	25,976.30	0.00	0.00	309,519.71	98	4,846.00	15,475.99



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**PRESENTER:**

Jason Quisberg

**ITEM:**

Reduction of the Letter of Credit (LOC) for the 1<sup>st</sup>, 2<sup>nd</sup>, and 3<sup>rd</sup> Addition of the Brayburn East Development.

**PREPARED BY:**

Jason Quisberg, Engineering  
Nick Findley, Engineering

**POLICY DECISION / ACTION TO BE CONSIDERED:**

Reduction of the letter of credit for public improvements for the 1<sup>st</sup>, 2<sup>nd</sup>, and 3<sup>rd</sup> Addition of the Brayburn East Development.

**BACKGROUND:**

Work in the 1<sup>st</sup>, 2<sup>nd</sup>, and 3<sup>rd</sup> Addition of the Brayburn East Development continues to be completed. To date 1<sup>st</sup> and 2<sup>nd</sup> addition have completed the street building process and still need to complete wear course paving, pond work, and punchlist items. 3<sup>rd</sup> Addition is currently in the process of building streets with curb, paving, and other items still needing to be completed.

The current LOC balance for 1<sup>st</sup> Addition is \$479,450.16, 2<sup>nd</sup> Addition is \$225,683.02, and 3<sup>rd</sup> Addition is \$930,000.00. We recommend reducing 1<sup>st</sup> Addition in the amount of \$133,096.86, 2<sup>nd</sup> Addition in the amount of \$121,545.60, and 3<sup>rd</sup> Addition in the amount of \$385,197.58. For a remaining balance for 1<sup>st</sup> Addition of \$346,353.30, 2<sup>nd</sup> Addition of \$104,137.42, and 3<sup>rd</sup> Addition of \$544,802.42.

**CRITICAL ISSUES:**

There are no outstanding critical issues.

**COMMISSION REVIEW / ACTION (IF APPLICABLE):**

**60/120-DAY RULE (IF APPLICABLE):**

**RELATIONSHIP TO COUNCIL GOALS:**



**BUDGET IMPACT:**

None

**RECOMMENDATION:**

Staff recommends reducing the LOC for the 1<sup>st</sup> Addition of the Brayburn East Development by the amount of \$133,096.86 for a remaining balance of \$346,353.30, 2<sup>nd</sup> Addition by the amount of \$121,545.60 for a remaining balance of \$104,137.42, and 3<sup>rd</sup> Addition by the amount of \$385,197.58 for a remaining balance of \$544,802.42.

**ATTACHMENT(S):**

Brayburn East 1<sup>st</sup> Addition Remaining Work Summary  
Brayburn East 2<sup>nd</sup> Addition Remaining Work Summary  
Brayburn East 3<sup>rd</sup> Addition Remaining Work Summary



## COMPLETED ITEMS BY PAY PERIOD

BRAYBURN TRAILS EAST - PHASE 1  
TWIN CITIES LAND DEVELOPMENT

SR WEIDEMA JOB # 3200

PAY PERIOD END DATE:



PAY PERIOD END DATE:					Thru: 9/30/2025					
ITEM	DESCRIPTION OF PAY ITEM	QUANTITIES	UNIT	UNIT PRICE	TOTAL BID	PARTIAL PAY ESTIMATE 8		PERCENT COMPLETE	TOTAL TO DATE	
						QUANTITY	AMOUNT		QUANTITY	AMOUNT
BASE BID										
SANITARY SEWER:										
10	MOBILIZATION	1.00	LS	7,500.00	7,500.00	-	\$0.00	100%	1.00	\$7,500.00
20	TELEWISE SEWER	2,321.10	LF	2.50	5,802.75	-	\$0.00	100%	2,322.00	\$5,805.00
30	CONNECT TO EXISTING SANITARY SEWER	1.00	EA	3,000.00	3,000.00	-	\$0.00	100%	1.00	\$3,000.00
40	8" PVC SANITARY SEWER SDR35	691.40	LF	57.00	39,409.80	-	\$0.00	100%	692.00	\$39,444.00
50	8" PVC SANITARY SEWER SDR26	1,629.70	LF	105.00	171,118.50	-	\$0.00	100%	1,630.00	\$171,150.00
60	CONSTRUCT SANITARY MH-48" DIA (0-8')	13.00	EA	4,810.00	62,530.00	-	\$0.00	100%	13.00	\$62,530.00
70	CONSTRUCT SANITARY MH-48" DIA (>8')	105.30	LF	242.00	25,482.60	-	\$0.00	100%	105.30	\$25,482.60
80	8" X 4" PVC WYE SCH.40 W/BEND + CAP	50.00	EA	294.00	14,700.00	-	\$0.00	100%	50.00	\$14,700.00
90	4" PVC SAN SERVICE SCH.40 - RISER (ACTUAL LENGTH)	394.00	LF	16.00	6,304.00	-	\$0.00	100%	394.00	\$6,304.00
100	4" PVC SANITARY SERVICE SCHEDULE 40	1,701.50	LF	24.00	40,836.00	-	\$0.00	112%	1,904.00	\$45,696.00
110	REPLACE EXISTING ROAD AT CONNECTION	329.00	SF	5.50	1,809.50	-	\$0.00	100%	329.00	\$1,809.50
115	INSULATION 4" ATOP SANITARY SEWER	135.00	LF	27.00	3,645.00	-	\$0.00	100%	135.00	\$3,645.00
SUBTOTAL SANITARY SEWER:					382,138.15		\$0.00			\$387,066.10
WATERMAIN:										
120	CONNECT TO EXISTING WATER MAIN	1.00	EA	1,500.00	1,500.00	-	\$0.00	100%	1.00	\$1,500.00
130	WATER TEST	1.00	EA	1,500.00	1,500.00	-	\$0.00	100%	1.00	\$1,500.00
140	6" WATER MAIN DIP CL-52 (HYDRANT LEADS)	72.80	LF	40.00	2,912.00	-	\$0.00	103%	75.00	\$3,000.00
145	6" WATER MAIN C900 PVC	165.50	LF	42.00	6,951.00	-	\$0.00	100%	165.00	\$6,930.00
150	8" WATER MAIN C900 PVC	2,282.00	LF	45.00	102,690.00	-	\$0.00	100%	2,282.00	\$102,690.00
160	HYDRANT W/ 6" GATE VALVE & BOX	6.00	EA	7,363.00	44,178.00	-	\$0.00	100%	6.00	\$44,178.00
170	SALVAGE AND RE-INSTALL HYDRANT W/ 6" GV & BOX	1.00	EA	1,559.00	1,559.00	-	\$0.00	100%	1.00	\$1,559.00
180	8" X 6" TEE	7.00	EA	1,040.00	7,280.00	-	\$0.00	100%	7.00	\$7,280.00
190	8" X 8" TEE	2.00	EA	1,130.00	2,260.00	-	\$0.00	100%	2.00	\$2,260.00
200	8" - 11.25 DEGREE BEND	3.00	EA	680.00	2,040.00	-	\$0.00	100%	3.00	\$2,040.00
210	8" - 22.5 DEGREE BEND	7.00	EA	699.00	4,893.00	-	\$0.00	100%	7.00	\$4,893.00
220	6" - 45 DEGREE BEND	2.00	EA	605.00	1,210.00	-	\$0.00	100%	2.00	\$1,210.00
230	6" - 11.25 DEGREE BEND	1.00	EA	584.00	584.00	-	\$0.00	100%	1.00	\$584.00
240	6" GATE VALVE & BOX	1.00	EA	2,080.00	2,080.00	-	\$0.00	100%	1.00	\$2,080.00
250	8" GATE VALVE & BOX	6.00	EA	2,802.00	16,812.00	-	\$0.00	100%	6.00	\$16,812.00
260	1" CORP, SADDLE, CURB STOP AND BOX	50.00	EA	565.00	28,250.00	-	\$0.00	100%	50.00	\$28,250.00
270	1" POLYETHYLENE BLUE ULTRA HDPE SERVICE	2,157.00	LF	16.00	34,512.00	-	\$0.00	100%	2,157.00	\$34,512.00
280	2" CORP, SADDLE, CURB STOP, AND BOX (IRR. SERVICE)	2.00	EA	1,166.00	2,332.00	-	\$0.00	100%	2.00	\$2,332.00
290	2" POLYETHYLENE BLUE ULTRA HDPE SERVICE (IRR. SERVICE)	68.00	LF	55.00	3,740.00	-	\$0.00	121%	82.00	\$4,510.00
300	WATER MAIN LOWERING - 8"	2.00	EA	3,456.00	6,912.00	-	\$0.00	100%	2.00	\$6,912.00
310	WATER MAIN LOWERING - 6"	1.00	EA	2,474.00	2,474.00	-	\$0.00	100%	1.00	\$2,474.00
320	INSULATION	1.00	LS	2,311.00	2,311.00	-	\$0.00	100%	1.00	\$2,311.00
SUBTOTAL WATER MAIN:					278,980.00		\$0.00			\$279,817.00
STORM SEWER:										
330	TELEWISE SEWER	3,823.00	LF	3.00	11,469.00	-	\$0.00	0%	0.00	\$0.00
340	TELEWISE STREET DRAINTILE	4,282.00	LF	2.50	10,705.00	-	\$0.00	0%	0.00	\$0.00
350	TELEWISE SUMP DRAINTILE	1,046.00	LF	2.50	2,615.00	-	\$0.00	0%	0.00	\$0.00
360	12" RC PIPE SEWER CLASS V	1,177.40	LF	63.00	74,176.20	-	\$0.00	100%	1,177.40	\$74,176.20
370	15" RC PIPE SEWER CLASS V	795.00	LF	69.00	54,855.00	-	\$0.00	100%	795.00	\$54,855.00
380	18" RC PIPE SEWER CLASS V	652.20	LF	73.00	47,610.60	-	\$0.00	100%	652.20	\$47,610.60
390	21" RC PIPE SEWER CLASS III	835.30	LF	88.00	73,506.40	-	\$0.00	100%	835.30	\$73,506.40
400	24" RC PIPE SEWER CLASS III	157.70	LF	91.00	14,350.70	-	\$0.00	100%	157.70	\$14,350.70



410	27" RC PIPE SEWER CLASS III	45.60	LF	114.00	5,198.40	-	\$0.00	100%	45.60	\$5,198.40
420	30" RC PIPE SEWER CLASS III	160.10	LF	164.00	26,256.40	-	\$0.00	100%	160.10	\$26,256.40
430	CONSTRUCT DRAINAGE STRUCTURE DESIGN 2'X3' BOX	7.00	EA	2,737.00	19,159.00	-	\$0.00	114%	8.00	\$21,896.00
440	CONSTRUCT DRAINAGE STRUCTURE DESIGN 27" DIA (0-8')	2.00	EA	2,623.00	5,246.00	-	\$0.00	100%	2.00	\$5,246.00
450	CONSTRUCT DRAINAGE STRUCTURE DESIGN 48" DIA (0-8')	26.00	EA	4,624.00	120,224.00	-	\$0.00	96%	25.00	\$115,600.00
460	CONSTRUCT DRAINAGE STRUCTURE DESIGN 60" DIA (0-8')	1.00	EA	6,628.00	6,628.00	-	\$0.00	100%	1.00	\$6,628.00
470	CONSTRUCT OUTLET CONTROL STRUCTURE 60" DIA (0-8')	7.00	EA	13,855.00	96,985.00	-	\$0.00	100%	7.00	\$96,985.00
480	CONSTRUCT DRAINAGE STRUCTURE 48" DIA (<8')	24.10	LF	240.00	5,784.00	-	\$0.00	81%	19.52	\$4,684.80
490	CONSTRUCT DRAINAGE STRUCTURE 60" DIA (<8')	10.57	LF	392.00	4,143.44	-	\$0.00	100%	10.57	\$4,143.44
500	12" RC PIPE SEWER CLASS III APRON W/TRASH GUARD	2.00	EA	1,425.00	2,850.00	-	\$0.00	100%	2.00	\$2,850.00
510	15" RC PIPE SEWER CLASS III APRON W/TRASH GUARD	2.00	EA	1,585.00	3,170.00	-	\$0.00	100%	2.00	\$3,170.00
520	18" RC PIPE SEWER CLASS III APRON W/TRASH GUARD	1.00	EA	1,716.00	1,716.00	-	\$0.00	100%	1.00	\$1,716.00
530	21" RC PIPE SEWER CLASS III APRON W/TRASH GUARD	2.00	EA	2,191.00	4,382.00	-	\$0.00	100%	2.00	\$4,382.00
540	24" RC PIPE SEWER CLASS III APRON W/TRASH GUARD	2.00	EA	2,574.00	5,148.00	-	\$0.00	100%	2.00	\$5,148.00
550	27" RC PIPE SEWER CLASS III APRON W/TRASH GUARD	1.00	EA	2,973.00	2,973.00	-	\$0.00	100%	1.00	\$2,973.00
560	30" RC PIPE SEWER CLASS III APRON W/TRASH GUARD	1.00	EA	3,317.00	3,317.00	-	\$0.00	100%	1.00	\$3,317.00
570	4" PVC PERF. DRAINTILE (STREET)	4,282.00	LF	18.00	77,076.00	-	\$0.00	100%	4,282.00	\$77,076.00
580	4" PVC DRAINTILE CLEANOUT (STREET)	15.00	EA	193.00	2,895.00	-	\$0.00	100%	15.00	\$2,895.00
590	INLET PROTECTION	36.00	EA	378.00	13,608.00	-	\$0.00	100%	36.00	\$13,608.00
600	CLASS III RIP RAP	162.00	CY	171.00	27,702.00	-	\$0.00	100%	162.00	\$27,702.00
610	6" X 4" PVC WYE (SUMP SERVICE)	20.00	EA	99.00	1,980.00	-	\$0.00	100%	20.00	\$1,980.00
620	4" X 4" PVC WYE (SUMP SERVICE)	22.00	EA	74.00	1,628.00	-	\$0.00	100%	22.00	\$1,628.00
630	4" PVC NON-PERFORATED DRAINTILE (SUMP SERVICE) 5' EA	110.00	LF	11.50	1,265.00	-	\$0.00	100%	110.00	\$1,265.00
640	4" PVC NON-PERFORATED DRAINTILE (C;EANOUT RISER) 4' EA	88.00	LF	9.00	792.00	-	\$0.00	100%	88.00	\$792.00
650	4" CLEANOUT RISER CAP	22.00	EA	126.00	2,772.00	-	\$0.00	100%	22.00	\$2,772.00
660	6" PVC NON-PERFORATED DRAINTILE (SUMP MAINLINE)	1,046.00	LF	14.00	14,644.00	-	\$0.00	100%	1,046.00	\$14,644.00
670	6" PVC CLEANOUT (SUMP MAINLINE)	11.00	EA	318.00	3,498.00	-	\$0.00	100%	11.00	\$3,498.00
680	6" PVC PERFORATED DRAINTILE (BMP 2)	1,052.00	LF	24.00	25,248.00	-	\$0.00	0%	0.00	\$0.00
690	6" PVC DRAINTILE CLEANOUT (BMP 2)	7.00	EA	310.00	2,170.00	-	\$0.00	0%	0.00	\$0.00
700	#57 COURSE AGGREGATE (DRAINTILE SECTION) (BMP 2)	28.00	CY	81.00	2,268.00	-	\$0.00	0%	0.00	\$0.00
710	MEDIA MIX C DRAINTILE TRENCH (BMP 2)	18,379.00	SF	1.70	31,244.30	-	\$0.00	0%	0.00	\$0.00
720	6" PVC PERFORATED DRAINTILE (BMP 7)	739.00	LF	24.00	17,736.00	-	\$0.00	0%	0.00	\$0.00
730	6" PVC PERFORATED CLEANOUT (BMP 7)	3.00	EA	436.00	1,308.00	-	\$0.00	0%	0.00	\$0.00
740	6" PVC NON-PERFORATED DRAINTILE (BMP 7)	54.00	LF	14.00	756.00	-	\$0.00	0%	0.00	\$0.00
750	#57 COURSE AGGREGATE (DRAINTILE SECTION) (BMP 7)	20.00	CY	81.00	1,620.00	-	\$0.00	0%	0.00	\$0.00
760	MEDIA MIX C DRAINTILE TRENCH (BMP 7)	18,751.00	SF	1.70	31,876.70	-	\$0.00	0%	0.00	\$0.00
770	REMOVE EXISTING 24" FES (NW CORNER)	1.00	EA	334.00	334.00	-	\$0.00	100%	1.00	\$334.00
780	REMOVE EXISTING 24" PIPE (NW CORNER)	13.00	LF	19.00	247.00	-	\$0.00	100%	13.00	\$247.00
790	CORE DRILL EXISTING NE STORM STRUCTURE	1.00	LS	1,200.00	1,200.00	-	\$0.00	100%	1.00	\$1,200.00
800	MAINTENANCE ACCESS 6" TOPSOIL ON 6" CL-5	5,670.00	SF	6.25	35,437.50	-	\$0.00	0%	0.00	\$0.00
805	TURF REINFORCEMENT MAT - CITY DETAIL STO-10	2,647.00	SF	16.50	43,675.50	-	\$0.00	0%	0.00	\$0.00
<b>SUBTOTAL STORM SEWER:</b>					<b>945,449.14</b>		<b>\$0.00</b>			<b>\$724,333.94</b>
<b>STREETS:</b>										
810	MOBILIZATION	1.00	LS	5,150.00	5,150.00	-	\$0.00	100%	1.00	\$5,150.00
820	SUBGRADE PREPARATION	9,332.10	SY	1.65	15,397.97	-	\$0.00	100%	9,332.10	\$15,397.97
830	SUBGRADE STABILIZATION FABRIC, NON-WOVEN (GEO FAB TYPE V)	9,332.10	SY	1.30	12,131.73	-	\$0.00	100%	9,332.10	\$12,131.73
840	12" SELECT GRANULAR BORROW (CV) (TO 1' BOC)	3,110.70	CY	23.25	72,323.78	-	\$0.00	205%	6,372.00	\$148,149.00
850	8" AGGREGATE BASE (CV) CL-5 100% CRUSHED (TO 1' BOC)	2,073.80	CY	36.00	74,656.80	-	\$0.00	100%	2,073.80	\$74,656.80
860	2" TYPE SPNWB330B BASE COURSE MIXTURE	911.80	TN	76.85	70,071.83	-	\$0.00	103%	939.61	\$72,209.03
870	1.5" TYPE SPWEA340B WEAR COURSE MIXTURE	683.80	TN	95.75	65,473.85	-	\$0.00	5%	33.23	\$3,181.77
880	TACK COAT SP2357	379.90	GAL	3.50	1,329.65	-	\$0.00	19%	74.00	\$259.00
890	CONCRETE CURB & GUTTER DESIGN B618	1,143.00	LF	23.00	26,289.00	-	\$0.00	114%	1,298.00	\$29,854.00
900	CONCRETE CURB & GUTTER DESIGN SURMOUNTABLE	3,336.00	LF	18.40	61,382.40	-	\$0.00	97%	3,228.00	\$59,395.20
910	ADJUST MH CASTINGS	13.00	EA	485.00	6,305.00	-	\$0.00	100%	13.00	\$6,305.00
920	ADJUST GATE VALVE CASTINGS	7.00	EA	352.00	2,464.00	-	\$0.00	100%	7.00	\$2,464.00
930	5' WIDE 6" SIDEWALK W/6" CL-5	11,472.00	SF	7.95	91,202.40	-	\$0.00	93%	10,713.00	\$85,168.35
940	PED RAMP 5' SIDEWALK	8.00	EA	1,325.00	10,600.00	-	\$0.00	75%	6.00	\$7,950.00
950	8' WIDE TRAIL - 3" SPWEA240B BIT - 6" CL-5	9,010.00	SF	3.95	35,589.50	7,080.00	\$27,966.00	79%	7,080.00	\$27,966.00
960	PED RAMP 8' BIT TRAIL	2.00	EA	1,640.00	3,280.00	2.00	\$3,280.00	200%	4.00	\$6,560.00



970	STREET LIGHTING - TCLD COORDINATING		EA		0.00	-	\$0.00		0.00	\$0.00
980	STOP SIGN	5.00	EA	500.00	2,500.00	5.00	\$2,500.00	100%	5.00	\$2,500.00
990	STREET SIGN	4.00	EA	450.00	1,800.00	4.00	\$1,800.00	100%	4.00	\$1,800.00
1000	PEDESTRIAN CROSSING SIGN W11-2 24"X24"	2.00	EA	550.00	1,100.00	6.00	\$3,300.00	300%	6.00	\$3,300.00
1010	TYPE III BARRICADES (STREET)	6.00	EA	500.00	3,000.00	6.00	\$3,000.00	100%	6.00	\$3,000.00
1020	TYPE III BARRICADES (SIDEWALK & TRAIL)	2.00	EA	450.00	900.00	2.00	\$900.00	100%	2.00	\$900.00
1030	TEMPORARY CUL-DE-SAC (NORTH)	1.00	LS	9,838.00	9,838.00	-	\$0.00	0%	0.00	\$0.00
1040	TEMPORARY CUL-DE-SAC (SOUTH)	1.00	LS	12,038.00	12,038.00	-	\$0.00	100%	1.00	\$12,038.00
1050	STREET CLEANING FOR WEAR COURSE INSTALLATION	1.00	LS	990.00	990.00	-	\$0.00	0%	0.00	\$0.00
1060	REMOVE EXISTING TEMPORARY CUL-DE-SAC	1.00	LS	918.00	918.00	-	\$0.00	0%	0.00	\$0.00
1062	CROSSWALK PAVEMENT MARKING	3.00	EA	900.00	2,700.00	-	\$0.00	0%	0.00	\$0.00
1064	SPEED LIMIT 30MPH SIGN	1.00	EA	450.00	450.00	1.00	\$450.00	100%	1.00	\$450.00
1066	TEMPORARY "NO PARKING SIGN" (TEMP CDS)	2.00	EA	350.00	700.00	1.00	\$350.00	50%	1.00	\$350.00
<b>SUBTOTAL STREETS:</b>					<b>590,581.90</b>		<b>\$43,546.00</b>			<b>\$581,135.85</b>
<b>117TH AVE IMPROVEMENTS:</b>										
1070	SAWCUT & REMOVE 1' BITUMINOUS SHOULDER	1,917.00	LF	5.35	10,255.95	-	\$0.00	101%	1,935.00	\$10,352.25
1080	REMOVE EXISTING GRAVEL EDGE	1,917.00	LF	0.80	1,533.60	-	\$0.00	101%	1,935.00	\$1,548.00
1090	REMOVE & SALVAGE EXISTING DRAINTILE	250.00	LF	6.15	1,537.50	-	\$0.00	100%	250.00	\$1,537.50
1100	FILL BOULEVARD (COMMON EX.)	3,585.00	CY	10.00	35,850.00	-	\$0.00	89%	3,175.00	\$31,750.00
1110	SUBGRADE PREPARATION	1,171.00	SY	1.65	1,932.15	-	\$0.00	101%	1,183.00	\$1,951.95
1120	SUBGRADE STABILIZATION FABRIC, NON-WOVEN (GEO FAB TYPE V)	1,171.00	SY	1.30	1,522.30	-	\$0.00	101%	1,183.00	\$1,537.90
1130	12" SELECT GRANULAR BORROW (CV) (TO 1' BOC)	390.00	CY	26.50	10,335.00	-	\$0.00	100%	390.00	\$10,335.00
1140	12" AGGREGATE BASE (CV) CL-5 100% CRUSHED (TO 1' BOC)	390.00	CY	40.50	15,795.00	-	\$0.00	100%	390.00	\$15,795.00
1150	2.5" TYPE SPNWB330B BASE COURSE MIXTURE	78.00	TN	135.00	10,530.00	-	\$0.00	100%	78.00	\$10,530.00
1160	1.5" TYPE SPWEA340B WEAR COURSE MIXTURE	47.00	TN	150.00	7,050.00	-	\$0.00	100%	47.00	\$7,050.00
1170	TACK COAT SP2357	26.00	GAL	3.50	91.00	-	\$0.00	100%	26.00	\$91.00
1180	CONCRETE CURB & GUTTER DESIGN B618	1,824.00	LF	19.20	35,020.80	-	\$0.00	106%	1,935.00	\$37,152.00
1190	10' WIDE TRAIL - 3' SPWEA240B BIT- 6" CL-5	18,532.00	SF	3.40	63,008.80	18,532.00	\$63,008.80	100%	18,532.00	\$63,008.80
1200	PED RAMP 10' BIT TRAIL	2.00	EA	3,300.00	6,600.00	-	\$0.00	100%	2.00	\$6,600.00
1210	4" SOLID WHITE PAVEMENT MARKING	1,840.00	LF	2.35	4,324.00	1,855.00	\$4,359.25	101%	1,855.00	\$4,359.25
1220	4" PVC PERF. DRAINTILE (STREET)	721.00	LF	19.00	13,699.00	-	\$0.00	103%	745.00	\$14,155.00
1230	4" PVC DRAINTILE CLEANOUT (STREET)	4.00	EA	232.00	928.00	-	\$0.00	100%	4.00	\$928.00
<b>SUBTOTAL 117TH AVE IMPROVEMENTS:</b>					<b>220,013.10</b>		<b>\$67,368.05</b>			<b>\$218,681.65</b>
<b>TOTAL - BASE CONTRACT</b>					<b>\$2,417,162.29</b>		<b>\$110,914.05</b>			<b>\$2,191,034.54</b>

EXTRA WORK										
ITEM	DESCRIPTION OF PAY ITEM	QUANTITIES	UNIT	UNIT PRICE	TOTAL BID	PARTIAL PAY ESTIMATE 8			TOTAL TO DATE	
						QUANTITY	AMOUNT		QUANTITY	AMOUNT
1	4" IRRIGATION SERVICE	1.00	LS	7,900.00	7,900.00	-	\$0.00		1.00	\$7,900.00
2	ADDITIONAL 12" SUBCUT	3,260.00	CY	4.15	13,529.00	-	\$0.00		3,260.00	\$13,529.00
3	ADD 3" MINUS TO SUBGRADE	247.00	TN	33.75	8,336.25	-	\$0.00		247.00	\$8,336.25
4	INVOICE 3200-01 (MODIFY SAN MH 21)	1.00	LS	2,239.25	2,239.25	-	\$0.00		1.00	\$2,239.25
5	STREET NAME SIGN CANCELTION CHARGE	8.00	EA	85.00	680.00	-	\$0.00		8.00	\$680.00
6	TEMP SIGN MOBILIZATION	1.00	LS	360.00	360.00	-	\$0.00		1.50	\$540.00
7	TEMP STREET NAME SIGN	3.00	EA	300.00	900.00	-	\$0.00		4.00	\$1,200.00
8	TEMP STOP SIGN	3.00	EA	120.00	360.00	-	\$0.00		4.00	\$480.00
9	CONDUIT CROSSINGS	17.00	EA	425.00	7,225.00	6.00	\$2,550.00		23.00	\$9,775.00
10	INSTALL SILT FENCE	150.00	LF	3.50	525.00	-	\$0.00		150.00	\$525.00
11	INVOICE 3200-02 (REGRADE AFTER SMALL UTILITIES)	1.00	LS	5,399.50	5,399.50	-	\$0.00		1.00	\$5,399.50
12	INVOICE 3200-03 (REMOVE SILT FENCE)	1.00	LS	2,312.50	2,312.50	-	\$0.00		1.00	\$2,312.50
13	INVOICE 3200-04 (REMOVE & REPLACE CURB)	1.00	LS	2,617.15	2,617.15	-	\$0.00		1.00	\$2,617.15
14	TRAFFIC CONTROL (SHOULDER EXTENSION)	1.00	LS	5,250.00	5,250.00	-	\$0.00		1.00	\$5,250.00
15						-	\$0.00		0.00	\$0.00
16						-	\$0.00		0.00	\$0.00
17						-	\$0.00		0.00	\$0.00
TOTAL - EXTRA WORK					\$57,633.65		\$2,550.00			\$60,783.65



TOTAL BASE BID + EXTRA WORK

\$2,474,795.94

\$113,464.05

\$2,251,818.19

Retainage Previously Paid:  
Retainage Remaining (2%):

\$	35,524.20
\$	9,512.16

Previous Earned:  
Earned this Period:

\$	2,138,354.14
\$	113,464.05

Previous Paid:  
Amount Due:

\$	2,066,960.63
\$	175,345.39

Remaining Work: \$226,127.75

120% of Remaining Work: \$271,353.30  
Punch List: \$50,000.00  
Record Plans: \$25,000.00  
Total: \$346,353.30



## COMPLETED ITEMS BY PAY PERIOD

BRAYBURN TRAILS EAST PH. 2  
TWIN CITIES LAND DEVELOPMENTSR WEIDEMA JOB# 3208  
PAY PERIOD END DATE:

Thru: 9/30/2025



ITEM	DESCRIPTION OF PAY ITEM	QUANTITIES	UNIT	UNIT PRICE	TOTAL BID	PARTIAL PAY ESTIMATE 6		PERCENT COMPLETE	TOTAL TO DATE		
						QUANTITY	AMOUNT		QUANTITY	AMOUNT	
BASE BID											
SANITARY SEWER:											
10	MOBILIZATION	1.00	LS	2,500.00	\$2,500.00	-	\$0.00	100%	1.00	\$2,500.00	
20	TELEWISE SEWER	2,481.90	LF	2.50	\$6,204.75	-	\$0.00	100%	2,481.90	\$6,204.75	
30	CONNECT TO EXISTING SANITARY SEWER	2.00	EA	3,000.00	\$6,000.00	-	\$0.00	100%	2.00	\$6,000.00	
40	8" PVC SANITARY SEWER SDR 35	2,087.10	LF	57.00	\$118,964.70	-	\$0.00	100%	2,087.10	\$118,964.70	
50	8" PVC SANITARY SEWER SDR 26	394.80	LF	105.00	\$41,454.00	-	\$0.00	100%	394.80	\$41,454.00	
60	CONSTRUCT SANITARY MH - 48" DIA (0-8')	13.00	EA	4,810.00	\$62,530.00	-	\$0.00	100%	13.00	\$62,530.00	
70	CONSTRUCT SANITARY MH - 48" DIA (>8')	59.20	LF	242.00	\$14,326.40	-	\$0.00	100%	59.20	\$14,325.19	
80	8" X 4" PVC WYE SCH 40 W/BEND + CAP	65.00	EA	294.00	\$19,110.00	-	\$0.00	100%	65.00	\$19,110.00	
90	4" PVC SANITARY SERVICE SCHEDULE 40 - RISER (ACTUAL LENGTH)	134.50	LF	16.00	\$2,152.00	-	\$0.00	100%	134.50	\$2,152.00	
100	4" PVC SANITARY SERVICE SCHEDULE 40	2,684.30	LF	24.00	\$64,423.20	-	\$0.00	111%	2,985.00	\$71,640.00	
SUBTOTAL SANITARY SEWER:					\$337,665.05		\$0.00			\$344,880.64	
WATERMAIN:											
110	CONNECT TO EXISTING WATER MAIN	1.00	EA	1,500.00	1,500.00	-	\$0.00	100%	1.00	\$1,500.00	
120	WATER TEST	1.00	EA	1,500.00	1,500.00	-	\$0.00	100%	1.00	\$1,500.00	
130	6" WATER MAIN DIP CL-52 (HYDRANT LEADS)	54.90	LF	40.00	2,196.00	-	\$0.00	118%	64.90	\$2,596.00	
140	8" WATER MAIN C900 PVC	2,523.00	LF	45.00	113,535.00	-	\$0.00	100%	2,523.00	\$113,535.00	
150	HYDRANT W/ 6" GATE VALVE & BOX	4.00	EA	7,363.00	29,452.00	-	\$0.00	100%	4.00	\$29,452.00	
160	8" X 6" TEE	3.00	EA	1,040.00	3,120.00	-	\$0.00	100%	3.00	\$3,120.00	
170	8" X 8" TEE	1.00	EA	1,130.00	1,130.00	-	\$0.00	100%	1.00	\$1,130.00	
180	8" X 6" REDUCER	1.00	EA	736.00	736.00	-	\$0.00	300%	3.00	\$2,208.00	
190	8" - 11.25 DEGREE BEND	2.00	EA	680.00	1,360.00	-	\$0.00	100%	2.00	\$1,360.00	
200	8" - 22.5 DEGREE BEND	6.00	EA	699.00	4,194.00	-	\$0.00	100%	6.00	\$4,194.00	
210	8" - 45 DEGREE BEND	5.00	EA	605.00	3,025.00	-	\$0.00	100%	5.00	\$3,025.00	
220	8" GATE VALVE & BOX	2.00	EA	2,802.00	5,604.00	-	\$0.00	100%	2.00	\$5,604.00	
230	1" CORP, SADDLE, CURB STOP AND BOX	65.00	EA	565.00	36,725.00	-	\$0.00	100%	65.00	\$36,725.00	
240	1" POLYETHYENE BLUE ULTRA HDPE SERVICE	2,610.00	LF	16.00	41,760.00	-	\$0.00	102%	2,657.00	\$42,512.00	
250	WATERMAIN LOWERING - 8"	1.00	EA	3,456.00	3,456.00	-	\$0.00	100%	1.00	\$3,456.00	
260	INSULATION	1.00	EA	2,311.00	2,311.00	-	\$0.00	100%	1.00	\$2,311.00	
265	TEMPORARY HYDRANT (TO BE SALVAGED FOR 3RD ADDITION)	2.00	EA	7,363.00	14,726.00	-	\$0.00	100%	2.00	\$14,726.00	
SUBTOTAL WATERMAIN:					266,330.00		\$0.00			\$268,954.00	
STORM SEWER:											
270	TELEWISE SEWER	1,545.00	LF	3.00	4,635.00	-	\$0.00	0%	0.00	\$0.00	
280	TELEWISE STREET DRAINTILE	3,854.00	LF	2.50	9,635.00	-	\$0.00	0%	0.00	\$0.00	
290	TELEWISE SUMP DRAINTILE	805.00	LF	2.50	2,012.50	-	\$0.00	0%	0.00	\$0.00	
300	12" RC PIPE SEWER CLASS V	1,017.00	LF	63.00	64,071.00	-	\$0.00	100%	1,017.00	\$64,071.00	
310	15" RC PIPE SEWER CLASS V	158.50	LF	69.00	10,936.50	-	\$0.00	100%	158.50	\$10,936.50	
320	18" RC PIPE SEWER CLASS V	322.40	LF	73.00	23,535.20	-	\$0.00	100%	322.40	\$23,535.20	
330	21" RC PIPE SEWER CLASS III	46.90	LF	88.00	4,127.20	-	\$0.00	100%	46.90	\$4,127.20	
340	CONSTRUCT DRAINAGE STRUCTURE DESIGN 2'X3' BOX	7.00	EA	2,737.00	19,159.00	-	\$0.00	100%	7.00	\$19,159.00	
350	CONSTRUCT DRAINAGE STRUCTURE DESIGN 27" DIA (0-8')	1.00	EA	2,623.00	2,623.00	-	\$0.00	100%	1.00	\$2,623.00	
360	CONSTRUCT DRAINAGE STRUCTURE DESIGN 48" DIA (0-8')	15.00	EA	4,624.00	69,360.00	-	\$0.00	100%	15.00	\$69,360.00	
370	CONSTRUCT DRAINAGE STRUCTURE DESIGN 48" DIA (<8')	5.71	LF	240.00	1,370.40	-	\$0.00	100%	5.71	\$1,370.40	
380	12" RC PIPE SEWER CLASS III APRON W/ TRASH GUARD	2.00	EA	1,425.00	2,850.00	-	\$0.00	100%	2.00	\$2,850.00	
390	15" RC PIPE SEWER CLASS III APRON W/ TRASH GUARD	1.00	EA	1,585.00	1,585.00	-	\$0.00	100%	1.00	\$1,585.00	
400	18" RC PIPE SEWER CLASS III APRON W/ TRASH GUARD	1.00	EA	1,716.00	1,716.00	-	\$0.00	100%	1.00	\$1,716.00	
410	21" RC PIPE SEWER CLASS III APRON W/ TRASH GUARD	1.00	EA	2,121.00	2,121.00	-	\$0.00	100%	1.00	\$2,121.00	
420	4" PVC PERF. DRAINTILE (STREET)	3,854.00	LF	18.00	69,372.00	-	\$0.00	100%	3,854.00	\$69,372.00	



430	4" PVC DRAINTILE CLEANOUT (STREET)	16.00	EA	193.00	3,088.00	-	\$0.00	50%	8.00	\$1,544.00
440	INLET PROTECTION	18.00	EA	378.00	6,804.00	-	\$0.00	100%	18.00	\$6,804.00
450	CLASS III RIP RAP	47.00	CY	171.00	8,037.00	-	\$0.00	100%	47.00	\$8,037.00
460	6" X 4" PVC WYE (SUMP SERVICE)	11.00	EA	99.00	1,089.00	3.00	\$297.00	100%	11.00	\$1,089.00
470	4" X 4" PVC WYE (SUMP SERVICE)	14.00	EA	74.00	1,036.00	5.00	\$370.00	100%	14.00	\$1,036.00
480	4" PVC NON-PERFORATED DRAINTILE (SUMP SERVICE) 5' EA	123.00	LF	11.50	1,414.50	23.00	\$264.50	100%	123.00	\$1,414.50
490	4" PVC NON-PERFORATED DRAINTILE (CLEANOUT RISER) 4' EA	56.00	LF	9.00	504.00	20.00	\$180.00	100%	56.00	\$504.00
500	4" CLEANOUT RISER CAP	14.00	EA	126.00	1,764.00	5.00	\$630.00	100%	14.00	\$1,764.00
510	6" PVC NON-PERFORATED DRAINTILE (SUMP MAINLINE)	805.00	LF	14.00	11,270.00	194.00	\$2,716.00	100%	805.00	\$11,270.00
520	6" PVC CLEANOUT (SUMP MAINLINE)	5.00	EA	318.00	1,590.00	2.00	\$636.00	100%	5.00	\$1,590.00
530	6" PVC PERFORATED DRAINTILE (BMP 2)		LF	24.00	0.00	-	\$0.00		0.00	\$0.00
540	6" CONCRETE APRON WITH RODENT GUARD (SUMP MAINLINE OUTLET)	1.00	EA	450.00	450.00	-	\$0.00	100%	1.00	\$450.00
545	6" PVC NON-PERFORATED DRAINTILE (CONNECT TO EXISTING FARM SOUTH)	207.00	LF	14.00	2,898.00	-	\$0.00	0%	0.00	\$0.00
<b>SUBTOTAL STORM SEWER:</b>					<b>329,053.30</b>		<b>\$5,093.50</b>			<b>\$308,328.80</b>
<b>STREETS:</b>										
550	MOBILIZATION	1.00	LS	3,000.00	3,000.00	-	\$0.00	100%	1.00	\$3,000.00
560	SUBGRADE PREPARATION	9,954.10	SY	1.65	16,424.27	-	\$0.00	100%	9,954.10	\$16,424.27
570	SUBGRADE STABILIZATION FABRIC, NON-WOVEN (GEOTEXTILE FABRIC TYPE V)	9,954.10	SY	1.30	12,940.33	-	\$0.00	100%	9,954.10	\$12,940.33
580	12" SELECT GRANULAR BORROW (CV) (to 1' BOC)	3,318.00	CY	23.25	77,143.50	-	\$0.00	100%	3,318.00	\$77,143.50
590	8" AGGREGATE BASE (CV) CL-5 100% CRUSHED (to 1' BOC)	2,212.00	CY	36.00	79,632.00	347.00	\$12,492.00	100%	2,212.00	\$79,632.00
600	2" TYPE SPNWB330B BASE COURSE MIXTURE	965.90	TN	76.85	74,229.42	-	\$0.00	110%	1,065.70	\$81,899.05
610	1.5" TYPE SPWEA340B WEAR COURSE MIXTURE	724.40	TN	95.75	69,361.30	-	\$0.00	0%	0.00	\$0.00
620	TACK COAT SP2387	402.50	GAL	3.50	1,408.75	-	\$0.00	14%	55.00	\$192.50
630	CONCRETE CURB & GUTTER DESIGN B618	197.00	LF	23.00	4,531.00	-	\$0.00	205%	404.00	\$9,292.00
640	CONCRETE CURB & GUTTER DESIGN SURMOUNTABLE	4,624.00	LF	18.40	85,081.60	-	\$0.00	97%	4,508.00	\$82,947.20
650	ADJUST MH CASTINGS	13.00	EA	485.00	6,305.00	-	\$0.00	100%	13.00	\$6,305.00
660	ADJUST GATE VALVE CASTINGS	2.00	EA	352.00	704.00	-	\$0.00	100%	2.00	\$704.00
670	5' WIDE 6" SIDEWALK W/ 6" CL-5	11,371.00	SF	7.95	90,399.45	3,450.00	\$27,427.50	105%	11,934.00	\$94,875.30
680	PED RAMP 5' SIDEWALK	3.00	EA	1,325.00	3,975.00	1.00	\$1,325.00	100%	3.00	\$3,975.00
690	8' WIDE TRAIL - 3" SPWEA240B BIT - 6" CL-5	11,399.00	SF	3.95	45,026.05	11,600.00	\$45,820.00	102%	11,600.00	\$45,820.00
700	PED RAMP 8' BIT TRAIL	3.00	EA	1,640.00	4,920.00	2.00	\$3,280.00	100%	3.00	\$4,920.00
710	STREET LIGHTING (DEVELOPER INFO) (NOT TO BE BID)	3.00	EA			-	\$0.00	0%	0.00	\$0.00
720	STOP SIGN	1.00	EA	500.00	500.00	1.00	\$500.00	100%	1.00	\$500.00
730	STREET SIGN	1.00	EA	450.00	450.00	1.00	\$450.00	100%	1.00	\$450.00
740	PEDESTRIAN CROSSING SIGN W11-2 24" X 24"	4.00	EA	550.00	2,200.00	2.00	\$1,100.00	50%	2.00	\$1,100.00
750	TYPE III BARICADE (STREET)	4.00	EA	500.00	2,000.00	-	\$0.00	100%	4.00	\$2,000.00
760	TYPE III BARICADE (SIDEWALK & TRAIL)	2.00	EA	450.00	900.00	-	\$0.00	0%	0.00	\$0.00
770	TEMPORARY CUL-DE-SAC	2.00	EA	12,038.00	24,076.00	-	\$0.00	50%	1.00	\$12,038.00
780	STREET CLEANING FOR WEAR COURSE INSTALLATION	1.00	EA	990.00	990.00	-	\$0.00	0%	0.00	\$0.00
790	REMOVE EXISTING TEMPORARY CUL-DE-SAC	1.00	EA	918.00	918.00	-	\$0.00	0%	0.00	\$0.00
800	CROSSWALK PAVEMENT MARKING	1.00	EA	900.00	900.00	-	\$0.00	0%	0.00	\$0.00
810	"NO PARKING SIGN" CDS	1.00	EA	350.00	350.00	1.00	\$350.00	100%	1.00	\$350.00
820	TEMPORARY "NO PARKING SIGN" (TEMP CDS)	1.00	EA	350.00	350.00	-	\$0.00	0%	0.00	\$0.00
830	12" SELECT GRANULAR BORROW (CV) (ADDITIONAL SUBCUT)	3,318.00	CY	23.25	77,143.50	-	\$0.00	99%	3,301.00	\$76,748.25
840	CONCRETE CURB & GUTTER DESIGN B618 - TIP OUT	122.00	LF	23.00	2,806.00	-	\$0.00	0%	0.00	\$0.00
850	3' CONCRETE HARDSCAPE (6" CONCRETE W/ 6" CL-5)	325.00	SF	11.50	3,737.50	300.00	\$3,450.00	92%	300.00	\$3,450.00
860	"AHEAD" SIGN 24" X 12" W/16-9P	2.00	EA	100.00	200.00	-	\$0.00	0%	0.00	\$0.00
<b>SUBTOTAL STREETS:</b>					<b>692,602.66</b>		<b>\$96,194.50</b>			<b>\$616,706.39</b>

**TOTALS - BASE CONTRACT**

**\$1,625,651.01**

**\$101,288.00**

**\$1,538,869.83**

**EXTRA WORK**

ITEM	DESCRIPTION OF PAY ITEM	QUANTITIES	UNIT	UNIT PRICE	TOTAL BID	PARTIAL PAY ESTIMATE 6			TOTAL TO DATE	
						QUANTITY	AMOUNT		QUANTITY	AMOUNT
1	CONDUIT CROSSINGS	16.00	EA	425.00	6,800.00	-	\$0.00		23.00	\$9,775.00
2	WINTER HEAT CHARGE - CURB	3,555.00	LF	1.15	4,088.25	-	\$0.00		3,555.00	\$4,088.25
3	EXPORT EXCESS MATERIAL OFFSITE	3,758.00	LCY	12.35	46,411.30	-	\$0.00		3,758.00	\$46,411.30
4	INVOICE 3208-03 (CLEAN-UP SITE)	1.00	LS	1,921.00	1,921.00	-	\$0.00		1.00	\$1,921.00
5	116TH SIDEWALK ADDITIONAL MOB	1.00	LS	2,100.00	2,100.00	1.00	\$2,100.00		1.00	\$2,100.00
6		0.00		0.00	0.00	-	\$0.00		0.00	\$0.00



7	0.00	0.00	0.00	-	\$0.00		0.00	\$0.00
8	0.00	0.00	0.00	-	\$0.00		0.00	\$0.00

			\$61,320.55		\$2,100.00			\$64,295.55
TOTAL BASE BID + EXTRA WORK			\$1,686,971.56		\$103,388.00			\$1,603,165.38
					Retainage Previously Paid		\$	39,361.20
					Retainage Remaining (3%)		\$	8,733.76
					Previous Earned:		\$	1,499,777.38
					Earned this Period:		\$	103,388.00
					Previous Paid:		\$	1,464,149.71
					Amount Due:		\$	130,281.91

Remaining Work: \$86,781.18

120% of Remaining Work: \$104,137.42

Total: \$104,137.42



## COMPLETED ITEMS BY PAY PERIOD

BRAYBURN TRAILS EAST 3RD ADDITION, DAYTON  
SR WEIDEMA JOB# 3307  
TWIN CITIES LAND DEVELOPMENT



## PAY PERIOD END DATE:

PAY PERIOD END DATE:						Thru.	9/30/2025			
ITEM	DESCRIPTION OF PAY ITEM	QUANTITIES	UNIT	UNIT PRICE	TOTAL BID	PARTIAL PAY ESTIMATE #1		PERCENT COMPLETE	TOTAL TO DATE	
						QUANTITY	AMOUNT		QUANTITY	AMOUNT
BASE BID										
SANITARY SEWER:										
10	MOBILIZATION	1.00	LS	15,000.00	15,000.00	1.00	\$15,000.00	100%	1.00	\$15,000.00
20	TELEWISE SEWER	1,566.00	LF	2.50	3,915.00	-	\$0.00	0%	0.00	\$0.00
30	CONNECT TO EXISTING SANITARY SEWER	2.00	EA	1,050.00	2,100.00	2.00	\$2,100.00	100%	2.00	\$2,100.00
40	8" PVC SANITARY SEWER SDR 35	1,376.00	LF	72.00	99,072.00	1,515.00	\$109,080.00	110%	1,515.00	\$109,080.00
50	8" PVC SANITARY SEWER SDR 26	190.00	LF	95.00	18,050.00	-	\$0.00	0%	0.00	\$0.00
60	CONSTRUCT SANITARY MH - 48" DIA (0-8')	9.00	EA	4,000.00	36,000.00	7.00	\$28,000.00	78%	7.00	\$28,000.00
70	CONSTRUCT SANITARY MH - 48" DIA (>8')	45.30	LF	250.00	11,325.00	29.53	\$7,382.50	65%	29.53	\$7,382.50
80	8" X 4" PVC WYE SCH 40 W/ BEND + CAP	30.00	EA	280.00	8,400.00	33.00	\$9,240.00	110%	33.00	\$9,240.00
90	4" PVC SANITARY SERVICE SCHEDULE 40 - RISER (ACT. LENGTH)	42.50	LF	23.00	977.50	35.00	\$805.00	82%	35.00	\$805.00
100	4" PVC SANITARY SERVICE SCHEDULE 40	1,298.30	LF	18.00	23,369.40	1,418.00	\$25,524.00	109%	1,418.00	\$25,524.00
110	8" PLUG	2.00	EA	295.00	590.00	-	\$0.00	0%	0.00	\$0.00
SUBTOTAL SANITARY SEWER:					218,798.90		\$197,131.50			\$197,131.50
WATERMAIN:										
120	CONNECT TO EXISTING WATERMAIN	2.00	EA	1,500.00	3,000.00	2.00	\$3,000.00	100%	2.00	\$3,000.00
130	WATER TEST	1.00	EA	3,900.00	3,900.00	1.00	\$3,900.00	100%	1.00	\$3,900.00
140	6" WATERMAIN DIP CL-52 (HYDRANT LEADS)	63.30	LF	65.00	4,114.50	42.00	\$2,730.00	66%	42.00	\$2,730.00
150	8" WATERMAIN C900 PVC	1,626.40	LF	44.00	71,561.60	1,751.00	\$77,044.00	108%	1,751.00	\$77,044.00
160	HYDRANT W/6" GATE VALVE & BOX	3.00	EA	8,000.00	24,000.00	3.00	\$24,000.00	100%	3.00	\$24,000.00
170	SALVAGE AND INSTALL HYDRANT W/6" GV (2ND ADD. STUBS)	2.00	EA	2,500.00	5,000.00	2.00	\$5,000.00	100%	2.00	\$5,000.00
180	8" X 6" TEE	2.00	EA	1,130.00	2,260.00	2.00	\$2,260.00	100%	2.00	\$2,260.00
190	8" X 8" CROSS	1.00	EA	1,650.00	1,650.00	1.00	\$1,650.00	100%	1.00	\$1,650.00
200	8" X 8" TEE	1.00	EA	1,200.00	1,200.00	1.00	\$1,200.00	100%	1.00	\$1,200.00
210	8" X 6" REDUCER	1.00	EA	685.00	685.00	1.00	\$685.00	100%	1.00	\$685.00
220	8" - 11.25 DEGREE BEND	2.00	EA	730.00	1,460.00	2.00	\$1,460.00	100%	2.00	\$1,460.00
230	8" - 22.5 DEGREE BEND	1.00	EA	750.00	750.00	1.00	\$750.00	100%	1.00	\$750.00
240	8" - 45 DEGREE BEND	5.00	EA	760.00	3,800.00	5.00	\$3,800.00	100%	5.00	\$3,800.00
250	8" GATE VALVE & BOX	5.00	EA	2,850.00	14,250.00	5.00	\$14,250.00	100%	5.00	\$14,250.00
260	1" CORP. SADDLE, CURB STOP AND BOX	30.00	EA	570.00	17,100.00	30.00	\$17,100.00	100%	30.00	\$17,100.00
270	1" POLYETHYLENE BLUE ULTRA HDPE SERVICE	1,245.00	LF	16.50	20,542.50	1,245.00	\$20,542.50	100%	1,245.00	\$20,542.50
280	8" PLUG	2.00	EA	500.00	1,000.00	-	\$0.00	0%	0.00	\$0.00
SUBTOTAL WATERMAIN:					176,273.60		\$179,371.50			\$179,371.50
STORM SEWER:										
290	TELEWISE SEWER	1,138.40	LF	2.50	2,846.00	-	\$0.00	0%	0.00	\$0.00
300	TELEWISE STREET DRAINTILE	2,433.00	LF	2.50	6,082.50	-	\$0.00	0%	0.00	\$0.00
310	TELEWISE SUMP DRAINTILE	632.00	LF	2.50	1,580.00	-	\$0.00	0%	0.00	\$0.00
320	12" RC PIPE SEWER CLASS V	753.90	LF	62.00	46,741.80	809.00	\$50,158.00	107%	809.00	\$50,158.00
330	15" RC PIPE SEWER CLASS V	200.20	LF	68.00	13,613.60	200.20	\$13,613.60	100%	200.20	\$13,613.60
340	18" RC PIPE SEWER CLASS V	184.30	LF	75.00	13,822.50	184.30	\$13,822.50	100%	184.30	\$13,822.50
350	CONSTRUCT DRAINAGE STRUCTURE DESIGN 2'X3' BOX	3.00	EA	2,850.00	8,550.00	4.00	\$11,400.00	133%	4.00	\$11,400.00
360	CONSTRUCT DRAINAGE STRUCTURE DESIGN 27" DIA (0-8')	2.00	EA	2,650.00	5,300.00	2.00	\$5,300.00	100%	2.00	\$5,300.00
370	CONSTRUCT DRAINAGE STRUCTURE DESIGN 48" DIA (0-8')	11.00	EA	4,150.00	45,650.00	11.00	\$45,650.00	100%	11.00	\$45,650.00
380	CONSTRUCT DRAINAGE STRUCTURE 48" DIA (>8')	6.15	LF	255.00	1,568.25	6.43	\$1,639.65	105%	6.43	\$1,639.65
390	15" RC PIPE SEWER CLASS III APRON W/ TRASH GUARD	1.00	EA	1,660.00	1,660.00	1.00	\$1,660.00	100%	1.00	\$1,660.00
400	18" RC PIPE SEWER CLASS III APRON W/TRASH GUARD	2.00	EA	1,800.00	3,600.00	2.00	\$3,600.00	100%	2.00	\$3,600.00
410	4" PVC PERF. DRAINTILE (STREET)	2,433.00	LF	19.50	47,443.50	-	\$0.00	0%	0.00	\$0.00
420	4" PVC DRAINTILE CLEANOUT (STREET)	10.00	EA	62.00	620.00	-	\$0.00	0%	0.00	\$0.00
430	INLET PROTECTION	12.00	EA	380.00	4,560.00	-	\$0.00	0%	0.00	\$0.00



440	CLASS III RIP RAP	29.00	CY	155.00	4,495.00	29.00	\$4,495.00	100%	29.00	\$4,495.00
450	6" X 4" PVC WYE (SUMP SERVICE)	9.00	EA	160.00	1,440.00	7.00	\$1,120.00	78%	7.00	\$1,120.00
460	4" X 4" PVC WYE (SUMP SERVICE)	13.00	EA	140.00	1,820.00	11.00	\$1,540.00	85%	11.00	\$1,540.00
470	4" PVC NON-PERFORATED DRAINTILE (SUMP SERVICE) 5' EA	101.00	LF	8.50	858.50	55.00	\$467.50	54%	55.00	\$467.50
480	4" PVC NON-PERFORATED DRAINTILE (CLEANOUT RISER) 4' EA	52.00	LF	6.50	338.00	44.00	\$286.00	85%	44.00	\$286.00
490	4" CLEANOUT RISER CAP	13.00	EA	47.50	617.50	11.00	\$522.50	85%	11.00	\$522.50
500	6" PVC NON-PERFORATED DRAINTILE (SUMP MAINLINE)	632.00	LF	9.00	5,688.00	632.00	\$5,688.00	100%	632.00	\$5,688.00
510	6" PVC CLEANOUT (SUMP MAINLINE)	6.00	EA	200.00	1,200.00	5.00	\$1,000.00	83%	5.00	\$1,000.00
SUBTOTAL STORM SEWER:					220,095.15		\$161,962.75			\$161,962.75
STREETS:										
520	MOBILIZATION	1.00	LS	5,000.00	5,000.00	1.00	\$5,000.00	100%	1.00	\$5,000.00
530	SUBGRADE PREPARATION	6,405.00	SY	1.70	10,888.50	6,405.00	\$10,888.50	100%	6,405.00	\$10,888.50
540	SUBGRADE STABILIZATION FABRIC, NON-WOVEN (TYPE V)	6,405.00	SY	1.35	8,646.75	-	\$0.00	0%	0.00	\$0.00
550	12" SELECT GRANULAR BORROW (CV) (TO 1' BOC)	2,135.00	CY	25.00	53,375.00	-	\$0.00	0%	0.00	\$0.00
560	8" AGGREGATE BASE (CV) CL-5 100% CRUSHED (TO 1' BOC)	1,423.30	CY	35.00	49,815.50	-	\$0.00	0%	0.00	\$0.00
570	2" TYPE SPNWB330B BASE COURSE MIXTURE	616.30	TN	80.25	49,458.08	-	\$0.00	0%	0.00	\$0.00
580	1.5" TYPE SPWEA340B WEAR COURSE MIXTURE	462.30	TN	95.25	44,034.08	-	\$0.00	0%	0.00	\$0.00
590	TACK COAT SP2357	256.80	GAL	0.01	2.57	-	\$0.00	0%	0.00	\$0.00
600	CONCRETE CURB & GUTTER DESIGN B618	1,061.00	LF	19.65	20,848.65	-	\$0.00	0%	0.00	\$0.00
610	CONCRETE CURB & GUTTER DESIGN SURMOUNTABLE	2,450.00	LF	19.65	48,142.50	-	\$0.00	0%	0.00	\$0.00
620	ADJUST MH CASTINGS	9.00	EA	515.00	4,635.00	-	\$0.00	0%	0.00	\$0.00
630	ADJUST GATE VALVE CASTINGS	5.00	EA	375.00	1,875.00	-	\$0.00	0%	0.00	\$0.00
640	5' WIDE 6" SIDEWALK W/6" CL-5	8,539.00	SF	8.00	68,312.00	-	\$0.00	0%	0.00	\$0.00
650	PED RAMP 5' SIDEWALK	5.00	EA	1,000.00	5,000.00	-	\$0.00	0%	0.00	\$0.00
660	8' WIDE TRAIL - 3" SPWEA240B BIT - 6" CL-5	1,193.00	SF	7.00	8,351.00	-	\$0.00	0%	0.00	\$0.00
670	PED RAMP 8' BIT TRAIL	1.00	EA	2,500.00	2,500.00	-	\$0.00	0%	0.00	\$0.00
680	STREET LIGHTING (DEVELOPER INFO) (NOT TO BE BID)	3.00	EA		0.00	-	\$0.00	0%	0.00	\$0.00
690	STOP SIGN	2.00	EA	500.00	1,000.00	-	\$0.00	0%	0.00	\$0.00
700	STREET SIGN	2.00	EA	500.00	1,000.00	-	\$0.00	0%	0.00	\$0.00
710	TYPE III BARRICADES (STREET) (SALVAGE AND MOVE)	4.00	EA	500.00	2,000.00	-	\$0.00	0%	0.00	\$0.00
720	TYPE III BARRICADES (SIDEWALK AND TRAIL) (SALVAGE AND MOVE)	2.00	EA	500.00	1,000.00	-	\$0.00	0%	0.00	\$0.00
730	STREET CLEANING FOR WEAR COURSE INSTALLATION	1.00	LS	1,200.00	1,200.00	-	\$0.00	0%	0.00	\$0.00
740	REMOVE EXISTING TEMPORARY CUL-DE-SAC	2.00	LS	1,500.00	3,000.00	-	\$0.00	0%	0.00	\$0.00
750	"NO PARKING SIGN" CDS	1.00	EA	350.00	350.00	-	\$0.00	0%	0.00	\$0.00
760	ISLAND SIDEWALK 3' WIDE 6" CONCRETE ON 6" CL-5	324.00	SF	8.50	2,754.00	-	\$0.00	0%	0.00	\$0.00
SUBTOTAL STREETS:					393,188.62		\$15,888.50			\$15,888.50
TOTALS - BASE CONTRACT					\$1,008,356.27		\$554,354.25			\$554,354.25

EXTRA WORK										
ITEM	DESCRIPTION OF PAY ITEM	QUANTITIES	UNIT	UNIT PRICE	TOTAL BID	PARTIAL PAY ESTIMATE 1		PERCENT COMPLETE	TOTAL TO DATE	
						QUANTITY	AMOUNT		QUANTITY	AMOUNT
1		0.00		0.00	0.00	-	\$0.00		0.00	\$0.00
2		0.00		0.00	0.00	-	\$0.00		0.00	\$0.00
3		0.00		0.00	0.00	-	\$0.00		0.00	\$0.00
4		0.00		0.00	0.00	-	\$0.00		0.00	\$0.00
5		0.00		0.00	0.00	-	\$0.00		0.00	\$0.00
6		0.00		0.00	0.00	-	\$0.00		0.00	\$0.00
7		0.00		0.00	0.00	-	\$0.00		0.00	\$0.00
8		0.00		0.00	0.00	-	\$0.00		0.00	\$0.00

\$0.00	\$0.00	\$0.00
TOTAL BASE BID + EXTRA WORK	\$554,354.25	\$554,354.25

Retainage	\$ 27,717.71
Previous Earned:	\$ -
Earned this Period:	\$ 554,354.25



Remaining Work: \$454,002.02

120% of Remaining Work: \$544,802.42

Total: \$544,802.42

Previous Paid:  
Amount Due:

\$	-
\$	526,636.54







The red line in the above image shows the current 10-foot setback required in the R-1 Districts. The blue outlined shows the proposed building addition on this property, not proposed to further encroach into the setback area beyond the existing 8-foot setback. This is still, however, considered an expansion or extension of the on-conforming area of the building on this property.

### **ANALYSIS**

For context towards the setback changes related to the Rush Creek Landing residential development, below is a brief timeline:

- January 28<sup>th</sup>, 2014 – Approval of Rush Creek Landing Preliminary Plat (Res. 04-2014)
- February 24<sup>th</sup>, 2016 – Approval of Rush Creek Landing Final Plat (Res. 04-2016)
- June 13<sup>th</sup>, 2016 – Permit review completed and permit issued for a new construction single-family home at 16070 Fair Meadows Lane (subject property).
- February 13<sup>th</sup>, 2018 – Ord. 2018-05 adopted, eliminating the setback stipulation that allows for a 5-foot setback if the adjacent home is at least 10 feet setback from the shared property line. R-1 and R-1A lots are all required to meet a 7.5-foot side yard setback.
- July 13<sup>th</sup>, 2021 – Ord. 2021-12 adopted, repealing and replacing the residential district requirements entirely. All properties zoned R-1 and R-1A are subject to a 10-foot minimum side yard setback. All existing homes that are zoned R-1 and R-1A now become legally non-conforming structures.

Upon Preliminary Plat approval, the developer of Rush Creek Landing also received approval for this development to be a Planned Unit Development, which allows for flexibility from certain zoning code requirements at the discretion of the Planning Commission and City Council. Those flexibilities included deviations from the minimum lot size and width, as well as a reduction in reforestation requirements. One of the developer's requests was for 5-foot side yard setbacks throughout the development. This was rejected by both the Planning Commission and City Council during the review. Because this request was denied, the expectation was that this development would adhere to the setback requirements of the time as lots continued to be built. Since the approval of the development and construction of the homes on the 35 lots within the subdivision, the City has adopted new setback regulations twice. The most recent was the requirement to have a 10-foot side yard setback. These changes created non-conformities throughout Rush Creek Landing.

**Variance Review.** [Minnesota State Statute § 462.357, Subd. 6](#) dictates how variance requests are to be considered by a three-part test (meeting all parts of the test). Variances may be granted when the applicant for the variance established that there are practical difficulties in complying with the zoning ordinance. Meaning:

1. The property owner proposes to use the property in a reasonable manner not permitted by zoning ordinance;
2. The plight of the landowner is due to circumstances unique to the property not created by the landowner;
3. And the variance, if granted, will not alter the essential character of the locality.

Economic considerations *alone* do not constitute practical difficulties.



Being that the plight of the owner is due to circumstances unique to all R-1 developments established prior to the 10-foot setback requirement, Staff has prepared the following findings if the Planning Commission chooses to recommend approval based on the circumstances.

1. The property owner proposes to use the property in a reasonable manner not permitted by zoning ordinance;

*The proposed use of the property would still be single-family residential, and building additions are not unique requests for single-family homes.*

2. The plight of the landowner is due to circumstances unique to the property not created by the landowner;

*The home was built in conformance to the City's Zoning Ordinance Requirements in 2016. Since then, the City has adopted new requirements for side yard setbacks in R-1 Districts. The proposed building expansion meets the intention of the Zoning Ordinance from the time the building permit was received with approval of the proposed location of the home at an 8-foot setback. The proposed addition will not increase the setback of the existing home, therefore not intensify the identified legal non-conformity on the property.*

3. And the variance, if granted, will not alter the essential character of the locality.

*All homes within the Rush Creek Landing subdivision were constructed in compliance with the setback requirements of the time. This proposed building addition would alter the essential character of the area.*

**60/120-DAY RULE:**

Request for Variance	60-Days	120-Days
	10/21/2025	12/20/2025

**RELATIONSHIP TO CITY COUNCIL GOALS:**

This item is not directly related to specific City Council goals.

**PLANNING COMMISSION MEETING**

The Planning Commission held a public hearing on this item at its regular meeting on October 2, 2025. After review and closing of the public hearing, the Planning Commission voted unanimously to recommend approval of the proposed Variance, citing the Ordinance change regarding setbacks in the R-1 restrict this property from being able to make certain improvements that otherwise would have been allowed prior to the Ordinance amendment.

The Planning Commission also recommended that similar requests to this in the future should not be required to achieve a Variance in this regard. Whereas if residents choose to make improvements to their homes, complying with the setback standards they were subject to at the time the home was built, it can be documented with the building permit pulled for future reference. Staff will prepare a minor amendment to the non-conformity section of the Zoning Ordinance to address this change. Please note, this exemption for non-conforming structures would not be offered to a request to further encroach into



the non-conforming setback. Whereas if the home was at 8 feet, and the new setback requirement was 10 feet, staff would not administratively approve a building permit proposing an expansion of the home that makes the setback less than the non-conforming 8 feet. In that case, it would then require a Variance.

The change in the ordinance language to allow for “older” developments to continue their setback rules as previously allowed would be as simple as the following:

**1001.22 NON-CONFORMING USES.**

**Subd. 1 Non-Conforming Buildings and Uses**

(1) The lawful use of buildings or land existing on January 31, 1980, which does not conform to the provisions of this section may be continued through repair, replacement, restoration, maintenance or improvement; provided, however, that no non-conforming use of land shall be enlarged or increased, nor shall any non-conforming use be extended to occupy a greater area of land than that occupied by the use at the time of the adoption of this section; nor shall any non-conforming use be moved to any other part of the parcel of land upon which the same was conducted at the time of the adoption of this section.

(2) Buildings found to be non-conforming only by reason of height, **setbacks**, yard or area requirements shall be exempt from the provisions of this Subsection [1001.22](#), Subd. 1.

**STAFF RECOMMENDATION:**

Staff recommends approval of the requested Variance, subject to the conditions listed within the attached resolution.

**ACTION:**

The City Council has the following options:

- A. Motion to **approve** the variance request based on findings of fact.
- B. Motion to **deny** the variance request based on findings of fact.
- C. Motion to **table** action on the item with direction to be provided to the applicant and staff.

**ATTACHMENTS:**

Resolution No. 71-2025, Approving a Variance request to the side yard setback requirements in the R-1, Single-Family Residential District for 16070 Fair Meadows Lane.

Applicant Narrative

Aerial Image

Property Survey with Proposed Conditions

Building Addition Plans

Dayton Zoning Ordinance Section 1001.22 Non-Conforming Uses

Dayton Zoning Ordinance Section 1001.29 Variances

Emailed Public Comments



**RESOLUTION NO. 71-2025  
CITY OF DAYTON  
COUNTIES OF HENNEPIN AND WRIGHT**

**RESOLUTION APPROVING A VARIANCE TO SECTION 1001.05 Subd. 1(5) OF THE DAYTON CITY CODE  
REGARDING SIDE YARD SETBACK REQUIREMENTS IN THE R-1, SINGLE-FAMILY RESIDENTIAL DISTRICT  
AT 16070 FAIR MEADOWS LANE**

**BE IT RESOLVED**, by the City Council of the City of Dayton, Minnesota, as follows:

**WHEREAS**, Jeffrey and Roxanne Anderson (hereinafter referred to together as the “Applicant”), owner of certain property, has made an application for a Variance to Dayton City Code Section 1001.05 Subd. 1(5) regarding side yard setback requirements in the R-1, Single-Family Residential District, for the construction of an addition to a single-family home (hereinafter referred to as the “Variance”). The parcel has an address of 16070 Fair Meadows Lane, Dayton, MN 55369, a Property Identification Number 32-120-22-44-0006 and a legal description as follows:

Lot 1, Block 1, Rush Creek Landing

**WHEREAS**, the City staff studied the matter, made a report, and provided other information to the Planning Commission and City Council; and

**WHEREAS**, the City Planning Commission held a Public Hearing at its October 2<sup>nd</sup>, 2025 meeting regarding the Variance where the Applicant was present. A Public Hearing notice was published by The Press on Thursday, September 18, 2025 and mailed to property owners within 500 feet of the project; and

**WHEREAS**, the City Council at its October 14, 2025, meeting reviewed and considered the application.

**NOW, THEREFORE**, based upon the information from the public hearing, the testimony elicited, and information received, the meetings of the City Council, reports of City Staff and information contained within the files and records of the City, the City Council for the City of Dayton makes the following:

**FINDINGS:**

1. The Subject Property is .38 acres (16,566 sq. ft.) in size, zoned R-1/PUD, and is located at the corner of Fair Meadows Lane and Rush Creek Road.
2. The applicant plans to build a home addition on the north side of the existing home with a side yard setback of 8 feet.
3. The addition, as proposed, required the approval of a Variance in order to be legally conforming.
4. Minn. Stat. §462.357, subd. 6, allows variances only when they are in harmony with the general purposes and intent of City Code and is consistent with the City’s



comprehensive plan. Further, the applicant must establish that there are practical difficulties in complying with the zoning ordinance.

5. City Code §1001.29, subd. 1, states:

The variance process enables the City Council to provide limited relief from the literal provisions of this Subsection in instances where strict enforcement would cause practical difficulties because of circumstances unique to the individual property under consideration and when it is demonstrated that such actions are consistent with this Subsection. Variances shall not be granted to allow a use not permitted by the zoning district, nor to merely remove inconveniences or financial burdens that the requirements of this chapter may impose on property owners in general. Variances are intended to address extraordinary, exceptional, or unique situations that were not caused by the applicant's act or omission. Variances are not to be used in the place of ordinance amendments to address situations applicable to numerous properties.

6. City Code §1001.29, subd. 3, states:

All requests for a variance shall be subject to a determination that the variance request complies with the requirements of Minn. Stat. § 462.357 and any amendments thereto, which include, but are not limited to (*the italicized text below each part of the Variance requirements are the recommended findings for the variance test*):

- (1) A variance shall only be permitted when it is in harmony with the general purpose and intent of City Code and consistent with the Comprehensive Plan.

**FINDING:** *The property is guided in the 2040 Comprehensive Plan as "Low-density Residential". Home additions are common to those areas guided Low-density Residential*

- (2) A variance may only be permitted when the applicant establishes that there are practical difficulties in complying with the zoning ordinance, meaning:

- a. The property owner proposes to use the lot or parcel in a reasonable manner not permitted by the zoning code.

**FINDING:** *The principal use of the property is single-family residential. The home was constructed conforming to the side yard setback standards of the time. The home addition is reasonable in manner, and not permitted by the zoning code based on the proposed location of the addition.*

- b. The plight of the property owner must be due to non-economic circumstances that are unique to the lot or parcel and not created by the property owner.

**FINDING:** *After the home was constructed consistent with all setback requirements of the time. The City adopted an ordinance amendment increasing the minimum setback after that. The request is to extend the*



*building along that approved setback line, and not further encroach into the side yard.*

- c. The Variance must not alter the essential character of the locality.

***FINDING:*** *The Variance request still meets the setback requirements the Rush Creek Landing development was approved under. The majority of homes within the Rush Creek landing have the similar setbacks as the subject property.*

DECISION

**NOW, THEREFORE, BE IT RESOLVED** by the City Council of the City of Dayton, based upon the information received and the above Findings, that the City Council does hereby **Approve** the Applicant's Variance request to allow for a home addition with a side yard setback of 8 feet as the Applicant has adequately shown the practical difficulties. The Applicant shall meet the following conditions to the satisfaction of the City:

1. The home addition shall not encroach into the side yard further than the existing house (8 feet).
2. The home addition's exterior shall match that of the existing home.
3. The applicant obtains a building permit prior to initiating construction of the building addition.

**Adopted** this 14<sup>th</sup> day of October, 2025, by the City of Dayton.

\_\_\_\_\_  
Mayor — Dennis Fisher

\_\_\_\_\_  
City Clerk — Amy Benting

Motion by \_\_\_\_\_ Second by \_\_\_\_\_

Resolution **approved**

MOTION DECLARED PASSED



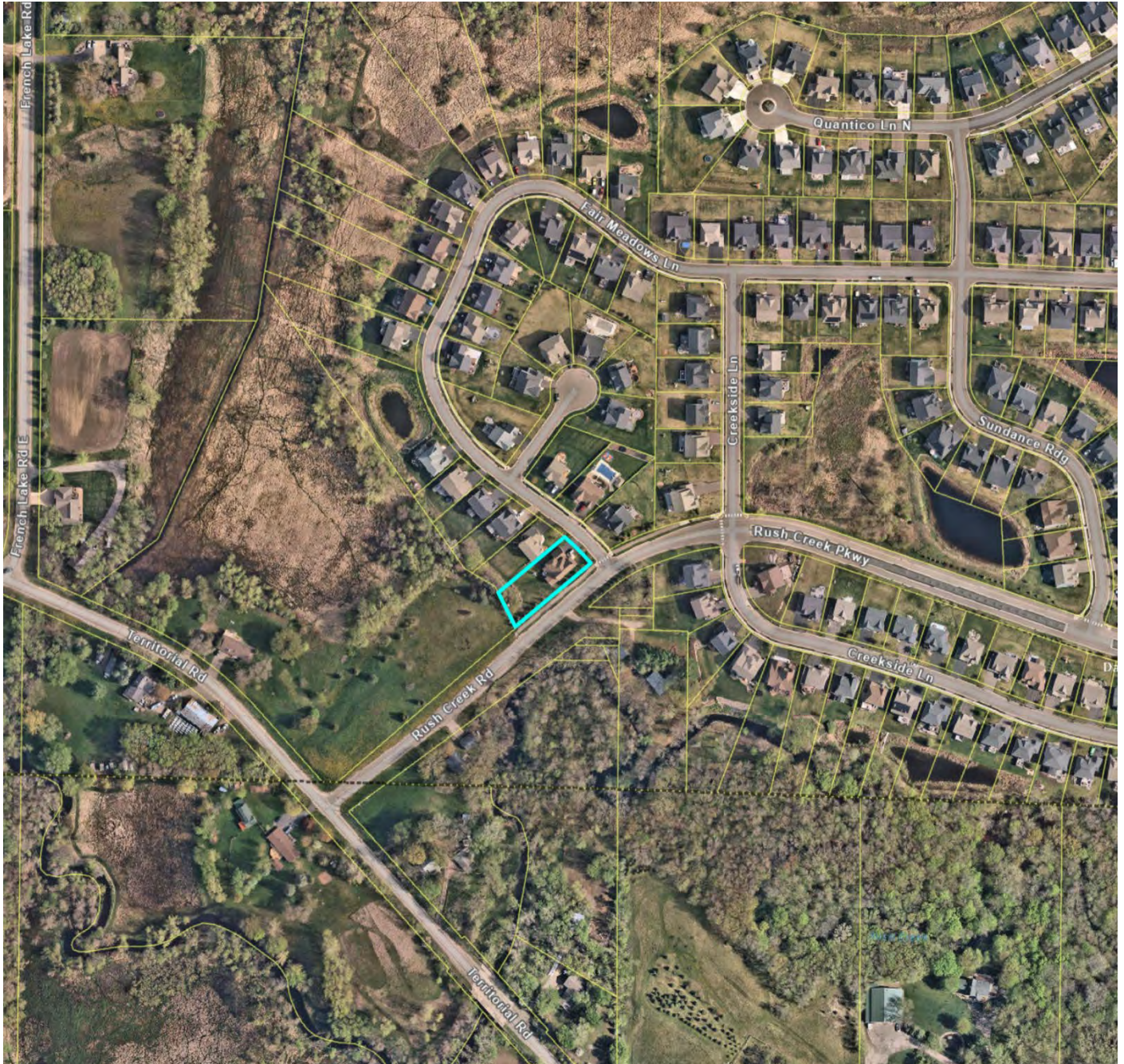
We would like to add onto our home to accommodate an aging parent with a disability. We need to add a main floor bedroom and bathroom addition to accommodate the situation. To make this work, we would be adding eight feet onto the north side of the home behind the garage, along with the necessary remodel of the existing interior of our home. Because of the location of the porch and the deck, which the living room looks onto, there is no other place to build this addition.

This would be a conforming use with the original setbacks, however we have been informed that after this home was built, the setback ordinance has changed and we would be encroaching the setback area by two feet per the new ordinance. This is the reason we are requesting a variance.

We do not think this addition would alter the look of the home, as it will have the same exterior finishes. Nor will it alter the essential character of the neighborhood, which has other homes with closer setbacks than the new ordinance.

Please consider our request so we can move forward with this project before winter.



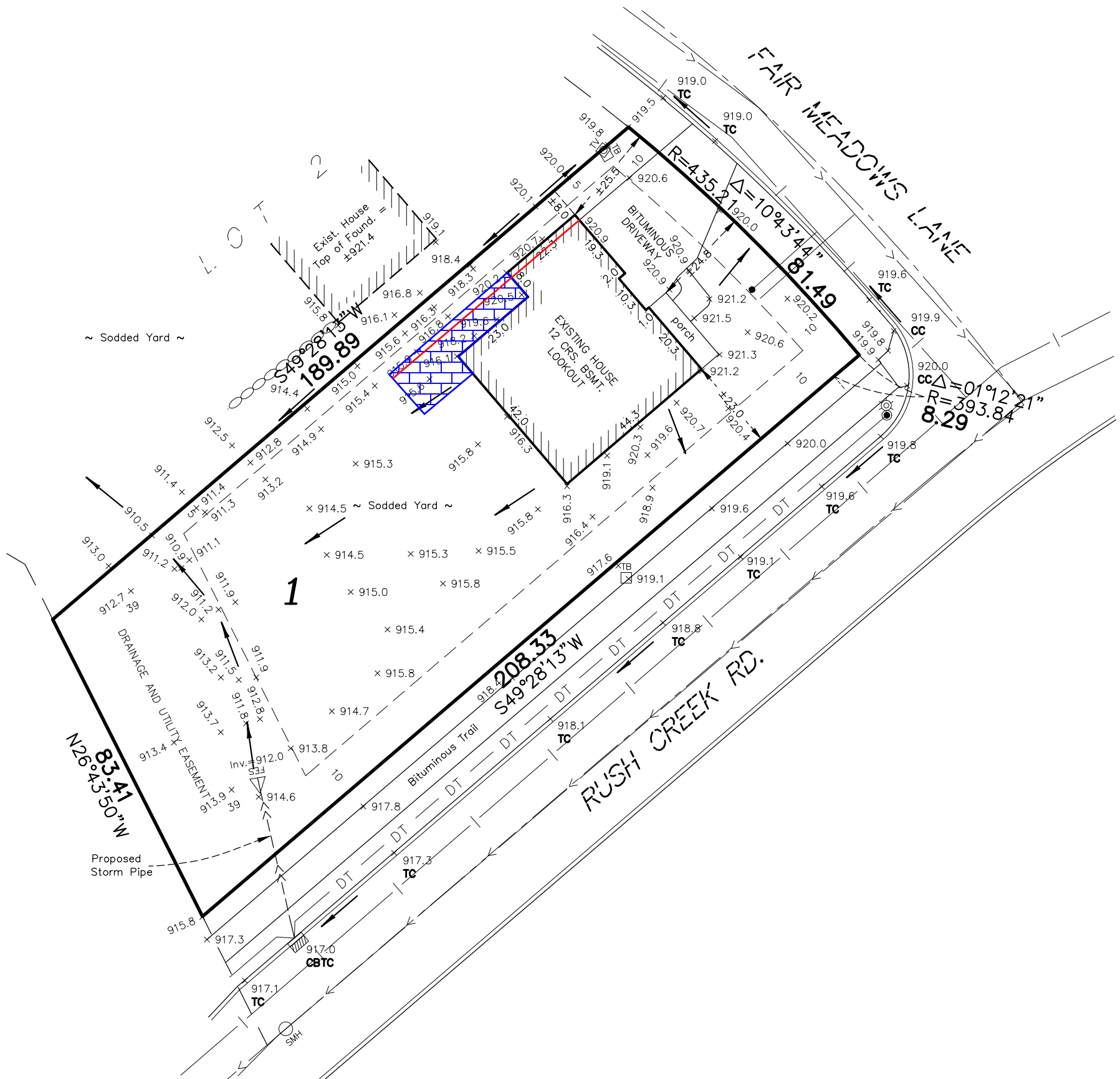




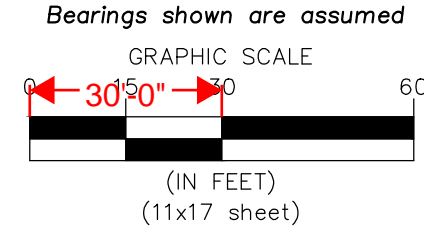
Grading As-built for:  
CAPSTONE HOMES, INC.

Located in the SE 1/4 of  
Sec. 32, Twp. 120, Rge. 20

House Address:  
16070 Fair Meadows Lane, Dayton, MN



- HYD Denotes Existing Hydrant
- EB Denotes Existing Electric Box
- TV Denotes Existing Television Box
- TB Denotes Existing Telephone Box
- LP Denotes Existing Light Pole
- SRV Denotes Existing Service
- CS Denotes Existing Curb Stop
- x 000.0 Denotes Existing Elevation
- Denotes Direction of Drainage
- == Denotes Drainage & Utility Easement (per recorded plat)
- Denotes Iron Monument



LEGAL DESCRIPTION:

Lot 1, Block 1, RUSH CREEK LANDING,  
Hennepin County, Minnesota

Minimum Lowest Floor Elevation: 913.5  
AS-BUILT BUILDING ELEVATIONS  
Lowest Floor Elevation: 913.5 N/A  
Lookout Elevation: 916.7 916.7  
Top of Foundation Elevation: 921.6 921.6  
Garage Slab Elevation (at door): 921.2 921.2

NOTES:  
1. Building site grading is in accordance with the  
grading plans prepared by Carlson McCain, Inc., last revised  
04/28/16.

I hereby certify to Capstone Homes, Inc. that this survey, plan or report was prepared by me or under my direct supervision and that I am a duly licensed land surveyor under the laws of the State of Minnesota.

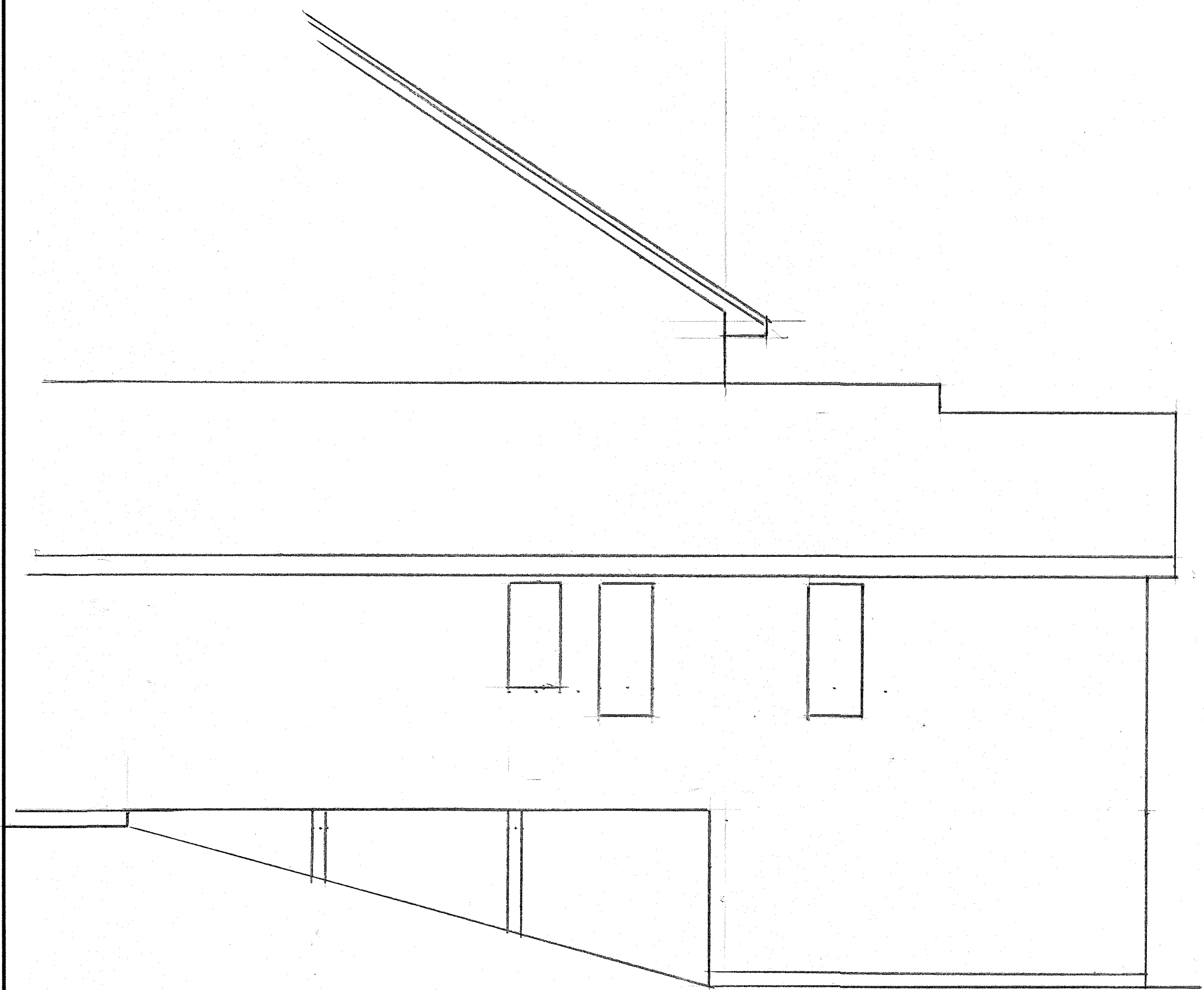
Dated this 20th day of September, 2017.

Signed: Carlson McCain, Inc.  
By: *Peter J. Blomquist*  
Thomas R. Balluff, L.S. Reg. No. 40361  
Peter J. Blomquist, L.S. Reg. No. 516763

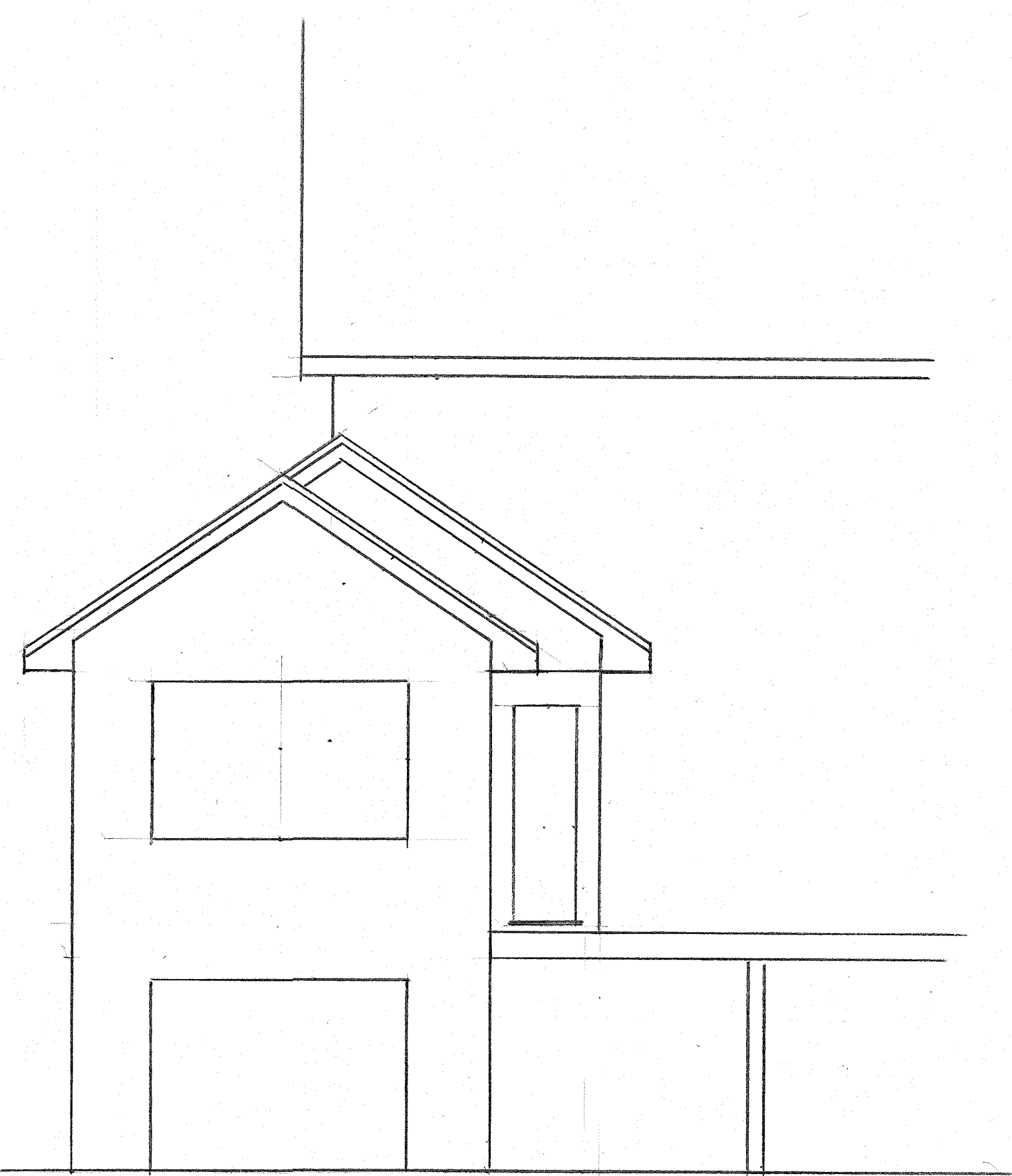
**Carlson McCain**  
ENVIRONMENTAL · ENGINEERING · SURVEYING  
3890 Pheasant Ridge Drive NE,  
Suite 100, Blaine, MN 55449  
Phone: 763-489-7900 Fax: 763-489-7959

Save Date: 09/21/17 F:\Jobs\6221 - 6240\6238 - rush creek landing\cad\survey\6238.001gab.dwg





Left Elevation  
 $\frac{1}{4}" = 1'-0"$



Rear Elevation  
 $\frac{1}{4}" = 1'-0"$

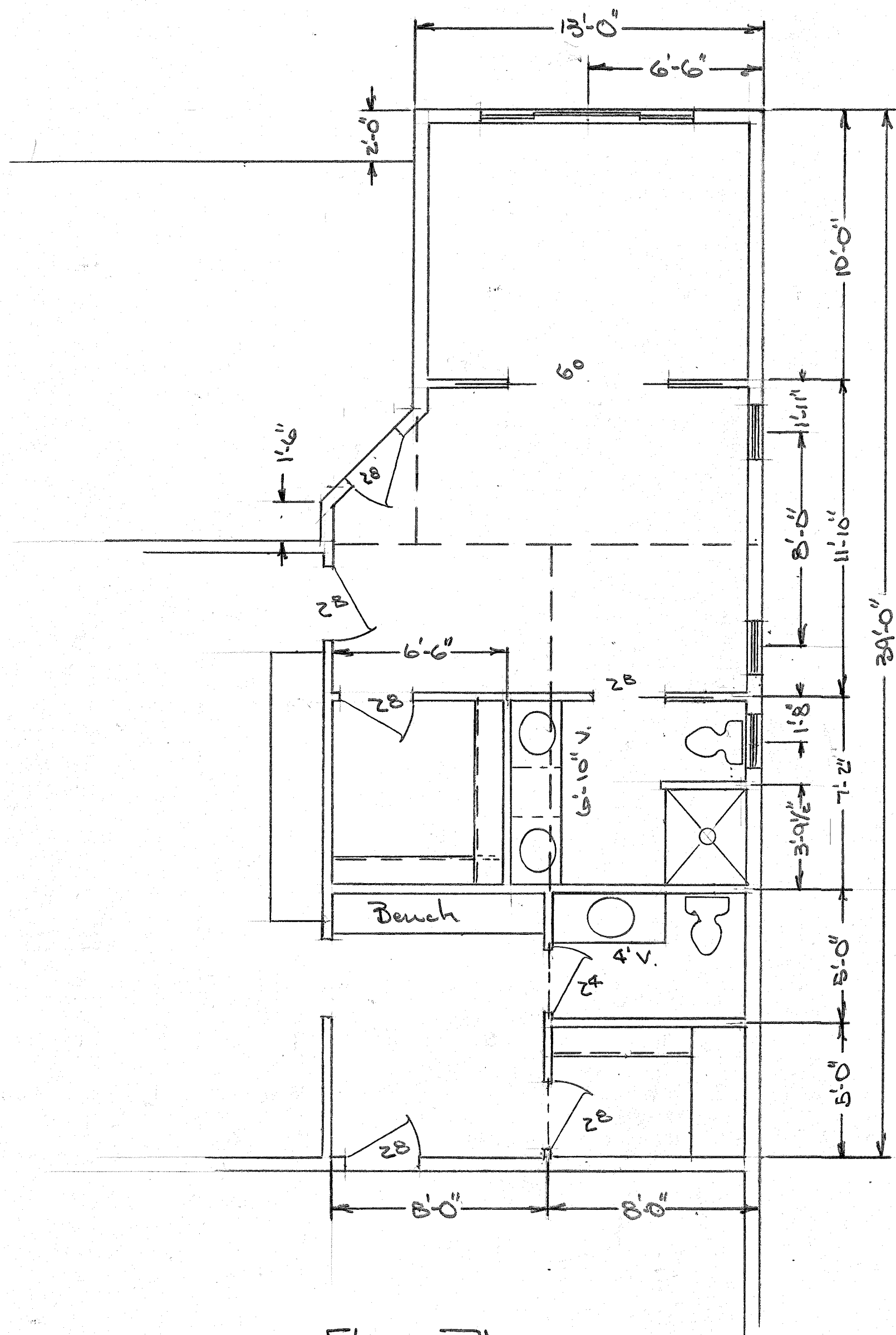
PLANS ARE THE PROPERTY OF THE BUILDER  
 ALL DIMENSIONS ARE BLUEPRINT MEASUREMENTS  
 LOCATION AND PLACEMENTS OF WALLS,  
 WINDOWS, LIGHTS AND OUTLETS CAN VARY  
 WITHIN NORMAL CONSTRUCTION TOLERANCES.  
 SOME MEASUREMENTS ARE NOMINAL MEASUREMENTS  
 AS COMMONLY USED IN CONSTRUCTION TRADES

DEAN JOHNSON HOMES, INC  
 4700 COUNTY ROAD 19  
 MEDINA, MN 55357  
 763-420-4044  
 BUILDER'S LICENSE: #20639439

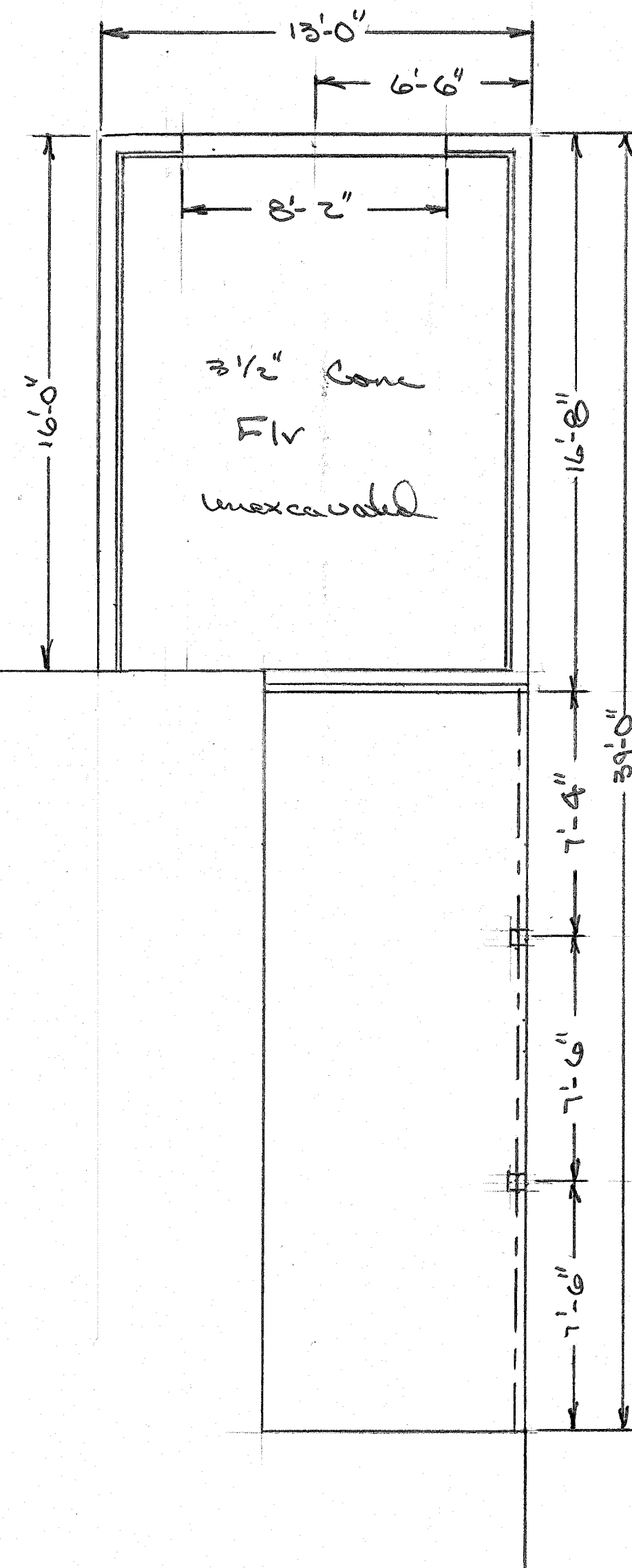
Left & Roxi Anderson  
 16070 Fair Meadows Lane

DATE:	
SHEET NO.	A-1





Floor Plan  
 $\frac{1}{4}'' = 1'-0''$



Foundation Plan  
 $\frac{1}{4}'' = 1'-0''$



## **1001.22 NON-CONFORMING USES.**

### **Subd. 1 Non-Conforming Buildings and Uses**

(1) The lawful use of buildings or land existing on January 31, 1980, which does not conform to the provisions of this section may be continued through repair, replacement, restoration, maintenance or improvement; provided, however, that no non-conforming use of land shall be enlarged or increased, nor shall any non-conforming use be extended to occupy a greater area of land than that occupied by the use at the time of the adoption of this section; nor shall any non-conforming use be moved to any other part of the parcel of land upon which the same was conducted at the time of the adoption of this section.

(2) Buildings found to be non-conforming only by reason of height, yard or area requirements shall be exempt from the provisions of this Subsection 1001.22, Subd. 1.

**Subd. 2 Discontinuance.** In the event that a non-conforming use of any building or premises is discontinued or its normal operation stopped for a period of 1 year, the use of the same shall thereafter conform to the regulations of the district in which it is located.

### **Subd. 3 General Alteration Provisions**

(1) The lawful use of a building existing at the time of the adoption of this Subsection may be continued, although the use does not conform with the provisions hereof.

(2) If no structural alterations are made, a non-conforming use of a building may be changed to another non-conforming use of the same or more restricted classification.

(3) The foregoing provisions shall also apply to non-conforming uses in districts hereafter changed.

(4) A non-conforming use may be changed to lessen the non-conformity of that use. Thereafter, the use may not be altered as to increase the non-conformity. Further, when any non-conforming use has been changed to a conforming use, it shall not thereafter be changed to any non-conforming use.

### **Subd. 4 Business, Industrial and Mixed Use Building Alterations**

(1) A lawful non-conforming use or building may not be enlarged or extended in size or intensity except in the following circumstances:

a. If the proposed expansion is equal to or less than 20% of the existing square footage of the building existing on the date of this Subsection or the proposed expansion is equal to or less than 20% of the building's value on the date of this Subsection and the expansion meets current City regulations with respect to setbacks, lot coverage, height and other dimensional regulations (hereinafter "dimensional regulations"), the expansion may proceed by Administrative Permit for Limited Expansion of Non-Conforming Use issued by the Zoning Administrator. The applicant shall file with the Zoning Administrator a survey and site plan showing all dimensions for the proposed expansion, and shall provide such other information as the Zoning Administrator shall request. Any expansion allowed under this paragraph, shall have a similar design to and shall have the same exterior materials as the existing building.

b. If such enlargement or extension is required by local, state or federal rules and regulations and exceeds 20% and conforms to the City's current dimensional regulations the same may proceed by Permit for Expansion of Non-Conforming Use, which may be issued by the City Council following notice and hearing in the same manner as required for the issuance of conditional use permits. In that event, any expansion over 20% is allowed, the City can impose such conditions as it deems necessary to have the expansion be consistent with the area and the proposed uses under the City's Comprehensive Plan, and shall require:

1. When an existing building is expanded to an extent greater than 20% but equal to or less than 30% of the existing square footage or building value (based on latest assessed value), whichever is less, the building addition must meet the standards of City Code with colors complementary to the existing building. If the building addition is to the front or side of the building then improvements to the front facade, facing the public street, meeting the standards of City Code shall be included.

2. When an existing building is expanded over 30%, of the existing square footage or building value (based on latest assessed value), whichever is less, the building addition plus the existing building area shall meet the standards of City Code.

c. A lawful non-conforming use may be reconfigured if in the discretion of the City Council it will lessen the non-conformity, abate a nuisance or promote the public health, safety or welfare. An applicant may apply for such reconfiguration shall provide a survey and site plan and such other information as required by the Zoning Administrator. The application shall be processed in the same manner as provided for a conditional use permit.

d. In the event an enlargement, extension or reconfiguration is allowed, the property owner shall enter into an agreement with the City, drafted by the City Attorney, stating, among other things, the purpose of the enlargement, extension or reconfiguration, that the non-conforming use or building shall remain a legal non-conforming use or building, and shall be subject to the following. When an existing non-conforming building or use in a Business, Industrial or Mixed Use District is expanded, after the effective date of this Subsection, the building expansion must comply with the provisions of this Code.



**Subd. 5 Restoration.**

Whenever a lawful non-conforming structure or use has been damaged by fire or other peril to the extent of 50% or more of its fair market value as estimated by the Director of City Planner and approved by the Council, and building permit has been applied for within 180 days of when the property is damaged, the Council may impose reasonable conditions upon a building permit in order to mitigate any newly created impact on adjacent property. If no building permit is applied for within 180 days, any future use of the structure or land shall be in full conformity with the provisions of this Code.

**Subd. 6 Normal Maintenance**

(1) Maintenance of a building or other structure containing or used by a non-conforming use will be permitted when it includes necessary non-structural repair and incidental alterations which do not extend or intensify the non-conforming building or use.

(2) Nothing in this Code shall prevent the placing of a structure in safe condition when the structure is declared unsafe by the building codes and standards of the City.

(Ord. 2010-14, passed 7-13-2010)



## **1001.29 VARIANCES.**

### **Subd. 1 Purpose.**

The variance process enables the City Council to provide limited relief from the literal provisions of this Subsection in instances where strict enforcement would cause practical difficulties because of circumstances unique to the individual property under consideration and when it is demonstrated that such actions are consistent with this Subsection. Variances shall not be granted to allow a use not permitted by the zoning district, nor to merely remove inconveniences or financial burdens that the requirements of this chapter may impose on property owners in general. Variances are intended to address extraordinary, exceptional, or unique situations that where not caused by the applicant's act or omission. Variances are not to be used in the place of ordinance amendments to address situations applicable to numerous properties.

### **Subd. 2 Initiation.**

Variances shall only be initiated by an owner of the property at issue or an authorized representative of the owner.

### **Subd. 3 Criteria.**

All requests for a variance shall be subject to a determination that the variance request complies with the requirements of Minn. Stat. § 462.357 and any amendments thereto, which include, but are not limited to:

- (1) A variance shall only be permitted when it is in harmony with the general purpose and intent of City Code and consistent with the Comprehensive Plan.
- (2) A variance may only be permitted when the applicant establishes that there are practical difficulties in complying with the zoning ordinance, meaning:
  - a. The property owner proposes to use the lot or parcel in a reasonable manner not permitted by the zoning code.
  - b. The plight of the property owner must be due to non-economic) circumstances that are unique to the lot or parcel and not created by the property owner.
  - c. The variance must not alter the essential character of the locality.
  - d. Practical difficulties include, but are not limited to, inadequate access to direct sunlight for solar energy systems.

### **Subd. 4 Procedure.**

- (1) The Planning Commission shall hold a public hearing on any complete application for a variance and provide the City Council, based on the criteria in Subd. 3, with a recommendation for granting of the variance, with any conditions, or for the denial of the variance.
- (2) Upon receiving the recommendation of the Planning Commission and written reports of the City Staff, the City Council, serving as the Board of Adjustments and Appeals, shall make findings of fact and decide upon a request for a variance by approving or denying the request for the variance consistent with Subd. 3. The City Council may impose conditions on the granting of a variance that are directly related to and bear a rough proportionality to the impact created by the variance.

### **Subd. 5 Subsequent Application.**

Whenever an application for a variance has been considered and denied by the City Council, a similar application for the variance affecting substantially the same property shall be considered an incomplete application and shall not be considered again by the Planning Commission or City Council for at least 6 months from the date of its denial unless a decision to reconsider such matter is made by not less than 4/5 of the full City Council.

(Ord. 2010-18, passed 9-28-2010; Am. Ord. 2012-02, passed 1-10-2012)





Outlook

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**16070 Fair Meadows Lane Variance**

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**From** Mark Brenner [REDACTED]  
**Date** Wed 10/1/2025 1:55 PM  
**To** Hayden Stensgard <hstensgard@daytonmn.gov>

**CAUTION:** This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Mr. Stensgard-

I'm writing to you as the neighbor of 16070 Fair Meadows Lane, concerning the variance that is under evaluation. I am their neighbor residing at 16060 Fair Meadows Lane. I am not able to make the public hearing, but I would like to voice my support for this variance.

My understanding is that the current setback only allows them to extend out 6 feet behind the garage. The variance would allow them to go flush with the garage.

Our family is happy that Jeff and Roxi are able to help their family by updating this space to help Roxi's mother who has polio/MS. Allowing the variance would provide better access to a bedroom and bathroom in that space. We are in support that the variance would extend up to the existing garage wall.

From our viewpoint, it would not have any privacy concerns from our property.

Our sole concern is that any property damage on our side that might occur during construction would be fixed.

If you need any additional information, feel free to contact me. I'll be out of town tonight through Sunday, October 5.

Thanks,  
Mark Brenner





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**Re: Public Hearing for Variance Fair Meadows Lane**

---

**From** Alicia Pierskalla [REDACTED]  
**Date** Tue 9/30/2025 10:51 AM  
**To** Hayden Stensgard <hstensgard@daytonmn.gov>

**CAUTION:** This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Hayden,

I am writing to express my support for the house addition at Jeff Anderson's property (16070 Fair Meadows Lane).

As someone who lives in his neighborhood I have spoken with him about his plans.

This addition will not increase the length or width of their house. It will instead be aligning with the garage wall and continuing the depth into a more square shape instead of rectangular. The construction will not change the distance between his house and any neighboring houses and will not impact any "views" for other houses. The main purpose for the house addition is to support aging family members.

I am not sure I fully understand the need for a public hearing but I wanted to make sure you hear from someone who supports the construction and lives on the same road.

Alicia



**ITEM:**

Request City Council Accept the CDAA Donation

**PREPARED BY:**

Amy Benting, City Clerk

**POLICY DECISION / ACTION TO BE CONSIDERED:**

Approve the request to accept a check for \$20,000.00 from the CDAA for batting cages at McNeil park.

**CRITICAL ISSUES:**

None

**RECOMMENDATION:**

The staff recommends that the City Council approve the donation of \$20,000.00 from the CDAA

**ATTACHMENT(S):**

Resolution 75-2025



**CITY OF DAYTON  
COUNTIES OF HENNEPIN AND WRIGHT  
STATE OF MINNESOTA**

**RESOLUTION 75-2025  
RESOLUTION ACCEPTING A COUPON DONATION FROM CDAA.**

**WHEREAS,** The City of Dayton is generally authorized to accept donations of real and personal property pursuant to Minnesota Statutes Section 465.03 for the benefit of its citizens, and is specifically authorized to accept gifts and bequests for the benefit of its citizens; and

**WHEREAS,** CDAA has offered to contribute to the McNeil batting cages with a value of \$20,000.00 to support the community they serve; and

**WHEREAS,** All such donations have been contributed to assist the city in the engagement of residents and operation of recreational events and programs either alone or in cooperation with others, as allowed by law; and

**WHEREAS,** The City Council finds that it is appropriate to accept the donations offered.

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL THE CITY OF DAYTON, MINNESOTA, AS FOLLOWS:**

1. The donation described above are accepted and shall be used to award citizens of the City of Dayton.
2. The City Clerk is hereby directed to issue receipts to each donor acknowledging the city's receipt of the donor's donation.

Adopted by the City Council of the City of Dayton on October 14th, 2025.

\_\_\_\_\_  
Mayor – Dennis Fisher

\_\_\_\_\_  
Clerk – Amy Benting

Motion by \_\_\_\_\_,  
Second by \_\_\_\_\_.  
Resolution Approved



**ITEM:**

Resolution 67-2025 and 68-2025 Approving Certification of Unpaid Utilities to 2026 Property Taxes

**PREPARED BY:**

Bethany Benting, Utility Billing Clerk

**POLICY DECISION / ACTION TO BE CONSIDERED:**

Consider approval of Resolution 67-2025 and 68-2025

**BACKGROUND:**

Each fall the City of Dayton sends letters to customers who have outstanding utility bills. This letter was sent on September 02, 2025, with a deadline to pay by 5:00 pm on November 13, 2025. Those remaining delinquent will be certified to the County for collection with property taxes in 2026. The list for Hennepin County is included in Resolution 67-2025 and the list for Wright County is included in Resolution 68-2025.

In 2017 the fee was changed so customers being certified now pay an additional 15% instead of the flat \$150 certification charge.

**CRITICAL ISSUES:**

None

**RELATIONSHIP TO COUNCIL GOALS:**

This action is part of typical Council business.

**RECOMMENDATION:**

Staff recommends approval of Resolutions 67-2025 and 68-2025

**ATTACHMENT(S):**

Resolution 67-2025  
Resolution 68-2025



**RESOLUTION NO. 67-2025**  
**RESOLUTION TO ASSESS UNPAID SEWER AND WATER UTILITIES TO THE**  
**PROPERTY TAXES PAYABLE IN THE YEAR 2026 FOR HENNEPIN COUNTY**

WHEREAS, the City of Dayton (hereinafter the “City”) has the ability to levy a special assessment for certain unpaid items; and

WHEREAS, the following properties have unpaid Sewer and Water Utilities in the amount of **\$105,130.37** against them and are owned by and described as the following:

Account Number	Service Address	Customer Name	Parcel Number	Past Due	Fee	Assessed
1104	18360 ROBINSON ST	LOTH, ANTHONY	31-121-22-31-0002	\$555.21	\$83.28	\$638.49
1652	17341 138TH AVE	BARBIERI, RON	17-120-22-23-0015	\$282.77	\$42.42	\$325.19
1674	14030 N MAGNOILA LN	JULIE COOK	14-120-22-22-0050	\$203.82	\$30.57	\$234.39
1703	18030 COUNTY ST	ZIEBELL, DAN	31-121-22-42-0004	\$45.93	\$6.89	\$52.82
1750	16241 RICHARDSON AVE	PREST, ERIN	36-121-23-41-0014	\$747.20	\$112.08	\$859.28
1761	18580 ROBINSON ST	BAILEY, BRIAN	31-121-22-32-0020	\$497.82	\$74.67	\$572.49
1774	18480 ROBINSON ST	BRAY, SCOTT	31-121-22-32-0039	\$1,615.68	\$242.35	\$1,858.03
1801	18481 ROBINSON ST	DAYTON BAR AND GRILL	31-121-22-32-0132	\$781.52	\$117.23	\$898.75
1839	12140 NOON DR	BLANCHETTE, RYAN	14-120-22-24-0010	\$620.01	\$93.00	\$713.01
1872	14440 RIVER HILLS PKWY	MONSON EDWARDS, NICHOL	09-120-22-41-0022	\$416.84	\$62.53	\$479.37
1881	13451 N ARROWOOD LN	VOGELPOHL, JOHN & BARB	14-120-22-44-0027	\$95.70	\$14.36	\$110.06
1933	11960 NOON DR	JOSEPH, TROY	14-120-22-24-0026	\$184.08	\$27.61	\$211.69
1943	12441 PINEVIEW TRL	STOCK, JOHN	14-120-22-22-0038	\$117.39	\$17.61	\$135.00
1953	13611 N FORESTVIEW LN	OSTMOE, JOEL & AMEE	14-120-22-42-0012	\$358.35	\$53.75	\$412.10
1972	12920 N DEERWOOD LN	JENNIFER OINES ET AL	23-120-22-14-0021	\$503.81	\$75.57	\$579.38
1973	14040 N OAKVIEW LN	STOTESBERY, CHRISTINA	14-120-22-22-0011	\$201.20	\$30.18	\$231.38
2019	11211 N ARROWOOD CIR	SUHON, BRIAN & KRISTINE	23-120-22-14-0054	\$131.47	\$19.72	\$151.19
2053	13571 N VINEWOOD LN	MEAD, DONALD & KATHLEEN	15-120-22-42-0013	\$66.26	\$9.94	\$76.20
2096	11501 N 134 1/2 AVE	HATTON-RUDNIK, KERRI	14-120-22-43-0020	\$173.49	\$26.02	\$199.51
2119	13441 N BALSAM LN	GODZALA, NATHAN	14-120-22-44-0036	\$252.94	\$37.94	\$290.88
2170	12360 PINEVIEW TRL	ALLEN, DANIEL & JOHANNA	14-120-22-22-0053	\$729.23	\$109.38	\$838.61
2175	12710 N CEDARWOOD CT	FISHER, MICHAEL & AMANDA	10-120-22-41-0016	\$400.57	\$60.09	\$460.66
2188	12911 STONERIDGE RD	TAYLOR, CRYSTAL	10-120-22-44-0019	\$1,180.67	\$177.10	\$1,357.77



2191	12511 PINEVIEW TRL	CEDAR, RAYMOND	14-120-22-22-0040	\$279.02	\$41.85	\$320.87
2197	11610 N 137TH AVE	COOK, KELLEY	14-120-22-42-0020	\$2,690.21	\$403.53	\$3,093.74
2240	14320 RIVER HILLS PKWY	PETSCHL, BRIAN & ROBIN	09-120-22-44-0049	\$124.71	\$18.71	\$143.42
2264	11941 N 134TH AVE	KNIGHT-SCHRUPP, NICOLE	14-120-22-34-0072	\$603.45	\$90.52	\$693.97
2374	14729 RIVER HILLS PKWY	GAUSTAD, WILLIAM	09-120-22-14-0052	\$184.66	\$27.70	\$212.36
2376	14245 N JUNEAU LN	WESTREM, BRIAN & LAURA	09-120-22-43-0020	\$1,777.35	\$266.60	\$2,043.95
2444	15750 CREEKSIDE LN	DORN, MOLLY	33-120-22-33-0017	\$370.08	\$55.51	\$425.59
2500	11010 CATTAIL PATH	WHITEFORD, KATIE	33-120-22-34-0071	\$21.00	\$3.15	\$24.15
2511	16051 FAIR MEADOWS LN	SEITZER, CHARLIE & EMILY	32-120-22-44-0018	\$28.38	\$4.26	\$32.64
2530	16670 N 110TH AVE	PAGUIO, ALONZO	32-120-22-42-0023	\$262.49	\$39.37	\$301.86
2531	16781 N 110TH AVE	MILLER, EMILY	32-120-22-34-0009	\$198.04	\$29.71	\$227.75
2539	16771 N 110TH AVE	VEMURI, GOUTHAM	32-120-22-34-0008	\$297.78	\$44.67	\$342.45
2542	15331 CREEKSIDE LN	HORSTMAN, BRAD & KRISTINE	33-120-22-34-0016	\$646.39	\$96.96	\$743.35
2621	12820 GRANSTROM CIR	HAGE, JAMISON	22-120-22-11-0010	\$275.48	\$41.32	\$316.80
2632	11991 N PINERIDGE WAY	GASCHO, SARA & JASON	14-120-22-34-0062	\$694.56	\$104.18	\$798.74
2635	12331 N PINERIDGE WAY	NELSON KANYI WANJAU	14-120-22-33-0034	\$429.32	\$64.40	\$493.72
2665	13011 N ARROWOOD LN	HOLTHUS, DANIEL & TYLENE	23-120-22-14-0046	\$111.21	\$16.68	\$127.89
2668	13311 N ARROWOOD LN	BROWN, ZACH	14-120-22-44-0034	\$92.95	\$13.94	\$106.89
2673	13590 N EVERGREEN LN	BRADY, ANTHONY	14-120-22-42-0028	\$92.95	\$13.94	\$106.89
2677	12911 N ZACHARY CIR	ROPER, DAVID	23-120-22-14-0066	\$111.21	\$16.68	\$127.89
2678	13110 N ZACHARY LN	EISEL, JOHN	23-120-22-11-0074	\$111.21	\$16.68	\$127.89
2694	13121 N DEERWOOD LN	MICHELLE TENTIS	23-120-22-13-0013	\$18.81	\$2.82	\$21.63
2705	14131 N ROSEWOOD LN	HOVEY, SHELLIE & DEAN	10-120-22-44-0049	\$111.21	\$16.68	\$127.89
2720	12800 OAKHILL TRL	MICHAEL A SCHULTZ II	10-120-22-44-0026	\$111.21	\$16.68	\$127.89
2729	12520 PINEVIEW TRL	JOSEPH FITZER	14-120-22-22-0010	\$705.33	\$105.80	\$811.13
2745	12511 OVERLOOK RD	LLOYD, ASHLEY & ROBERT	11-120-22-32-0012	\$110.23	\$16.53	\$126.76
2753	14050 N PINEVIEW LN	SWANSTROM, B & M	14-120-22-22-0018	\$111.21	\$16.68	\$127.89
2793	13721 VINEWOOD LN	JOHNSON, DAWN	15-120-22-42-0009	\$56.43	\$8.46	\$64.89
2880	13830 LAWNSDALE LN	DAUS, JEREMY	18-120-22-14-0005	\$241.14	\$36.17	\$277.31
2909	14485 RIVER HILLS PKWY	AUSTIN, MICHAEL & JANELL	09-120-22-41-0065	\$1,067.45	\$160.12	\$1,227.57
2910	11041 TERRITORIAL TRL	CANFIELD, BRYAN & BRIE	32-120-22-42-0019	\$191.12	\$28.67	\$219.79
2919	16061 FAIR MEADOWS LN	DAHLHEIMER, CHRISTINA	32-120-22-44-0017	\$310.33	\$46.55	\$356.88
2949	13461 N HEMLOCK LN	CASADECALVO, ANDRE & SARA	14-120-22-43-0073	\$1,056.19	\$158.43	\$1,214.62



2957	12291 N PINERIDGE WAY	HOANG, DAVID	14-120-22-34-0009	\$574.68	\$86.20	\$660.88
2970	11060 SCHERBER LN	BERGSTROM, KENDRA	33-120-22-34-0111	\$677.31	\$101.60	\$778.91
3029	13220 GRANSTROM CIR	THORBROGGER, MICHAEL & ANNA	22-120-22-11-0053	\$52.74	\$7.91	\$60.65
3050	16490 TERRITORIAL TRL	ADEKUNLE, NIYI	32-120-22-42-0049	\$183.13	\$27.47	\$210.60
3274	11951 N BLUE SPRUCE CT	JOHN MESA & JANE MUTIMBA	14-120-22-34-0047	\$260.09	\$39.01	\$299.10
3382	12040 PINERIDGE WAY N	NORDNESS, JOELLE	14-120-22-34-0091	\$203.75	\$30.56	\$234.31
3462	12020 PINERIDGE WAY N	LOVDAL, ANN	14-120-22-34-0090	\$1,158.96	\$173.84	\$1,332.80
3531	11861 N EVERGREEN CIR	IMMANENI, EMILY	23-120-22-12-0021	\$67.26	\$10.09	\$77.35
3568	16350 RICHARDSON AVE	SANDERS, ELMA	31-121-22-32-0010	\$663.60	\$99.54	\$763.14
3585	11861 132ND AVE N	MOGIRE, ROSE & RUTH	23-120-22-12-0045	\$1,115.91	\$167.39	\$1,283.30
3644	11860 EVERGREEN CIR	STULC, NATHAN & KELLEY	23-120-22-12-0025	\$1,560.75	\$234.11	\$1,794.86
3646	13260 GRANSTROM CIR	JORGE A O HERNANDEZ & RITA MORALES	22-120-22-11-0055	\$559.86	\$83.98	\$643.84
3689	11200 N 131ST AVE	ORILLO, REBECA	23-120-22-11-0082	\$47.00	\$7.05	\$54.05
3690	11545 PINERIDGE WAY N	SWENSON, TIMOTHY	23-120-22-12-0080	\$94.15	\$14.12	\$108.27
3767	12211 PINERIDGE WAY N	KEJLEH, GABRIEL & ANNA	14-120-22-34-0005	\$850.25	\$127.54	\$977.79
3824	16251 BAXTER AVE	MOSFORD, DRAKE	31-121-22-32-0092	\$80.17	\$12.03	\$92.20
3834	17461 139TH AVE	CLEMENTS, MARTIN	17-120-22-22-0013	\$271.53	\$40.73	\$312.26
3896	11020 SUNDANCE RIDGE	MECHEGIA, GEGACHEW	33-120-22-33-0111	\$320.62	\$48.09	\$368.71
3901	12801 141ST AVE	WRIGHT, AMANDA & WILLIAM	10-120-22-44-0061	\$283.65	\$42.55	\$326.20
3937	11548 PINERIDGE WAY N	BENSON, DEREK	23-120-22-12-0090	\$240.54	\$36.08	\$276.62
3969	10854 GLACIER LN N	LIM, ERIC	33-120-22-44-0061	\$95.70	\$14.36	\$110.06
4011	11543 BRAYBURN TR	ASHAMU, AYAN & EZEKIEL	33-120-22-22-0061	\$9,323.70	\$1,398.56	\$10,722.26
4044	13321 N BALSAM LN	MEGGY SEMONIS & ROBERT ANDERSON III	14-120-22-44-0055	\$800.11	\$120.02	\$920.13
4080	13160 N ZACHARY LN	EVANS, TODD J	23-120-22-11-0102	\$720.46	\$108.07	\$828.53
4124	15471 SCHERBER LN	LOVAS, MELISSA	33-120-22-34-0118	\$19.36	\$2.90	\$22.26
4181	11573 PINERIDGE WAY N	DAHN, ELTON & VEDA	23-120-22-21-0026	\$966.63	\$144.99	\$1,111.62
4221	15333 N 116TH AVE	JENNIFER DARLING/ALEX PETERS	33-120-22-21-0011	\$124.80	\$18.72	\$143.52
4223	11517 N PINERIDGE WAY	MOUSSA, FATHIA	23-120-22-12-0011	\$241.00	\$36.15	\$277.15
4224	11553 BRAYBURN TR	MCCALLUM, JEFFREY & STEPHANIE	33-120-22-22-0056	\$72.61	\$10.89	\$83.50
4231	11624 PINERIDGE WAY N	NAFFA, NAFFA	23-120-22-21-0048	\$908.55	\$136.28	\$1,044.83
4234	11165 N BLACK OAKS CT	ONCHERA, EVELYN & INTENGA	32-120-22-42-0083	\$715.79	\$107.37	\$823.16
4274	14605 RIVER HILLS PKWY	BRYANT, KAREN	09-120-22-14-0010	\$98.70	\$14.81	\$113.51



4276	11551 BRAYBURN TR	WILLIAM CARLSTROM & LISA ZAHN	33-120-22-22-0057	\$967.11	\$145.07	\$1,112.18
4411	14651 CHESHIRE WAY	NGUYEN, TONY	10-120-22-23-0054	\$277.22	\$41.58	\$318.80
4446	11061 SCHERBER LN	NORASINGH, AIMEE	33-120-22-33-0066	\$52.10	\$7.82	\$59.92
4547	14655 CHESHIRE WAY	HENDRICKS, JOSEPH & MACHENZIE	10-120-22-23-0053	\$100.73	\$15.11	\$115.84
4599	11620 RANCHVIEW LN N	HOWISON, NICHOLAS & MEGAN	33-120-22-22-0049	\$140.76	\$21.11	\$161.87
4609	18131 COUNTY ST	MCGUIRE, GENEVIEVE	31-121-22-43-0006	\$115.74	\$17.36	\$133.10
4613	13152 ZACHARY LN	CASPER, ANTHONY	23-120-22-11-0104	\$446.99	\$67.05	\$514.04
4618	11545 BRAYBURN TR	BECKER, SAMUEL	33-120-22-22-0060	\$307.89	\$46.18	\$354.07
4619	11625 RANCHVIEW LN N	TAYLOR BIESIADA/ CHRISTOPHER DORPAT	33-120-22-22-0046	\$630.71	\$94.61	\$725.32
4624	14724 RIVER HILLS PKWY	OLSON, CHRISTINA & BRYAN	09-120-22-14-0039	\$1,155.15	\$173.27	\$1,328.42
4714	11250 132ND CIR N	ENGLAND, LIZZIE	23-120-22-11-0090	\$281.20	\$42.18	\$323.38
4720	14270 CHESHIRE LN N	PHILBROOK, MIKE	10-120-22-33-0003	\$364.29	\$54.64	\$418.93
4743	10863 HARBOR LN N	DURAN, MARIA	33-120-22-44-0018	\$255.61	\$38.34	\$293.95
4751	11633 PINERIDGE WAY N	TREUCHEL, THOMAS & ANDREINA	23-120-22-21-0038	\$566.02	\$84.90	\$650.92
4752	13148 N ZACHARY LN	ELLERTSON, ALISON & CORY	23-120-22-11-0105	\$256.36	\$38.45	\$294.81
4876	15561 N 110TH AVE	JONES, RUSHEN & ERIN	33-120-22-32-0037	\$84.16	\$12.62	\$96.78
4890	14700 109TH AVE N	KURTEZ, KIARA	33-120-22-44-0095	\$98.57	\$14.79	\$113.36
4894	14925 142ND AVE N	UHDE, SHARYL	09-120-22-43-0044	\$121.39	\$18.21	\$139.60
4899	12631 S DIAMOND LK RD	HEISE, BENJAMIN	14-120-22-33-0001	\$74.69	\$11.20	\$85.89
4942	12161 DAYTON RIVER RD	STORMEON, JENNIFER	14-120-22-21-0009	\$468.04	\$70.21	\$538.25
4977	11231 132ND CIR N	DEMARAIS, REED & BECKY	23-120-22-11-0086	\$990.09	\$148.51	\$1,138.60
5034	11519 BRAYBURN TR	VANG, PAHCHIE	33-120-22-22-0062	\$324.94	\$48.74	\$373.68
5074	13116 N ZACHARY LN	BORRESON, AMANDA	23-120-22-11-0113	\$1,036.26	\$155.44	\$1,191.70
5078	13156 ZACHARY LN	JONATHON WATSON	23-120-22-11-0097	\$46.11	\$6.92	\$53.03
5134	15324 N 116TH AVE	WAKO, ESTHER	33-120-22-21-0028	\$188.61	\$28.29	\$216.90
5248	14201 CHESHIRE LN N	CAPARD, JOHANNAH	10-120-22-33-0019	\$1,054.27	\$158.14	\$1,212.41
5251	14142 DALLAS LN N	GOVE, NICHOLAS & ELIZABETH	10-120-22-33-0058	\$193.08	\$28.96	\$222.04
5275	14123 DALLAS LN N	DHAKNE, MOHAMED	10-120-22-33-0051	\$896.14	\$134.42	\$1,030.56
5289	18450 DAYTON ST	BERTHIAUME, JADE	31-121-22-32-0062	\$125.98	\$18.90	\$144.88
5352	16071 FAIR MEADOWS LN	ANTHONY & JOYCE ZERKA	33-120-22-33-0044	\$14.40	\$2.16	\$16.56
5398	15541 N 110TH AVE	FRANCE, JENNIFER & NATHAN	33-120-22-31-0017	\$420.71	\$63.11	\$483.82
5411	14613 DALLAS LN N	BROWNE, JANJAY	10-120-22-32-0028	\$128.89	\$19.33	\$148.22
5428	14533 DALLAS LN N	VIDOR, ERIN	10-120-22-32-0027	\$1,122.83	\$168.42	\$1,291.25



5467	11183 BALSAM POINTE TRL	INGUTIA, LENA	14-120-22-41-0118	\$35.14	\$5.27	\$40.41
5485	10910 GLACIER LN N	SUNDANCE GREENS TOWNHOME HOA		\$148.16	\$22.22	\$170.38
5501	18264 S DIAMOND LK CT	DUPAY, BRADLEY & KARIN	19-120-22-42-0023	\$145.39	\$21.81	\$167.20
5555	11115 N QUANTICO LANE	MIRON, LAURA	33-120-22-32-0027	\$1,294.06	\$194.11	\$1,488.17
5586	14484 EMPIRE LN N	WOODS, CALE	10-120-22-32-0063	\$435.01	\$65.25	\$500.26
5609	14010 CHESHIRE LN N	A ISSACK & I A AADAN	10-120-22-33-0066	\$901.55	\$135.23	\$1,036.78
5721	15430 N 110TH AVE	STORHAUG, TYLER & ANGELA	33-120-22-31-0041	\$353.22	\$52.98	\$406.20
5727	13910 N TEAKWOOD LANE	ABODUNRIN, OLUKEMI	15-120-22-13-0028	\$2,917.51	\$437.63	\$3,355.14
5845	15254 N 116TH AVE	ADJEI, ANTHONY	33-120-22-21-0051	\$171.82	\$25.77	\$197.59
5850	14364 ANNAPOLIS LN N	ROYSTON, CHRISTOPHER & ROSHONDA	10-120-22-31-0024	\$657.97	\$98.70	\$756.67
5866	14345 ANNAPOLIS LN N	ANDERSON, LESLIE & ASHLEY	10-120-22-31-0027	\$541.05	\$81.16	\$622.21
5877	13911 N TEAKWOOD LANE	WELLS, CHRISTIE	15-120-22-13-0032	\$472.50	\$70.88	\$543.38
5913	14326 FERNBROOK LN N	VALERY NJINJU & SINCLAIRE AZEMAFEC	10-120-22-33-0075	\$2,309.71	\$346.46	\$2,656.17
5940	14317 FERNBROOK LN N	GRACE FREEMAN	10-120-22-33-0071	\$241.71	\$36.26	\$277.97
5973	13935 146TH AVE N	ANTONIO JOHNSON II	10-120-22-32-0046	\$388.78	\$58.32	\$447.10
6010	11235 BALSAM POINTE TRL	ABIOLA SEUN RUNSEWE	14-120-22-41-0095	\$336.35	\$50.45	\$386.80
6013	14315 ANNAPOLIS LN N	HAMILTON MATTALDI	10-120-22-34-0023	\$472.33	\$70.85	\$543.18
6037	15221 110TH AVE N	KELLI & DONALD RABY	33-120-22-31-0058	\$2,830.21	\$424.53	\$3,254.74
6093	15241 N 116TH AVE	NATALIE & DANNY TRUONG	33-120-22-21-0073	\$1,289.39	\$193.41	\$1,482.80
6147	10901 EVEREST PL N	ARIE BROWN	32-120-22-34-0065	\$428.16	\$64.22	\$492.38
6186	12845 GRANSTROM CIR	JAMES & AMY ROSSMILLER	22-120-22-11-0016	\$325.56	\$48.83	\$374.39
6261	12161 NOON DR	MELISSA ERNST	14-120-22-24-0013	\$110.03	\$16.50	\$126.53
6313	14467 FERNBROOK LN N	ANDREW PYNE SR & ANNA TOTIMEH	10-120-22-32-0051	\$1,508.76	\$226.31	\$1,735.07
6321	18321 ROBINSON ST	VALERIE HOPKINS & ROBERT DEMARAIS	31-121-22-31-0019	\$700.76	\$105.11	\$805.87
6322	18450 ROBINSON ST	LYNN MORSE	31-121-22-32-0121	\$120.27	\$18.04	\$138.31
6326	18461 ROBINSON ST	SHANNON STUBBS	31-121-22-32-0055	\$658.59	\$98.79	\$757.38
6424	12711 STONERIDGE RD	TERESA WITTMANN	10-120-22-44-0014	\$145.72	\$21.86	\$167.58
6438	14335 ANNAPOLIS LN N	A ERASMUS BROWNE & MICKEY TOGBESON	10-120-22-31-0030	\$1,007.79	\$151.17	\$1,158.96
6502	13765 143RD AVE N	MAYOR OIKU	10-120-22-34-0031	\$456.18	\$68.43	\$524.61
6503	14522 112TH AVE N	RASHARD KEEN	33-120-22-41-0072	\$981.59	\$147.24	\$1,128.83
6540	11038 KINGSVIEW LN N	RYAN PETERSEN	33-120-22-43-0016	\$1,026.91	\$154.04	\$1,180.95



6544	15234 116TH AVE N	CATHERINE BARNES	33-120-22-21-0079	\$520.07	\$78.01	\$598.08
6587	10884 DUNKIRK CIR N	ONYEKACHI BUZUGBE ALEX	32-120-22-43-0046	\$488.88	\$73.33	\$562.21
6614	11230 BALSAM POINTE TRL	JANET MWATA	14-120-22-41-0028	\$215.18	\$32.28	\$247.46
6673	14616 112TH AVE N	KEVIN BROWN	33-120-22-42-0025	\$161.95	\$24.29	\$186.24
6714	14663 DALLAS LN N	JAY & SUSAN SIFFERLE	10-120-22-32-0033	\$15.02	\$2.25	\$17.27
6734	10905 GARLAND PL N	PAULINE TARQUIO	32-120-22-34-0050	\$388.22	\$58.23	\$446.45
6775	11621 NIAGARA LN N	JIHAN MOORE	33-120-22-21-0085	\$160.34	\$24.05	\$184.39
6807	12900 ARROWOOD LN N	MICHEAL & WENDY ARMSTRONG	23-120-22-14-0040	\$351.13	\$52.67	\$403.80
6959	10902 FOUNTAIN PL N	CURRENT RESIDENT	32-120-22-34-0059	\$466.92	\$70.04	\$536.96
7101	13793 142ND AVE N	ANTHONY LENNES	10-120-22-34-0052	\$1,043.22	\$156.48	\$1,199.70
7166	11205 BALSAM POINTE TRL	TODD DRAKE	14-120-22-41-0121	\$208.59	\$31.29	\$239.88
7172	12501 PINEVIEW TRL	CURRENT RESIDENT	14-120-22-22-0039	\$497.71	\$74.66	\$572.37
7174	11038.1 HARBOR LN N	SUNDANCE GREENS MASTER HOA		\$44.58	\$6.69	\$51.27
7192	11268 KINGSVIEW LN N	DAT TRAN	33-120-22-42-0082	\$205.25	\$30.79	\$236.04
7269	14386 KINGSVIEW LN N	DAVID BROWN	09-120-22-42-0013	\$270.38	\$40.56	\$310.94
7285	14050 N NORWOOD LN	LAURIE SZYPLINSKI	14-120-22-22-0057	\$594.42	\$89.16	\$683.58
7300	16430 TERRITORIAL RD	GREGORY OLSON	32-120-22-43-0006	\$56.09	\$8.41	\$64.50
7315	14335 EMPIRE LN N	EKWILLE JOHNSON	10-120-22-33-0088	\$402.37	\$60.36	\$462.73
7323	11118 BALSAM POINTE TRL	JUGBE COOPER & JOHN T. BELLE	14-120-22-41-0045	\$78.57	\$11.79	\$90.36
7329	11561 132ND AVE N	ALICIA HAMMOND	23-120-22-12-0066	\$56.33	\$8.45	\$64.78
7372	11540 POLARIS LN N	JUSU AND LAURETA GOLL	33-120-22-21-0112	\$110.03	\$16.50	\$126.53
7376	13721 N TEAKWOOD LANE	KARI & THOMAS BERGERON	15-120-22-14-0015	\$53.94	\$8.09	\$62.03
7380	11326 ITHACA LN N	JENNIFER WONG & PHI DOAN	33-120-22-42-0100	\$385.90	\$57.89	\$443.79
7400	11616 BRAYBURN TR	MNAR AND SAMIR ABUMAYALEH	33-120-22-22-0008	\$123.63	\$18.54	\$142.17
7404	18271 TERRITORIAL RD	FRANK SIMON & MARK SUNDMAN	31-120-22-24-0002	\$99.55	\$14.93	\$114.48
7405	11097 KINGSVIEW LN N	MARISSA & JACK HERUTH	33-120-22-43-0041	\$148.43	\$22.26	\$170.69
7450	11180 BALSAM POINTE TRL	DANTE PEARSON	14-120-22-41-0076	\$11.55	\$1.73	\$13.28
7529	13000 STONERIDGE RD	KEN LEVERT	10-120-22-44-0007	\$80.87	\$12.13	\$93.00
7547	11526 BRAYBURN TR	BRETT & KELSEY TUOMINEN	33-120-22-22-0073	\$64.27	\$9.64	\$73.91
7552	14244 EMPIRE LN N	ANAB GEDI & HASSAN MAHAMED	10-120-22-33-0092	\$69.82	\$10.47	\$80.29
7557	10903 GARLAND PL N	SAYLAH PHILOMENA FLORKIAH	32-120-22-34-0051	\$53.26	\$7.99	\$61.25



7574	13486 N ZACHARY LN	JENNIFER SACQUITNE	14-120-22-44-0092	\$43.33	\$6.50	\$49.83
7578	11287 KINGSVIEW LN N	NAILA MCLEAN	33-120-22-42-0076	\$45.50	\$6.83	\$52.33
7586	14367 KINGSVIEW LN N	CINDY AULD	09-120-22-42-0020	\$38.74	\$5.81	\$44.55
7591	11126 BALSAM POINTE TRL	NNEKA ONUMA	14-120-22-41-0049	\$34.58	\$5.19	\$39.77
7594	18545 LEVEE ST	TYRON PITTS	31-121-22-32-0137	\$47.79	\$7.17	\$54.96
7618	18535 LEVEE ST	DINNIAN WEAH	31-121-22-32-0137	\$53.65	\$8.05	\$61.70
				\$91,417.71		\$105,130.37

WHEREAS, notices were sent to property owners, and property owners were allowed to respond;

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of Dayton hereby assesses the above amounts to the property taxes for a period of one (1) year and with the interest rate of 10% (ten percent) and an assessment certification charge of 15% (fifteen percent) of the outstanding amount per property payable with the 2026 property taxes.

Passed this 14th day of October 2025 by the City Council of the City of Dayton.

Motion was made by \_\_\_\_\_ seconded by \_\_\_\_\_, to approve.

\_\_\_\_\_  
Mayor Dennis Fisher

ATTEST: \_\_\_\_\_  
Clerk Amy Benting



**RESOLUTION NO. 68-2025**  
**RESOLUTION TO ASSESS UNPAID SEWER AND WATER UTILITIES TO THE**  
**PROPERTY TAXES PAYABLE IN THE YEAR 2026 FOR WRIGHT COUNTY**

WHEREAS, the City of Dayton (hereinafter the "City") has the ability to levy a special assessment for certain unpaid items; and

WHEREAS, the following properties have unpaid Sewer and Water Utilities in the amount of **\$1,620.61** against them and are owned by and described as the following:

Account Number	Service Address	Customer Name	Parcel Number	Past Due	Fee	Total Assessed
1784	18620 BATES ST	RICHARDSON, FAYE	106-010-029120	\$398.82	\$59.82	\$458.64
1797	15960 DAYTON AVE	SOMMERS, SARAH	106-010-031010	\$518.96	\$77.84	\$596.80
4898	18551 BATES ST	ABIGAIL HILGENDORF	106-010-041040	\$491.45	\$73.72	\$565.17
				<b>\$1,409.23</b>		<b>\$1,620.61</b>

WHEREAS, notices were sent to property owners, and property owners were allowed to respond;

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of Dayton hereby assesses the above amounts to the property taxes for a period of one (1) year and with the interest rate of 10% (ten percent) and an assessment certification charge of 15% (fifteen percent) of the outstanding amount per property payable with the 2026 property taxes.

Passed this 14th day of October 2025 by the City Council of the City of Dayton.

Motion was made by\_\_\_\_\_ seconded by\_\_\_\_\_, to approve.

\_\_\_\_\_  
Mayor Dennis Fisher

ATTEST: \_\_\_\_\_  
Clerk Amy Benting



**PRESENTER:** Marty Farrell

**ITEM:** Approval to advertise for a Full Time Public Works Maintenance Technician.

**PREPARED BY:** Marty Farrell

**POLICY DECISION ACTION TO BE CONSIDERED:** Approval to advertise for a Full Time Public Works Maintenance Technician.

**BACKGROUND:** Public Works has been understaffed for some time with the retirement of one Part Time employee and the resignation of another. Staff had budgeted to elevate one of the part-time employees to a full-time position in the Summer of 2025. Our goal was to have 9 full-time technicians and 3 part-time employees. The current staffing level is 8 FTE and 2 PTE

**CRITICAL ISSUES:** Productivity and Efficiency.

**BUDGET IMPACT:** Included in the 2025 and 2026 budgets. Pay range from \$31.69 to \$40.09 dependent on experience.

**RECOMMENDATION:** Approve advertising for a full-time Public Works maintenance technician.

**ATTACHMENT(S):** Job Description



## **Maintenance Technician**

### **Job Description**

Performs intermediate skilled trades work, maintaining and repairing water and sewer lines, operating equipment, performing various manual labor tasks in the maintenance and repair of streets, rights of way, building and related facilities, performing general plant and grounds maintenance tasks, maintaining records and logs, and related work as apparent or assigned. Work is performed under the moderate supervision of the Public Works Director.

### **Qualification Requirements**

*To perform this job successfully, an individual must be able to perform each essential function satisfactorily. The requirements listed below are representative of the knowledge, skill and/or ability required. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.*

### **Essential Functions**

- Maintains and repairs streets including blacktop patching, crack sealing, storm sewer repairs and maintenance, sign maintenance, sweeping and debris removal.
- Performs snow removal and ice control by salting, sanding and removing snow from streets, public works properties, ice rinks, parking lots, sidewalks, trails etc.
- Constructs, maintains and repairs curbs and gutters, maintains catch basins and storm sewer systems.
- Performs preventative maintenance and minor repairs on vehicles and equipment, maintains repair and maintenance records.
- Repairs and maintains buildings and equipment including performing carpentry, painting, plumbing, etc.
- Mows, aerates, seeds, fertilizes and weeds City parks and grounds, repairs and installs playground equipment and skating rinks, maintains athletic fields, maintains and repairs irrigation systems.
- Maintains City Sewer and Water systems including well houses, lift stations, manholes, Sewer and Water connection inspections, meter reading, radio reader installations, bi-annual hydrant flushing, hydrant repairs and maintenance.
- Jets, rods and flushes storm sewers.
- Excavates for sewer/water service line repairs

### **Knowledge, skills and abilities**

- General knowledge of the tools, materials, equipment and manual tasks used in the installation, replacement, maintenance and repair of utility lines in streets;



- General knowledge of street repair;
- General knowledge of mechanical repair and maintenance of pump and other wastewater and water treatment equipment;
- General knowledge in the use of common hand and power tools;
- General knowledge of the occupational hazards of the work and of necessary safety precautions;
- General knowledge of the safe use and operation and preventive maintenance of common automotive and mechanical equipment;
- Ability to operate heavy equipment to include but not limited to back hoe, skid steer, tandem truck, loader, grader;
- Ability to perform manual labor for extended periods, often under unfavorable weather conditions;
- Experience using computers and software for maintaining logs, daily scheduling, on line classes and training etc.
- Ability to establish and maintain effective working relationships with associates.

## Education and experience

High school diploma or GED. Moderate experience in construction, equipment operation, vehicle and equipment maintenance, or equivalent combination of education and experience. Minimum of three years municipal public works experience is an advantage.

## Physical requirements

- This work requires the regular exertion of 10 pounds of force, frequent exertion of up to 25 pounds of force and occasional exertion of up to 100 pounds of force; work regularly requires standing, walking, using hands and fingers, handle or feel and reaching with hands and arms, frequently requires sitting, speaking or hearing, tasting or smelling, pushing or pulling, lifting and repetitive motions and occasionally requires climbing or balancing and stooping, kneeling, crouching or crawling;
- Work requires close vision, distance vision, ability to adjust focus, depth perception, color perception, night vision and peripheral vision;
- Vocal communication is required for expressing or exchanging ideas by means of the spoken word;
- Hearing is required to perceive information at normal spoken word levels;
- work requires preparing and analyzing written or computer data, visual inspection involving small defects and/or small parts, using measuring devices, assembly or fabrication of parts within arms length, operating machines, operating motor vehicles or equipment and observing general surroundings and activities;
- Work regularly requires exposure to fumes or airborne particles and exposure to outdoor weather conditions, frequently working near moving mechanical parts and exposure to vibration



and occasionally requires wet, humid conditions (non-weather), working in high, precarious places, exposure to toxic or caustic chemicals and exposure to the risk of electrical shock;

- Work is generally in a loud noise location (e.g. grounds maintenance, heavy traffic).

### **Special requirements**

Clean Class A commercial driver's license valid in the State of Minnesota.

### **Additional Licenses preferred, but not required for this position**

Class D water license.

Class SD wastewater license.

MS4 Construction Site Management ~~license~~

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**ITEM:**

Review of Utility Budget and Utility Rates

**PREPARED BY:**

Zach Doud, City Administrator  
Marty Farrell, Public Works Director

**POLICY DECISION / ACTION TO BE CONSIDERED:**

Feedback is requested on the utility rates proposed for the 2026 fiscal year.

**BACKGROUND:**

City of Dayton staff has prepared Utility Fund Budgets for the 2026 fiscal year in the same process that the General Fund budget was created. The budget is the basis for the utility rates and should be well understood to include all costs (both monetary and non-monetary) so that the users are paying for the use of the overall system. The Utility budgets are the most accurate picture that we as staff could put forward to substantiate the utility rates.

The Long-Term plan is factored into the rates but not on the user side as much to this point since we have the new construction that is causing lots of updates and changes to the Long-term plan that needs to be updated at least once a year. The Long-term plan items such as new wells, water treatment plants, and larger equipment are being funded through the connection and trunk fees that the developers are paying for. This should be known that the funding for all the new infrastructure and equipment is being paid for by non-user rate revenue.

There was an increase in usage on the water for 2025 when compared to 2024 which we are using for the projections moving forward into 2026 and beyond. This increased amount of usage is due to the irrigation factor we have seen an increase in due to the lack of rain we received toward the end of summer. Additionally, we have more businesses and homes within the community that are using these services as well. We expect to have a similar amount of base usage (0-6,000 gallons) from year to year but could see an increase in the higher tiers in the future with that irrigation usage.

Staff would like discussion by the council at the meeting for the proposed utility rates for the 2026 fiscal year. The rates are proposed to have a 4% increase for water and a 1% increase for sewer in 2025, which is driven mostly by the increased costs of providing services and need for larger reserves with new wells and wellhead treatment plants coming online. This discussion should be limited to the utility rates and the related budget as the trunk and connection fees will be discussed at a later time.



Table below is a utility cost comparison amongst other cities within the metro area. Most of these are centered around Dayton however we did not compare to Maple Grove because the cost to produce water and the build-out stage of Maple Grove is not even close to comparable with Dayton at this time.

<b>2025 Monthly Cost Comparison (6,000 gallons)</b>				
	<b>Water</b>	<b>Wastewater</b>	<b>Storm</b>	<b>Total</b>
Ramsey	\$ 18.30	\$ 32.14	\$ 6.42	\$ 56.86
Anoka	\$ 20.88	\$ 35.33	\$ 5.20	\$ 61.41
Monticello	\$ 22.36	\$ 45.60	\$ 4.75	\$ 72.71
Champlin	\$ 21.14	\$ 48.18	\$ 9.31	\$ 78.63
Rogers	\$ 24.00	\$ 53.30	\$ 1.90	\$ 79.20
Dayton	\$ 30.93	\$ 49.78		\$ 80.71
Dayton (2026)	\$ 32.17	\$ 50.28		\$ 82.44
Brooklyn Park	\$ 24.15	\$ 41.15	\$ 23.93	\$ 89.23
Corcoran	\$ 39.56	\$ 51.98		\$ 91.54
Medina	\$ 32.23	\$ 57.99	\$ 3.24	\$ 93.46
Otsego	\$ 22.97	\$ 74.46		\$ 97.43

**CRITICAL ISSUES:**

None

**RECOMMENDATION:**

Staff is seeking discussion and direction on the utility rates for the 2026 fiscal year. These will not be formally adopted until the end of December in 2025.

**ATTACHMENT(S):**

Utility (Water and Sewer) Budgets



GL NUMBER	DESCRIPTION	2024 ACTIVITY	2025 ACTIVITY THRU 08/31/25	2025 FINAL BUDGET	2026 DEPT DIRECTORS BUDGET
<b>Expenditure</b>					
601-49400-50100	Wages and Salaries (GENERAL)	200,160.76	139,546.48	257,160.00	275,520.00
601-49400-50102	Overtime Wages				8,000.00
601-49400-50103	Part-Time Employees			5,260.00	5,600.00
601-49400-50121	PERA	10,951.96	10,466.34	19,680.00	21,680.00
601-49400-50122	FICA/MED	14,479.00	10,618.61	20,080.00	22,120.00
601-49400-50123	STATE PAID LEAVE				1,270.00
601-49400-50130	Insurance-Med/Den/Life	45,521.00	24,636.64	50,880.00	55,880.00
601-49400-50200	Supplies	7,704.90	6,448.13	9,000.00	9,000.00
601-49400-50208	Professional Development	2,959.67	1,807.00	2,500.00	2,500.00
601-49400-50210	Operating Supplies	35,050.31	11,555.84	30,000.00	20,000.00
601-49400-50216	Chemicals and Chem Products	99,247.39	84,904.92	140,000.00	150,000.00
601-49400-50220	Repair/Maint	60,670.90	282,509.59	45,000.00	95,000.00
601-49400-50259	Mtr For Resale	132,056.38	177,709.38	180,000.00	195,000.00
601-49400-50300	Professional Srvs	14,999.58	130,374.54	20,000.00	20,000.00
601-49400-50303	Engineering Fees	204,128.79	60,805.55	60,000.00	60,000.00
601-49400-50309	EDP, Software Svc	5,747.80	7,803.46	7,000.00	8,500.00
601-49400-50315	WW Service - Rogers	27,337.10		45,000.00	35,000.00
601-49400-50321	Tele/Commun	4,601.29	2,946.32	5,000.00	5,000.00
601-49400-50322	Postage	74.45	706.05	600.00	800.00
601-49400-50331	Mileage	79.06			
601-49400-50352	General Notices and Pub Info	250.12	756.50		1,000.00
601-49400-50361	General & Wkr Comp Ins	2,783.04	2,294.34	3,200.00	2,800.00
601-49400-50362	Property Ins	8,303.51	8,495.46	10,000.00	9,800.00
601-49400-50381	Electric Utilities	47,615.70	45,070.43	55,000.00	65,000.00
601-49400-50383	Gas Utilities	456.09	204.90	2,000.00	2,000.00
601-49400-50389	Water Chg-Maple Grove	347,868.42	186,560.82	330,000.00	400,000.00
601-49400-50405	Depreciation (GENERAL)	746,898.80	375,000.00	750,000.00	775,000.00
601-49400-50430	Miscellaneous	3,864.56			
601-49400-50530	Improvements Other Than Bldgs		7,864.50	10,000.00	10,000.00
601-49400-50580	Other Equipment			5,000.00	5,000.00
601-49400-50700	Transfers (GENERAL)	598,350.00		630,000.00	706,575.00
<b>TOTAL EXPENDITURE</b>		<b>2,622,160.58</b>	<b>1,579,085.80</b>	<b>2,692,360.00</b>	<b>2,968,045.00</b>
<b>Revenue</b>					
601-49400-33100	Federal Grants and Aids		1,476,450.47		
601-49400-33422	Other State Aid Grants	1,750,000.00			
601-49400-34950	Other Revenues	513,976.39	4,669.13	7,000.00	7,000.00
601-49400-36210	Interest Earnings	367,575.43	341,623.93	200,000.00	300,000.00
601-49400-36235	Capital Assets Contributed	2,842,089.50			
601-49400-37100	Water Sales	1,737,609.51	985,373.53	1,800,000.00	1,900,000.00
601-49400-37125	Water Availabilty Charge	12,194.14	9,047.94	10,000.00	10,000.00
601-49400-37160	Water Penalty	12,169.07	11,481.44	12,000.00	12,000.00
601-49400-37175	Water Con- New Home	75.00	301.00	1,000.00	500.00
601-49400-37180	Water Meter Sales	109,403.83	43,407.09	120,000.00	60,000.00
601-49400-37190	WAC FEE- City	1,937,570.92	1,904,523.35	1,490,000.00	1,807,000.00
<b>TOTAL REVENUE</b>		<b>9,282,663.79</b>	<b>4,776,877.88</b>	<b>3,640,000.00</b>	<b>4,096,500.00</b>
<b>NET OF REVENUES/APPROPRIATIONS - FUND 601</b>		<b>6,660,503.21</b>	<b>3,197,792.08</b>	<b>947,640.00</b>	<b>1,128,455.00</b>
BEGINNING FUND BALANCE		28,739,821.28	35,400,324.49	35,400,324.49	36,347,964.49
ENDING FUND BALANCE		35,400,324.49	38,598,116.57	36,347,964.49	37,476,419.49



GL NUMBER	DESCRIPTION	2024 ACTIVITY	2025 ACTIVITY THRU 08/31/25	2025 FINAL BUDGET	2026 DEPT DIRECTORS BUDGET
<b>Expenditure</b>					
602-49400-50100	Wages and Salaries (GENERAL)	189,532.52	130,465.25	243,040.00	260,280.00
602-49400-50102	Overtime Wages				3,000.00
602-49400-50103	Part-Time Employees			5,260.00	5,600.00
602-49400-50121	PERA	10,419.62	9,784.86	18,620.00	20,170.00
602-49400-50122	FICA/MED	13,701.89	9,923.08	18,990.00	20,570.00
602-49400-50123	STATE PAID LEAVE				1,180.00
602-49400-50130	Insurance-Med/Den/Life	41,279.21	22,255.95	46,800.00	51,390.00
602-49400-50200	Supplies	7,461.53	5,007.75	6,500.00	6,500.00
602-49400-50208	Professional Development	2,005.67		1,000.00	1,000.00
602-49400-50220	Repair/Maint	33,236.00	2,246.28	30,000.00	20,000.00
602-49400-50300	PROFESSIONAL SRVS	20,483.95	10,848.50	10,000.00	15,000.00
602-49400-50303	Engineering Fees	92,035.64	65,695.55	30,000.00	60,000.00
602-49400-50309	EDP, Software Svc	6,111.85	4,897.48	5,000.00	7,000.00
602-49400-50313	WW Service - Met Council	508,794.96	464,277.51	619,037.00	710,742.00
602-49400-50314	WW Service - Otsego	18,946.90		21,000.00	21,000.00
602-49400-50315	WW Service - Rogers	46,336.50		30,000.00	40,000.00
602-49400-50321	Tele/Commun	3,471.45	2,344.49	3,000.00	3,500.00
602-49400-50322	Postage		540.50	600.00	
602-49400-50361	General & Wkr Comp Ins	2,783.04	2,294.34	3,200.00	2,800.00
602-49400-50362	Property Ins	15,414.66	13,395.58	19,000.00	15,500.00
602-49400-50381	Electric Utilities	6,934.44	4,507.75	25,000.00	25,000.00
602-49400-50404	Repairs/Maint Machinery/Equip			35,000.00	15,000.00
602-49400-50405	Depreciation (GENERAL)	790,562.74	387,500.00	775,000.00	800,000.00
602-49400-50530	Improvements Other Than Bldgs		7,864.50	20,000.00	50,000.00
602-49400-50580	Other Equipment			10,000.00	10,000.00
602-49400-50700	Transfers (GENERAL)	237,825.00		260,000.00	275,000.00
TOTAL EXPENDITURE		2,047,337.57	1,143,849.37	2,236,047.00	2,440,232.00
<b>Revenue</b>					
602-49400-34950	OTHER REVENUES	10,946.10	7,634.31	7,000.00	10,000.00
602-49450-36210	Interest Earnings	152,084.75	151,010.07	95,000.00	130,000.00
602-49450-36235	Capital Assets Contributed	3,641,811.16			
602-49450-37200	Sewer Sales	1,193,331.24	758,366.63	1,300,000.00	1,350,000.00
602-49450-37250	Sewer Permit-Connect. Fee	275.00	300.00		
602-49450-37260	Swr Penalty	9,487.15	9,703.43	12,000.00	10,000.00
602-49450-37270	SAC Fee-Metro	3,354.75	1,888.60	1,000.00	1,000.00
602-49450-37275	SAC Fee-City	747,319.76	701,707.21	450,000.00	650,000.00
TOTAL REVENUE		5,758,609.91	1,630,610.25	1,865,000.00	2,151,000.00
NET OF REVENUES/APPROPRIATIONS - FUND 602		3,711,272.34	486,760.88	(371,047.00)	(289,232.00)
BEGINNING FUND BALANCE		22,214,094.00	25,925,366.34	25,925,366.34	25,554,319.34
ENDING FUND BALANCE		25,925,366.34	26,412,127.22	25,554,319.34	25,265,087.34
ESTIMATED REVENUES - ALL FUNDS		15,041,273.70	6,407,488.13	5,505,000.00	6,247,500.00
APPROPRIATIONS - ALL FUNDS		4,669,498.15	2,722,935.17	4,928,407.00	5,408,277.00
NET OF REVENUES/APPROPRIATIONS - ALL FUNDS		10,371,775.55	3,684,552.96	576,593.00	839,223.00
BEGINNING FUND BALANCE - ALL FUNDS		50,953,915.28	61,325,690.83	61,325,690.83	61,902,283.83
ENDING FUND BALANCE - ALL FUNDS		61,325,690.83	65,010,243.79	61,902,283.83	62,741,506.83



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**ITEM:**

Review Long-Term Plan for Water and Sewer Funds

**PREPARED BY:**

Zach Doud, City Administrator

**POLICY DECISION / ACTION TO BE CONSIDERED:**

Review Long-Term Plan for Water and Sewer Funds

**BACKGROUND:**

City staff has spent the month of September gathering information and updating the Long Term Plan for the Water and Sewer Funds for Council to be able to review. The Water and Sewer Funds have their own separate Long Term Plan, just like the Capital Improvement Funds do, however the difference is that the Water and Sewer Funds are self-contained and are individually run “businesses” that need to be able to fulfill their Long Term Plan needs without additional revenue from other sources.

The sources of revenue for the Water and Sewer budgets must come from utility rates or from utility trunk and connection fees. This in turn is the reason why these funds are called enterprise funds, because they must run their own enterprise of funds without an influx of dollars coming from another source like taxes for example.

There are some significant changes to this Long Term Plan that will not be able to be answered or given direction on at this time from the Council and/or staff which is known due to our ongoing conversations with Maple Grove and their future water system plans. However, we would like to discuss the next 2 years worth of items, similar to what we do in the other Capital Improvement Funds to ensure that staff is moving in the same direction as Council is intending.

**CRITICAL ISSUES:**

There are no outstanding issues.

**RECOMMENDATION:**

Staff recommends having discussion on the Long Term Plan to provide clear vision of what the council would like to accomplish in the future.

**ATTACHMENT(S):**

Long Term Plan for Water and Sewer Funds



City of Dayton, Minnesota  
Capital Improvement Plan - Water Enterprise Fund 601  
Schedule of Planned Capital Outlay 2025 to 2035

Department	Paid By	Replacement Year	Item	Cost	2025	2026	2027	2028	2029	2030	2031	2032	2033	2034	2035
					Estimated Amounts	Estimated Amounts	Estimated Amounts	Estimated Amounts	Estimated Amounts	Estimated Amounts	Estimated Amounts	Estimated Amounts	Estimated Amounts	Estimated Amounts	Estimated Amounts
Water	City	2025	Enclosed Trailer with Emergency Tools and Supplies	\$ 20,000	\$ 20,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Water	City	2025	Water Tower Maintenance Exterior Repairs	25,000	25,000	-	-	-	-	-	-	-	-	-	-
Water	City	2025	Water Main Connection/Loop from Sundance Greens West to E French Lk Rd	225,000	225,000	-	-	-	-	-	-	-	-	-	-
Water	City/Grant (20/80)	2026	Northwest Water Tower	3,800,000	-	3,800,000	-	-	-	-	-	-	-	-	-
Water	City	2026	Land for Northeast Water Tower	400,000	-	400,000	-	-	-	-	-	-	-	-	-
Water	Developer	2026	Dayton Parkway Extension (117th Ave N - East French Lake Rd)	225,000	-	225,000	-	-	-	-	-	-	-	-	-
Water	City/Grant (20/80)	2027	Wellhead Treatment Well #1	7,316,000	-	-	7,316,000	-	-	-	-	-	-	-	-
Water	Developer/Assessment (50/50)	2027	Territorial Rd Improvements (Pkwy to Brockton)	265,000	-	-	265,000	-	-	-	-	-	-	-	-
Water	City	2027	SCADA Security Cameras at Wells/Towers/Treatment Plants	80,000	-	-	80,000	-	-	-	-	-	-	-	-
Water	City	2027	113th Avenue Extension/Connection (new)	312,000	-	-	312,000	-	-	-	-	-	-	-	-
Water	City/Assessment	2027	113th Ave Reconstruction	633,000	-	-	633,000	-	-	-	-	-	-	-	-
Water	City/Grant (10/90)	2027	Permanent Generator for Well #2	175,000	-	-	175,000	-	-	-	-	-	-	-	-
Water	City	2028	SCADA Updates (Move Central System to PW Expansion)	75,000	-	-	-	75,000	-	-	-	-	-	-	-
Water	City/Grant (40/60)	2028	Northeast Water Tower (1M Gallon)	9,124,000	-	-	-	9,124,000	-	-	-	-	-	-	-
Water	City	2028	117th Ave Watermain Extension (Dayton Parkway - Brayburn Trails)	845,000	-	-	-	845,000	-	-	-	-	-	-	-
Water	City	2028	Water Loop under 94 to Territorial Road	394,000	-	-	-	394,000	-	-	-	-	-	-	-
Water	City	2029	Replace Fire Hydrant Nozzles with Storz Fittings	Various	-	-	-	-	100,000	100,000	100,000	-	-	-	-
Water	City	2029	Utility Truck Replacement (2018)	180,000	-	-	-	-	180,000	-	-	-	-	-	-
Water	City	2029	South Dayton Water System Tower (2M Gallon)	13,912,000	-	-	-	-	13,912,000	-	-	-	-	-	-
Water	City	2029	North East Well	2,186,000	-	-	-	-	2,186,000	-	-	-	-	-	-
Water	City	2033	North East Wellhead Treatment for Wells (2)	9,000,000	-	-	-	-	-	-	-	-	9,000,000	-	-
Water	City	2032	South Dayton Water Treatment Plant	30,449,000	-	-	-	-	-	-	-	30,449,000	-	-	-
Water	City	2032	Water Tower Repaint	150,000	-	-	-	-	-	-	-	150,000	-	-	-
Water	City	2033	South Dayton Wells (3)	7,380,000	-	-	-	-	-	-	-	-	7,380,000	-	-
Water	City	2035	Media Replacement for WHTP 1 (Replace sand)	100,000	-	-	-	-	-	-	-	-	-	-	100,000
					\$ 270,000	\$ 4,425,000	\$ 8,781,000	\$ 10,438,000	\$ 16,378,000	\$ 100,000	\$ 100,000	\$ 30,599,000	\$ 16,380,000	\$ -	\$ 100,000



City of Dayton, Minnesota  
Capital Improvement Plan - Water Enterprise Fund 601  
Statements of Cash Flows

	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033	2034	2035
	Actual	Estimated	Estimated	Estimated	Estimated	Estimated	Estimated	Estimated	Estimated	Estimated	Estimated	Estimated
Amounts	Amounts	Amounts	Amounts	Amounts	Amounts	Amounts	Amounts	Amounts	Amounts	Amounts	Amounts	Amounts
Cash Flows from Operating Activities												
Receipts from customers and users (based on most recent utility rate analysis)	\$ 1,871,377	\$ 2,021,087	\$ 1,900,000	\$ 2,090,000	\$ 2,215,400	\$ 2,392,632	\$ 2,536,190	\$ 2,662,999	\$ 2,822,779	\$ 2,963,918	\$ 3,141,753	\$ 3,298,841
Payments to suppliers (3% growth assumption)	(1,005,799)	(1,035,973)	(1,910,529)	(1,967,844)	(2,026,880)	(2,087,686)	(2,150,317)	(2,214,826)	(2,281,271)	(2,349,709)	(2,420,200)	(2,492,806)
Payments to employees (3% growth assumption)	(271,113)	(279,246)	(280,820)	(289,245)	(297,922)	(306,860)	(316,065)	(325,547)	(335,314)	(345,373)	(355,734)	(366,406)
Contributions and Donations	13,976		3,265,000	6,010,300	5,474,400	-	-	-	-	-	-	-
Net Cash Provided (Used) by Operating Activities	608,441	705,868	2,973,652	5,843,211	5,364,998	(1,914)	69,808	122,626	206,195	268,836	365,819	439,628
Cash Flows from Noncapital Financing Activities												
Transfer from other funds (Sundance Woods repayment)	-	-	-	-	-	-	-	-	-	-	-	-
Transfer to other funds (Fund 342 - existing debt service)	(598,350)	(724,950)	(775,697)	(814,481)	(855,205)	(897,966)	(942,864)	-	-	-	-	-
Net Cash Provided (Used) by Noncapital Financing Activities	(598,350)	(724,950)	(775,697)	(814,481)	(855,205)	(897,966)	(942,864)	-	-	-	-	-
Cash Flows from Capital and Related Financing Activities												
Acquisition of capital assets	(1,931,128)	(1,270,000)	(4,425,000)	(8,781,000)	(10,438,000)	(16,378,000)	(100,000)	(100,000)	(30,599,000)	(16,380,000)	-	(100,000)
Connection charges (200 units, annual increase in rate charged to developers)	1,937,571	1,933,200	2,068,524	2,063,353	2,280,548	2,394,575	2,514,304	2,640,019	2,772,020	2,910,621	3,056,152	3,208,960
Proceeds from bonds and notes issued	-	-	-	-	-	-	-	-	30,449,000	-	-	-
Principal and interest paid on long-term debt	-	-	-	-	-	-	-	-	-	(2,435,920)	(2,390,247)	(2,344,573)
Net Cash Used by Capital and Related Financing Activities	6,443	663,200	(2,356,476)	(6,717,647)	(8,157,452)	(13,983,425)	2,414,304	2,540,019	2,622,020	(15,905,299)	665,906	764,387
Cash Flows from Investing Activities												
Investment earnings	367,757	386,145	308,916	293,470	9,196	5,558	(46,601)	(39,128)	(26,010)	(11,999)	(180,483)	(171,970)
Net Increase (Decrease) in Cash and Cash Equivalents	384,291	1,030,263	150,395	(1,395,448)	(3,638,463)	(14,877,747)	1,494,647	2,623,517	2,802,205	(15,648,462)	851,241	1,032,045
Cash and Cash Equivalents, January 1	9,026,518	9,410,809	10,441,072	10,591,466	9,196,019	5,557,556	(9,320,191)	(7,825,544)	(5,202,027)	(2,399,822)	(18,048,284)	(17,197,043)
Cash and Cash Equivalents, December 31	\$ 9,410,809	\$ 10,441,072	\$ 10,591,466	\$ 9,196,019	\$ 5,557,556	\$ (9,320,191)	\$ (7,825,544)	\$ (5,202,027)	\$ (2,399,822)	\$ (18,048,284)	\$ (17,197,043)	\$ (16,164,998)
Connection Charges (Water Access Charge and Trunk) Per Unit Assumption	\$ 9,206	\$ 9,666	\$ 10,343	\$ 10,860	\$ 11,403	\$ 11,973	\$ 12,572	\$ 13,200	\$ 13,860	\$ 14,553	\$ 15,281	\$ 16,045



City of Dayton, Minnesota  
Capital Improvement Plan - Sewer Enterprise Fund 602  
Schedule of Planned Capital Outlay 2025 to 2035

Department	Paid By	Replacement Year	Item	Cost	2025	2026	2027	2028	2029	2030	2031	2032	2033	2034	2035
					Estimated Amounts	Estimated Amounts	Estimated Amounts	Estimated Amounts	Estimated Amounts	Estimated Amounts	Estimated Amounts	Estimated Amounts	Estimated Amounts	Estimated Amounts	Estimated Amounts
Sewer	City	2025	Enclosed Trailer with Emergency Tools and Supplies	20,000	\$ 20,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Sewer	City	2025	Sewer Main Bulkheading in River Hills	35,000	35,000	-	-	-	-	-	-	-	-	-	-
Sewer	City	2026	Permanent Generator River Hills Lift Station	75,000	-	75,000	-	-	-	-	-	-	-	-	-
Sewer	City	2026	113th Avenue Extension/Connection (new)	156,000	-	156,000	-	-	-	-	-	-	-	-	-
Sewer	Developer/Assessment (50/50)	2027	Territorial Rd Improvements (Pkwy to Brockton)	380,000	-	-	380,000	-	-	-	-	-	-	-	-
Sewer	City/Assessment	2027	113th Ave Reconstruction	317,000	-	-	317,000	-	-	-	-	-	-	-	-
Sewer	City	2028	Security Cameras at Lift Stations	70,000	-	-	-	70,000	-	-	-	-	-	-	-
Sewer	City	2035	Replace Vac Truck	400,000	-	-	-	-	-	-	-	-	-	-	400,000
					\$ 55,000	\$ 231,000	\$ 697,000	\$ 70,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 400,000



City of Dayton, Minnesota  
Capital Improvement Plan - Sewer Enterprise Fund 602  
Statements of Cash Flows

	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033	2034	2035
	Actual Amounts	Estimated Amounts	Estimated Amounts	Estimated Amounts	Estimated Amounts	Estimated Amounts	Estimated Amounts	Estimated Amounts	Estimated Amounts	Estimated Amounts	Estimated Amounts	Estimated Amounts
<b>Cash Flows from Operating Activities</b>												
Receipts from customers and users (based on most recent utility rate analysis)	\$ 1,263,166	\$ 1,223,000	\$ 1,350,000	\$ 1,485,000	\$ 1,574,100	\$ 1,700,028	\$ 1,802,030	\$ 1,892,131	\$ 2,005,659	\$ 2,105,942	\$ 2,232,299	\$ 2,343,913
Payments to suppliers (3% growth assumption)	(764,016)	(1,198,465)	(1,382,862)	(1,424,348)	(1,467,078)	(1,511,091)	(1,556,423)	(1,603,116)	(1,651,210)	(1,700,746)	(1,751,768)	(1,804,321)
Payments to employees (3% growth assumption)	(254,934)	(262,582)	(257,370)	(265,091)	(273,044)	(281,235)	(289,672)	(298,362)	(307,313)	(316,533)	(326,029)	(335,809)
Operating grants and contributions	10,946	-	-	190,000	-	-	-	-	-	-	-	-
<b>Net Cash Provided (Used) by Operating Activities</b>	255,162	(238,047)	(290,232)	(14,439)	(166,022)	(92,298)	(44,066)	(9,347)	47,136	88,664	154,502	203,783
<b>Cash Flows from Noncapital Financing Activities</b>												
Transfers (to) from other funds (Sundance Woods repayment)	-	-	-	-	-	-	-	-	-	-	-	-
Transfer to other funds (Fund 342 - existing debt service)	(237,825)	(277,050)	(290,903)	(311,266)	(326,829)	(343,170)	(360,329)	-	-	-	-	-
<b>Net Cash Provided (Used) by Noncapital Financing Activities</b>	(237,825)	(277,050)	(290,903)	(311,266)	(326,829)	(343,170)	(360,329)	-	-	-	-	-
<b>Cash Flows from Capital and Related Financing Activities</b>												
Acquisition of capital assets		(55,000)	(231,000)	(697,000)	(70,000)	-	-	-	-	-	-	(400,000)
Connection charges (200 units, annual increase in rate charged to developers)	750,675	738,800	775,740	830,042	871,544	915,121	960,877	1,008,921	1,059,367	1,112,335	1,167,952	1,226,350
Proceeds from bonds and notes issued	-	-	-	-	-	-	-	-	-	-	-	-
Principal and interest paid on long-term debt	-	-	-	-	-	-	-	-	-	-	-	-
<b>Net Cash Used by Capital and Related Financing Activities</b>	750,675	683,800	544,740	133,042	801,544	915,121	960,877	1,008,921	1,059,367	1,112,335	1,167,952	826,350
<b>Cash Flows from Investing Activities</b>												
Investment earnings	152,085	159,689	143,720	129,348	116,413	4,616	25,502	28,412	33,552	39,252	90,906	105,040
<b>Net Increase (Decrease) in Cash and Cash Equivalents</b>	920,097	328,392	107,326	(63,315)	425,106	484,269	581,984	1,027,985	1,140,055	1,240,251	1,413,360	1,135,172
<b>Cash and Cash Equivalents, January 1</b>	2,898,458	3,818,555	4,146,947	4,254,273	4,190,959	4,616,065	5,100,334	5,682,318	6,710,303	7,850,358	9,090,609	10,503,969
<b>Cash and Cash Equivalents, December 31</b>	\$ 3,818,555	\$ 4,146,947	\$ 4,254,273	\$ 4,190,959	\$ 4,616,065	\$ 5,100,334	\$ 5,682,318	\$ 6,710,303	\$ 7,850,358	\$ 9,090,609	\$ 10,503,969	\$ 11,639,141
Connection Charges (Sewer Access Charge and Trunk) Per Unit Assumption	\$ 3,518	\$ 3,694	\$ 3,879	\$ 4,150	\$ 4,358	\$ 4,576	\$ 4,804	\$ 5,045	\$ 5,297	\$ 5,562	\$ 5,840	\$ 6,132



**ITEM:**

Authorize Stormwater Projects

**PREPARED BY:**

Jason Quisberg, Engineering

**POLICY DECISION / ACTION TO BE CONSIDERED:**

Approve engineering proposal for the French Lake BMP-U1 Feasibility Study

Approve engineering proposal for the Diamond Lake BMP-U4 Project

Approve engineering proposal for the Grass Lake Assessment

Approve engineering proposal for the Diamond Lake Internal Load Phosphorus Mgmt Study

**BACKGROUND:**

The City previously (2022) Completed a Diamond Creek Subwatershed Assessment (SWA). This effort identified potential opportunities for improving water quality within the study area, which encompasses Diamond Lake and French Lake.

The Elm Creek Watershed Management Organization (ECWMO) secured grant funding from the Board of Water and Soil Resources (BWSR) under their Watershed Based Implementation Funding (WBIF) program. Three projects in Dayton were identified to be funded using this grant:

1. Feasibility Study: Treating runoff from the mobile home park, prior to discharge into French Lake. [Identified as BMP-U1 in the SWA]
2. Construction Project: Installing (two) devices to treat runoff from the neighborhood immediately north of Diamond Lake, at current discharge points to the lake. [Identified as BMP-U4 in the SWA]
3. Feasibility Study: Analyze data collected regarding Grass Lake to better understand existing conditions and identify strategies to improve the quality of Diamond Lake [Appendix H of the SWA]
  - a. Grass Lake is immediately up stream of Diamond Lake – over half of the water entering Diamond Lake comes from Grass Lake.

Council approved WBIF grant funding for these three project at the January 28<sup>th</sup> meeting.

Additionally, a project targeting water quality improvements to Diamond Lake [Appendix G of the SWA] has been included in both the Elm Creek Watershed and City CIPs and approved for funding. \$550,000 has been identified for the project, \$50,000 for a study to determine the appropriate treatment [current consideration – project #4], and \$500,000 for the treatment itself (to be considered at a later date). The cost responsibility for all parts of the project would be 75% watershed/25% City.

The current request is for Approval of the engineering proposals for each project above (four total).



The anticipated cost responsibility for these efforts are as follows:

	Item	Grant Source	Grant Amount	City	Total
1	Study: French Lake (MHP)	WBIF	\$15,000	\$0	\$15,000
2	Project: Diamond Lake structures*	WBIF	\$58,000	\$58,000	\$116,000
3	Study: Grass Lake	WBIF	\$35,000	\$0	\$35,000
4	Study: Diamond Lake**	ECWMO	\$28,500	\$9,500	\$38,000
			<b>\$136,500</b>	<b>\$67,500</b>	<b>\$204,000</b>

\*Project amount will be updated when contractor bids received.

\*\*Part 2 of this project, physical treatment of the lake, will be a separate project  
 (project scope to be based on the study completed with this effort)

Funding for the City's share of these projects could be funded by the City Stormwater Fund.

**RECOMMENDATION:**

Approve the engineering proposals as presented.

**ATTACHMENT(S):**

Engineering proposal for the French Lake BMP-U1 Feasibility Study

Engineering proposal for the Diamond Lake BMP-U4 Project

Engineering proposal for the Grass Lake Assessment

Engineering proposal for the Diamond Lake Internal Load Phosphorus Mgmt Study





**Stantec Consulting Services Inc.**  
One Carlson Parkway North, Suite 100  
Plymouth MN 55447-4440

October 6, 2025

**City of Dayton**  
12260 S Diamond Lake Rd  
Dayton, MN 55327

Honorable Mayor and City Council Members,

Stantec Consulting Services Inc. (Stantec) is pleased to submit this proposal to provide a feasibility study related to BMP-U1 of the Diamond Creek Subwatershed Assessment Report. BMP-U1 is a pond/basin located just southwest of French Lake in Dayton along a natural channel that flows to French Lake. This channel and basin collect runoff from a combination of farmland, a mobile home park and natural, undisturbed woodlands. Based on review of aerial photos and a site visit conducted by Stantec staff, there are two channels that flow into the basin and there is a large sediment delta that has formed on upstream side of the basin. Based on the large size of this basin's drainage area, multiple parcels/landowners, and development pressures, the subwatershed assessment report indicated that a feasibility would be needed to perform a more detailed evaluation of stormwater treatment options and potential costs for this site.



The remaining sections present our project understanding, proposed scope of work, estimated fees, and schedule. Thank you for the opportunity to assist you with this project.



Reference: **BMP-U1 Feasibility Study**

## Project Understanding

Our understanding of the project and your needs is presented below.

The City has received Watershed Based Implementation Funding (WBIF) from the Elm Creek Watershed Management Commission (ECWMC) in the amount of \$15,000 for feasibility study of BMP-U1.

## Scope of Work

### Task 1 – Project Management

Project management responsibilities include coordination and communication with Dayton through meetings, letters, transmittals, e-mails, memoranda, and other forms of formal and informal communication, as appropriate. This task also includes preparation of project correspondence, invoices, safety protocols and internal Stantec coordination.

### Task 2 – Site Visit and Survey

A site visit will be completed under this task, to provide the team with an understanding of current site conditions and constraints. Stantec will conduct a survey of the area surrounding the basin, inlet channels, discharge culvert, etc. Additionally bathymetric survey of the pond will be completed along with depth to refusal estimates. Stantec will map sediment accumulation based on bathymetric survey and depth to refusal.

### Task 3 – Sediment Sampling

Sediment sampling for contamination will be completed during bathymetry survey. Samples will be sent to PACE Analytical Lab to determine the contamination level of sediment. This is important for developing cost estimates of potential dredging as the disposal method of dredged sediments impact the cost of material removal. Two (2) sediment samples will be collected and tested for typical analytes used in classifying sediment for dredging as noted in the MPCA guidance document: *Managing Stormwater Sediment Best Management Practices Guidance*.

### Task 4 – Alternatives Analysis

This task includes services related to creating a P8 model of the existing pond/basin condition from survey and bathymetry. Stantec will model the basin for current total phosphorus (TP) removal, and this will serve as the baseline for comparison of against alternatives considered. Stantec will assess 2-3 potential BMP options to provide a benefit in nutrient or TP reduction. Stantec will create a memorandum of the BMP options that include the following elements:

- Calculated benefits in terms of TP load reduction



Reference: **BMP-U1 Feasibility Study**

- Estimated costs
- Estimated implementation schedule and comparison to the TMDL goals for the benefit provided

Deliverables:

- Memorandum documenting alternatives analysis.

## Compensation

The following table shows our anticipated budget. All tasks will be billed on a time and materials basis not to exceed the total fee listed without prior authorization from the City. Invoices will reflect the actual effort it takes to complete the scope of work proposed. The following items are not included in the budget and are the City's responsibility: administrative review, application/permit fees, review fees, and reproduction fees.

No.	Task Name	Estimated Fee
1	Project Management	\$1,700
2	Site Visit and Survey	\$4,700
3	Sediment Sampling	\$2,400
4	Alternatives Analysis	\$6,200
	<b>Estimated Total</b>	<b>\$15,000</b>

## Schedule

It is anticipated that work could begin in February 2026, with a final deliverable submitted to the City of Dayton late spring/early summer 2026.

## Terms and Conditions

The scope of services will be performed in accordance with the Master Services agreement between Stantec and the City of Dayton. Please indicate your acceptance of this scope of work by signing the bottom of the next page.

We appreciate the opportunity to continue to work with the City of Dayton and to contribute to the success of ongoing infrastructure projects. Please do not hesitate to contact us with any questions.



Reference: **BMP-U1 Feasibility Study**

Regards,

**STANTEC CONSULTING SERVICES INC.**



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joshua.accola@stantec.com

[stantec.com](http://stantec.com)



**Reference:** BMP-U1 Feasibility Study

By signing this proposal, the City of Dayton authorizes Stantec to proceed with the services herein described.

This proposal is accepted and agreed on the \_\_\_\_\_ of \_\_\_\_\_, \_\_\_\_\_.  
Day Month Year

Per: \_\_\_\_\_  
City of Dayton  
Client Company Name

\_\_\_\_\_  
Print Name & Title

\_\_\_\_\_  
Signature



Reference: BMP-U1 Feasibility Study

# **Attachment A: Pages from Diamond Creek Subwatershed Assessment Report**



## DIAMOND CREEK SUBWATERSHED ASSESSMENT REPORT

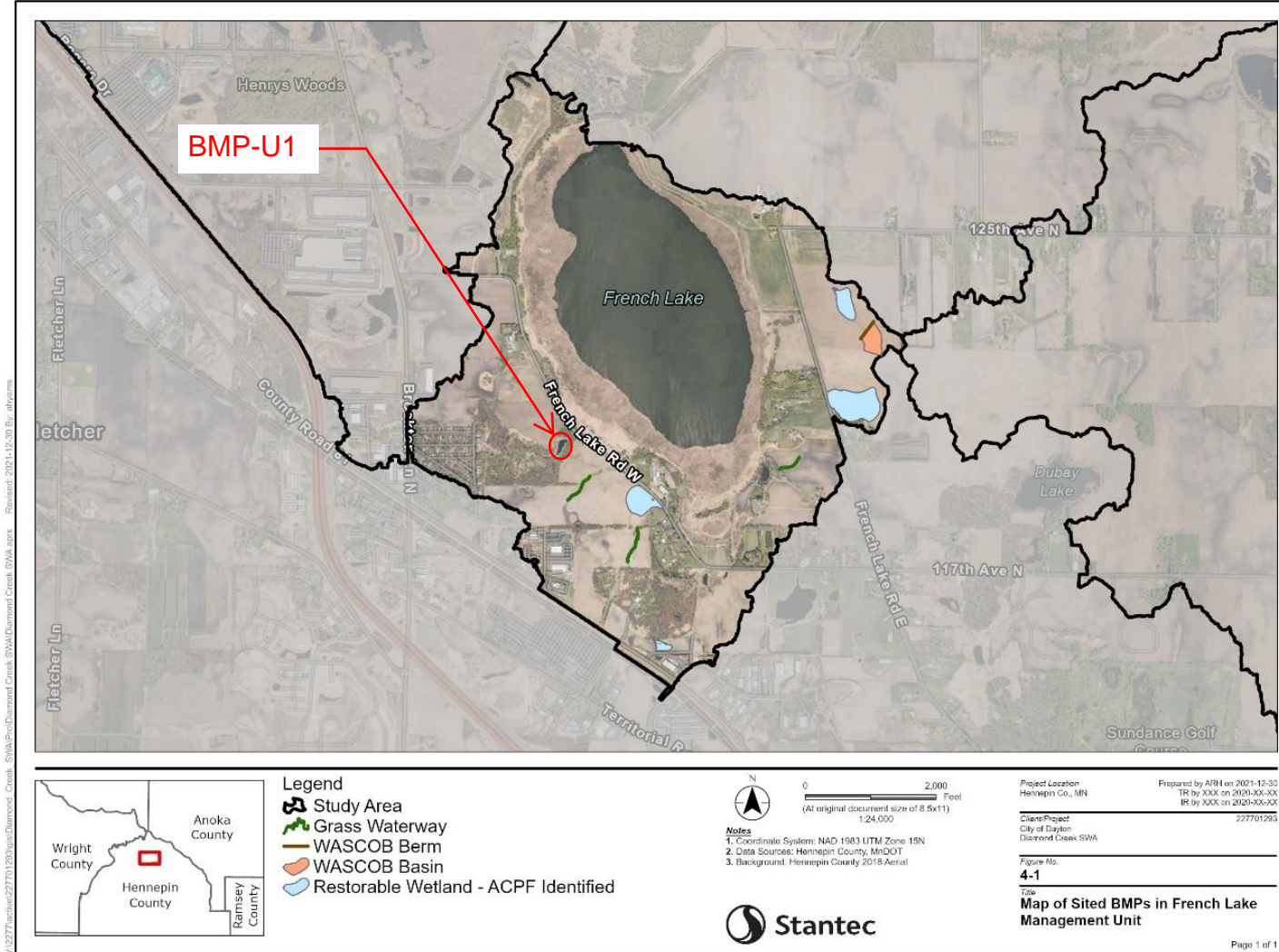


Figure 4.1. Map of sited BMPs in French Lake MU







**Stantec Consulting Services Inc.**  
One Carlson Parkway North, Suite 100  
Plymouth MN 55447-4440

October 6, 2025

**City of Dayton**  
12260 S Diamond Lake Rd  
Dayton, MN 55327

Honorable Mayor and City Council Members,

Stantec Consulting Services Inc. (Stantec) is pleased to submit this proposal to provide engineering services related to BMP-U4 of the Diamond Creek Subwatershed Assessment Report. As amended through the grant process, this BMP-U4 proposes to install sump manholes with SAFL Baffles at two outlets on 138<sup>th</sup> Avenue North and stabilize the swale at Lawndale Lane to provide additional stormwater benefit.

The remaining sections identify our project understanding, proposed scope of work, estimated fees, and schedule. Thank you for the opportunity to assist you with this project.

## Project Understanding

Our understanding of the project and your needs is presented below.

- The City has received Watershed Based Implementation Funding (WBIF) from Elm Creek Watershed Management Commission (ECWMC) in the amount of \$58,000 (City to match with \$12,000) for implementation of BMP-U4.
- The City has requested a proposal to provide design, quoting, construction services, and grant reporting for implementation of BMP-U4.

## Scope of Work

### Task 1 – Project Management

Project management responsibilities include coordination and communication with Dayton through meetings, letters, transmittals, e-mails, memoranda, and other forms of formal and informal communication, as appropriate. This also includes preparation of project correspondence, invoices and internal Stantec coordination.

### Task 2 – Site Visit and Survey

A site visit will be completed under this scope of work, to provide the design team with an understanding of current site conditions and constraints. A Gopher State One Call Ticket will be submitted prior to survey. Survey information will be collected to inform the design, construction documents, and opinion of probable cost. Photos will be taken at the site. Contractor will be responsible for verifying utility locations in the field prior to beginning work.



Reference: BMP-U4 Design, Quoting, and Construction

## Task 3 – Design Plans

This task includes services related to creating plans to support installation of two sump manholes with SAFL Baffles at two outlets on 138<sup>th</sup> Avenue North and to stabilize the swale at Lawndale Lane with riprap.

Assumptions:

- There will be only one round of review comments by the City to go from draft to final versions of the plans. We have not included budget to coordinate with other potential stakeholders for the project.
- Existing easements are sufficient for construction of the project.

Deliverables: Deliverables will consist of plan sheets and an opinion of probable cost (OPC).

## Task 4 – Quoting Package Specifications

Construction bids are expected to be less than \$175,000, which makes the project eligible for contractor solicitation through invitational quotes rather than through the public bidding process. Stantec will prepare a quote package, which will include relevant technical specifications and be accompanied by project plans.

Assumptions:

- Project will be eligible for contractor solicitation through invitational quotes, rather than through the public bidding process. (Contractor selections will be coordinated with Public Works.)
- Technical specifications will not be needed for project components beyond those that are anticipated based on concept design (i.e. no major project changes)

Deliverables:

- Quote package to send to selected contractors

## Task 5 – Quoting Assistance

This task includes services associated with the quote process, including requesting quotes, responding to questions received from contractors, and reviewing quotes to recommend a contractor for selection.

Deliverables:

- Recommendation of contractor for selection (Recommendation will be coordinated with Public Works)

## Task 6 – Construction Observation & Administration

Stantec will provide construction administration services including field construction observation for the duration of the project. Below are the identified tasks for construction observation.



**Reference:** BMP-U4 Design, Quoting, and Construction

- Observe construction activities
- Document construction progress through AutoDesk Construction Cloud
- Take pictures of construction progress
- Process pay applications
- Construction staking
- Review shop drawings
- Respond to contractor questions
- Lead and document pre-construction meeting
- Inspect site prior to closeout, and develop punch-list, if applicable
- Create record plans

**Assumptions:**

- Construction of BMP-U4 will extend over a period of one to three weeks.
- Up to two (2) applications for payment will be submitted and reviewed.
- Construction observation and administration will be limited to 40 hours (20 hours per week for 2 weeks).

**Deliverables:**

- Documentation of construction observation records.
- Record plans

## **Task 7 – Grant Administration**

This task includes grant administration and management, reporting/submittals and closeout.

## **Compensation**

The following is our anticipated budget. All tasks will be billed on a time and materials basis not to exceed the total fee listed without prior authorization from the City. Invoices will reflect the actual effort it takes to complete the scope of work proposed. The following are not included within the fee and are the City's responsibility: administrative review, application/permit fees, review fees, and reproduction fees.



Reference: BMP-U4 Design, Quoting, and Construction

No.	Task Name	Estimated Fee
1	Project Management	\$3,000
2	Site Visit and Survey	\$3,600
3	Design Plans	\$10,100
4	Quote Package Specifications	\$3,800
5	Quoting Assistance	\$1,800
6	Construction Observation and Administration	\$11,100
7	Grant Administration	\$1,300
	<b>Estimated Total</b>	<b>\$34,700</b>

## Schedule

It is expected plans and specifications will be ready for spring 2026 bidding. Then if awarded, construction could start in spring/summer, as weather allows.

## Terms and Conditions

The scope of services will be performed in accordance with the Master Services agreement between Stantec and the City of Dayton. Please indicate your acceptance of this scope of work by signing the bottom of the next page.

We appreciate the opportunity to continue to work with the City of Dayton and to contribute to the success of ongoing infrastructure projects. Please do not hesitate to contact us with any questions.

Regards,

**STANTEC CONSULTING SERVICES INC.**



**Jason Quisberg** PE  
Senior Associate, Senior Civil Engineer  
Phone: 763-252-6873  
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jason.quisberg@stantec.com



**Josh Accola** PE  
Water Resources Engineer  
Direct: 651-395-5236  
Mobile: 715-207-5157  
joshua.accola@stantec.com

[stantec.com](http://stantec.com)

Design with community in mind



**Reference:** BMP-U4 Design, Quoting, and Construction

By signing this proposal, the City of Dayton authorizes Stantec to proceed with the services herein described.

This proposal is accepted and agreed on the \_\_\_\_\_ of \_\_\_\_\_, \_\_\_\_\_.  
Day Month Year

Per: \_\_\_\_\_  
City of Dayton  
Client Company Name

\_\_\_\_\_  
Print Name & Title

\_\_\_\_\_  
Signature



Reference: BMP-U4 Design, Quoting, and Construction

# **Attachment A: Pages from Diamond Creek Subwatershed Assessment Report**



# DIAMOND CREEK SUBWATERSHED ASSESSMENT REPORT

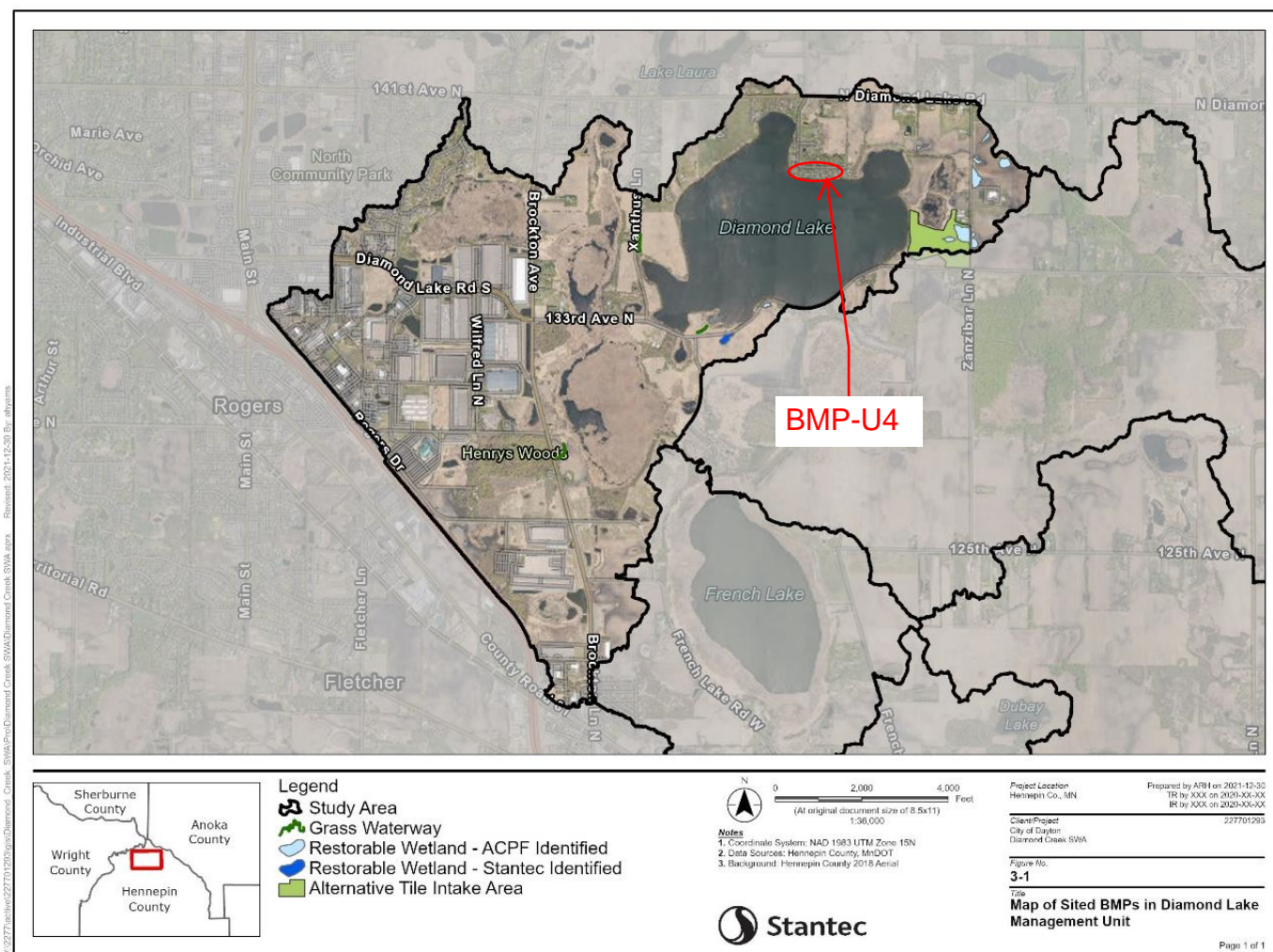


Figure 3.1. Map of sited BMPs in Diamond Lake MU







**Stantec Consulting Services Inc.**  
One Carlson Parkway North, Suite 100  
Plymouth MN 55447-4440

October 7, 2025

**Dayton City Council**  
12260 S Diamond Lake Rd  
Dayton, MN 55327

**Reference: Grass Lake Assessment**

Dear Dayton City Council,

Stantec has prepared a project scope, schedule, and budget for the Grass Lake Assessment project.

**BACKGROUND**

Grass Lake is a large (320-acre) wetland complex located west of Diamond Lake in Dayton and Rogers. With little open water, the lake is considered a deep-water marsh that is dominated by vegetation. Grass Lake has a large drainage area, which includes approximately 1,200 acres of developed area in Rogers and 400 acres of developed/undeveloped land in Dayton. The wetland complex discharges through a channel that flows through a smaller wetland basin before discharging directly into Diamond Lake, which currently does not meet state water quality standards for nutrients.

Historic monitoring efforts have determined Grass Lake to be a potentially significant source of phosphorus to Diamond Lake and was included in the Diamond Creek Subwatershed Assessment conducted by Stantec in 2022. Current ongoing monitoring will help better evaluate Grass Lake's nutrient contribution to Diamond Lake. We will use collected data to develop recommendations for management strategies of the wetland complex to reduce phosphorus export to Diamond Lake taking into consideration feasibility and cost effectiveness. Results from this study will be incorporated into the 2026 Diamond Lake Internal Phosphorus Load Management Study.

**SCOPE OF WORK**

Below are 5 tasks that meet the goals of the evaluation.



**Reference:** Grass Lake Assessment

### **TASK 1 – DATA REVIEW - \$5,900**

Under this task, Stantec will analyze all background water quality and flow data collected by the Three Rivers Park District (TRPD) from 2025. Grab samples were taken from three sites within the wetland complex from April through the onset of freezing on a bi-weekly basis. Grass Lake outlet was equipped with an AV Probe to measure continuous flow, with water level loggers installed at two additional locations within the wetland complex.

**Deliverable:** Raw data- nutrient and continuous flow

**Assumptions:** TRPD provides all 2025 monitoring and flow data to Stantec.

### **TASK 2 - INTERNAL LOADING ANALYSIS - \$4,100**

Stantec will collect two (2) sediment cores from Grass Lake for quantification of the concentration of phosphorous fractions that are likely to diffuse from the sediments and those that are subject to burial and retention in lake sediments. This data will inform estimates for potential internal phosphorous loading from Grass Lake sediments and export into Diamond Lake.

- Two Stantec staff will collect sediment cores from two (2) locations in Grass Lake for P fractionation analysis to quantify the mobile and non-mobile pools of P from Grass Lake.
- Each core will be sectioned into two depth intervals (0-5 and 5-10 cm depth intervals) for P fractionation analysis, sediment characteristics (i.e., moisture content, bulk density, and percent organic matter), and total aluminum.
- Stantec will transport sediment cores to University of Wisconsin – Stout in Menomonie, WI for analyses. Stantec has worked with Bill James at UW-Stout for many years on dozens of related projects and he is a nationally recognized expert with these types of sediment analyses.

**Deliverable(s):** Map of sampling locations along with coordinates for each.

**Contingencies:** This task is contingent on adequate and safe access for collecting sediment cores from Grass Lake.



**Reference:** Grass Lake Assessment

### **TASK 3 – HYDROLOGIC AND HYDRAULIC ANALYSIS - \$6,800**

Stantec will conduct site assessments and survey the elevations of sampling locations from TRPD's 2025 monitoring efforts reviewed in Task 1. Stantec will incorporate water data reviewed in Task 1, sediment data collected in Task 2, as well as elevation data collected in Task 3 into hydrologic and hydraulic modeling to determine the proportion of internal and external P loading for Grass Lake. Hydrologic and hydraulic analysis will also determine surface water and groundwater flow through Grass Lake which will be paired with nutrient concentrations to evaluate the magnitude of potential loads and sources of nutrients. This analysis will inform loading estimates for phosphorous export into Diamond Lake and will be used to evaluate effective management strategies for water quality improvement.

**Deliverable: Results summarized in technical memo (Task 5).**

### **TASK 4 – REVIEW OF ENGINEERING OPTIONS - \$9,900**

Stantec will develop and review 3 management options for treatment strategies to reduce phosphorus loading out of Grass Lake and into Diamond Lake. Strategy development will be driven by the modelling results in Task 3 and the relative proportion of total phosphorus sources. Potential management options include alum interception, filtering (e.g., gravity sand filter bench, iron-enhanced sand filter bench, alum flocculant as bagged filter), and non-structural alternatives/nature-based solutions (e.g., sediment dredging, water drawdown, channel restoration, wetland bypass).

For each of the 3 management options, Stantec will investigate and report a planning-level probable cost and description of expected effectiveness of each strategy for phosphorus removal.

**Deliverable: Results summarized in technical memo (Task 5).**

### **TASK 5 – TECHNICAL MEMORANDUM REPORTING - \$8,300**

Stantec will develop a technical memo that summarizes the data analysis methods and results, sediment collection and lab analysis, hydrologic/hydraulic modelling results, and a cost/benefit analysis of engineering options for phosphorus reduction.

**Deliverable: Draft and final memo (Background, data analysis, recommendations)**



Reference: Grass Lake Assessment

**Assumption: We assume one iterative review between draft and final versions of the technical memo.**

### Estimated Budget and Schedule

Task	Description	Estimated Cost
1	Data Review	\$5,900
2	Internal Loading Analysis* (Field Collection & Lab Analysis)	\$4,100
3	Hydrologic & Hydraulic Analysis	\$6,800
4	Evaluate Engineering Options	\$9,900
5	Reporting and Project Management	\$8,300
<b>Project Total</b>		<b>\$35,000</b>

\*Contingent on access for sediment core retrieval.

Stantec anticipates that the complete date will be October 31, 2026 to allow for lake sediment sampling and iterative evaluation of project goals and outcomes in coordination with the City.



Reference: Grass Lake Assessment

## TERMS AND CONDITIONS

The scope of services will be performed in accordance with the Master Services agreement between Stantec and the City of Dayton. Please indicate your acceptance of this scope of work by signing the bottom of this page.

We appreciate the opportunity to continue to work with the City of Dayton and to contribute to the success of ongoing roadway infrastructure projects. Please do not hesitate to contact us with any questions.

Regards,

**Stantec Consulting Services Inc.**



---

**Jason Quisberg** PE  
Senior Associate, Senior Civil Engineer  
Phone: 763-252-6873  
Mobile: 952-334-0542  
jason.quisberg@stantec.com



---

**Tom Beneke**  
Senior Scientist  
Phone: (763) 252-6826  
Tom.beneke@stantec.com

By signing this proposal, the City of Dayton authorizes Stantec to proceed with the services herein described.

This proposal is accepted and agreed on the \_\_\_\_\_ of \_\_\_\_\_, \_\_\_\_\_.  
Day Month Year

Per: \_\_\_\_\_  
City of Dayton  
Client Company Name

---

Print Name & Title

---

Signature





**Stantec Consulting Services Inc.**  
One Carlson Parkway North, Suite 100  
Plymouth MN 55447-4440

October 1, 2025

**Dayton City Council**

12260 S Diamond Lake Rd  
Dayton, MN 55327

**Reference: Diamond Lake Improvements – Internal Phosphorus Load Management Study**

Dear Dayton City Council,

Stantec has prepared a project scope, schedule, and budget for the Diamond Lake Internal Phosphorus Load Management Study.

**BACKGROUND AND IMPROVEMENTS**

In 2016, a total maximum daily load (TMDL) study determined the maximum amount of phosphorus that Diamond Lake can receive in order to meet the numeric water quality standards for shallow lakes in the North Central Hardwood Forest ecoregion. This study determined that approximately 28% of the total phosphorus load to the lake is derived from internal sources including diffusion from sediments and curlyleaf pondweed. To meet the TMDL requirements, an annual reduction of approximately 2100 lbs/year from all sources is needed.

The Diamond Creek Subwatershed Assessment conducted by Stantec in 2022 identified several potential best management practices (BMPs) that could be implemented in the Diamond Lake drainage area to reduce phosphorus loading to the lake. That study also identified two potential strategies for reduction of internal phosphorus loading in Diamond Lake: aluminum sulfate (alum) treatment and a lake drawdown, both of which need additional data collection and assessment to determine feasibility and advance the design to implementation.

This proposal includes the scope of services to develop an internal phosphorus load reduction strategy in Diamond Lake with estimated costs for the recommended alternative.

**SCOPE OF WORK**

The scope for this project is broken down into five tasks.

**TASK 1 – FIELD DATA COLLECTION & LAB ANALYSES - \$18,700**

Task 1 includes collection of twelve (12) sediment cores in Diamond Lake for quantification of sediment phosphorus release rates under oxic and anoxic conditions and ten (10) sediment cores for quantification of the concentration of phosphorus fractions that are likely to diffuse from sediments and those that are



**Reference:** Diamond Lake Improvements – Internal Phosphorus Load Management Study

subject to burial and retention in lake sediments. We will also deploy continuous dissolved oxygen (DO) and temperature sensors at four (4) locations throughout the lake to measure DO and temperature near the sediment-water interface. This data will be used to estimate the spatial and temporal extent of anoxia which will inform the lake-wide estimate of phosphorus loading from sediments under oxic and anoxic conditions.

**Deliverables will include map of sampling locations along with coordinates for each.**

## **TASK 2 – DATA ANALYSIS - \$3,300**

This task involves analysis of the sediment chemistry data and continuous DO and temperature data collected in Task 1. Data will be analyzed in Excel or R Programming Suite. Stantec will also evaluate recently collected lake data by the Three Rivers Park District and/or the Diamond Lake Improvement District in support of internal phosphorus load reduction strategies under Task 3.

**Deliverables for this task will be raw data. Figures and tables will be presented in a final technical memorandum as part of Task 4.**

## **TASK 3 – STRATEGY DEVELOPMENT - \$7,000**

Based on the results of the data analysis in Task 2, Stantec will determine the feasibility of an alum treatment or lake drawdown to mitigate internal phosphorus loading in Diamond Lake. Stantec will determine the selected alternative based on experience, available studies in Minnesota and elsewhere demonstrating strategy effectiveness, estimated longevity of effectiveness, and estimated costs.

**Deliverables for this task will include technical specifications for the selected strategy.**

## **TASK 4 – REPORTING - \$5,900**

Under this task, Stantec will develop a technical memorandum that describes the project background and purpose, data collection and lab methods, data analysis results, strategy evaluation, and recommended selected alternative to mitigate internal phosphorus loading in Diamond Lake.

**Deliverables will include a draft and final technical memorandum. We assume one iterative review between draft and final versions of the technical memo.**

## **TASK 5 – PROJECT MANAGEMENT & MEETINGS - \$3,100**

This task includes time for project management, meetings, coordination with the field teams and laboratory. We have assumed up to two (2) meetings with the City of Dayton to discuss preliminary results and the final report.



Reference: Diamond Lake Improvements – Internal Phosphorus Load Management Study

## COMPENSATION

The following is our anticipated budget by task. All tasks will be billed on a time and materials basis not to exceed the total fee listed without prior authorization from the City. Invoices will reflect the actual effort it takes to complete the scope of work proposed. The following are not included within the fee and are the City's responsibility: administrative review, application/permit fees, review fees, and reproduction fees.

No.	Task Name	Hours	Estimated Fee
1	Field Data Collection & Lab Analysis	38	\$ 18,700
2	Data Analysis	24	\$ 3,300
3	Develop Internal Phosphorus Load Reduction Strategy	48	\$ 7,000
4	Reporting	40	\$ 5,900
5	Project Management & Meetings	18	\$ 3,100
	<b>Estimated Total</b>	168	\$ 38,000

## SCHEDULE

It is expected that the project will begin on March 1, 2026 with all final deliverables provided by December 31, 2026.

## TERMS AND CONDITIONS

The scope of services will be performed in accordance with the Master Services agreement between Stantec and the City of Dayton. Please indicate your acceptance of this scope of work by signing the bottom of this page.

We appreciate the opportunity to continue to work with the City of Dayton and to contribute to the success of ongoing infrastructure projects. Please do not hesitate to contact us with any questions.



Reference: Diamond Lake Improvements – Internal Phosphorus Load Management Study

Regards,

**STANTEC CONSULTING SERVICES INC.**



**Jason Quisberg** PE  
Senior Associate, Senior Civil Engineer  
Phone: 763-252-6873  
Mobile: 952-334-0542  
jason.quisberg@stantec.com



**Dendy Lofton**, PhD, CLM  
Senior Associate, Senior Limnologist  
Phone: (651) 395-5216  
Mobile: 952-334-2838dendy.lofton@stantec.com

By signing this proposal, the City of Dayton authorizes Stantec to proceed with the services herein described.

This proposal is accepted and agreed on the \_\_\_\_\_ of \_\_\_\_\_, \_\_\_\_\_.  
Day Month Year

Per: \_\_\_\_\_  
City of Dayton  
Client Company Name

\_\_\_\_\_  
Print Name & Title

\_\_\_\_\_  
Signature



**Payments to be approved at City Council Meeting Oct 14, 2025**

	<u>Totals</u>
<b>Claims Roster 10-14-2025</b>	<b>\$ 3,941,658.39</b>
<b>Prepaid 09-25-2025 EB</b>	<b>\$ 86,757.36</b>
<b>Prepaid 10-09-2025 EB</b>	<b>\$ 150,018.94</b>
<b>Prepaid 10-10-2025 FB</b>	<b>\$ 1,795.35</b>

<b>Total Payments:</b>	<b>\$ 4,180,230.04</b>
------------------------	------------------------

<b>Payroll 09-25-2025 Bi-Weekly 20</b>	<b>\$ 114,649.15</b>
<b>Payroll 10-09-2025 Bi-Weekly 21</b>	<b>\$ 111,614.63</b>
<b>Payroll 09-8-2025 FD 09.2025</b>	<b>\$ 9,028.33</b>

Check # sequence to be approved by City Council from meeting date of 10/14/2025:

**Checks # 079533-07996**



10/10/2025

INVOICE REGISTER REPORT FOR CITY OF DAYTON MN  
 EXP CHECK RUN DATES 10/14/2025 - 10/14/2025  
 BOTH JOURNALIZED AND UNJOURNALIZED  
 BOTH OPEN AND PAID

Inv Num Inv Ref#	Vendor Description GL Distribution	Inv Date Entered By	Due Date	Inv Amt	Amt Due	Status	Jrnalized Post Date
	ACME TOOLS-PLYMOUTH HANDHELD CORE DRILL 101-43100-50580 HANDHELD CORE DRILL	09/26/2025 KTHELEN	10/07/2025	4,025.79 4,025.79	4,025.79	Open	N 09/04/2025
	ACME TOOLS-PLYMOUTH MAX CORE BIT 101-43100-50580 MAX CORE BIT	09/26/2025 KTHELEN	10/14/2025	289.99 289.99	289.99	Open	N 09/16/2025
	ACME TOOLS-PLYMOUTH DIAMOND WET CORE BIT 101-43100-50580 DIAMOND WET CORE BIT	09/26/2025 KTHELEN	10/14/2025	179.99 179.99	179.99	Open	N 09/16/2025
	ADAMS PEST CONTROL INC CH; PEST CONTROL- FALL INVADERS 101-41810-50223 CH; PEST CONTROL- FALL INVADERS	10/06/2025 KTHELEN	10/14/2025	143.70 143.70	143.70	Open	N 10/01/2025
	ADAMS PEST CONTROL INC AC; PEST CONTROL- FALL INVADERS 101-41910-50220 AC; PEST CONTROL- FALL INVADERS	10/06/2025 KTHELEN	10/14/2025	114.38 114.38	114.38	Open	N 10/01/2025
	ALLIED BLACKTOP CO STREET SWEEPING FALL 2025 101-43100-50224 STREET SWEEPING FALL 2025	10/07/2025 KTHELEN	10/14/2025	1,320.00 1,320.00	1,320.00	Open	N 10/02/2025
	ALTEC INDUSTRIES PW; PLATFORM COMPONENT; SCUFF PAD 101-43100-50220 PW; PLATFORM COMPONENT; SCUFF PAD	10/07/2025 KTHELEN	10/14/2025	243.58 243.58	243.58	Open	N 09/22/2025



ANDREW FROST	09/24/2025	10/14/2025	450.00	450.00	Open	N
DAC RENTAL DEPOSIT REFUND:EVENT 9.20.25	KTHELEN					09/22/2025
101-00000-21716	DAC RENTAL DEPOSIT REFUND:EVENT 9.20.25		450.00			
<hr/>						
ASPEN MILLS	09/24/2025	10/14/2025	169.95	169.95	Open	N
FD; UNIFORM HASSAN	KTHELEN					09/19/2025
101-42260-50217	FD; UNIFORM HASSAN		169.95			
<hr/>						
ASPEN MILLS	09/29/2025	10/14/2025	178.85	178.85	Open	N
PD; UNIFORM NEW EMPLOYEE GENERAL	KTHELEN					09/16/2025
101-42120-50217	PD; UNIFORM NEW EMPLOYEE GENERAL		178.85			
<hr/>						
ASPEN MILLS	10/01/2025	10/14/2025	336.92	336.92	Open	N
PD; UNIFORM -BURNS	KTHELEN					10/01/2025
101-42120-50217	PD; UNIFORM -BURNS		336.92			
<hr/>						
BANK FEE-ADJ	08/31/2025	08/31/2025	50.00	0.00	Paid	Y
AUG 2025 SCANNER/CASH MGMT FEES	DBRUNETTE					08/31/2025
101-41500-50309	AUG 2025 SCANNER FEES		25.00			
101-41500-50309	AUG 2025 CASH MGMT FEES		25.00			
<hr/>						
BANK FEE-ADJ	08/29/2025	08/29/2025	20.00	0.00	Paid	Y
WIRE TRASNFER FEE; INVESTMENT	DBRUNETTE					08/29/2025
101-41500-50309	WIRE TRANSFER FEE; INVESTMENT		20.00			
<hr/>						
BANK FEE-ADJ	08/19/2025	08/19/2025	20.00	0.00	Paid	Y
WIRE TRANSFER FEE	DBRUNETTE					08/19/2025
101-41500-50309	WIRE TRANSFER FEE; INVESTMENT WIRE		20.00			
<hr/>						
BEAUDRY	10/07/2025	10/14/2025	2,211.84	2,211.84	Open	N
PW; UNLEADED 87 -912.10	KTHELEN					09/22/2025
101-43100-50212	PW; UNLEADED 87 -912.10		2,211.84			
<hr/>						
BEAUDRY	10/07/2025	10/14/2025	1,818.47	1,818.47	Open	N
PW; UNLEADED 87 - 701.30	KTHELEN					09/11/2025
101-43100-50212	PW; UNLEADED 87 - 701.30		1,818.47			
<hr/>						



BEAUDRY	10/07/2025	10/14/2025	2,020.02	2,020.02	Open	N
PW; ULS #2 DYED DIESEL - 679.00	KTHELEN					10/01/2025
101-43100-50212	PW; ULS #2 DYED DIESEL - 679.00		2,020.02			
<hr/>						
BEAUDRY	10/07/2025	10/14/2025	1,180.50	1,180.50	Open	N
PW; UNLEADED 87 -500.00	KTHELEN					10/01/2025
101-43100-50212	PW; UNLEADED 87 -500.00		1,180.50			
<hr/>						
BLACK & VEATCH	09/30/2025	10/14/2025	8,556.60	8,556.60	Open	N
WELL 4 & 5 FILTRATION DET DES; AUG 2025	KTHELEN					10/09/2025
601-00000-16500	WELL 4 & 5 FILTRATION DET DES; AUG 2025		8,556.60			
<hr/>						
BLACKBURN MANUFACTURING CO	10/07/2025	10/14/2025	635.28	635.28	Open	N
PW;VINYL FLAGS	KTHELEN					09/23/2025
601-49400-50200	PW;VINYL FLAGS		317.64			
602-49400-50200	PW;VINYL FLAGS		317.64			
<hr/>						
BRIAN MURPHY	10/08/2025	10/14/2025	25.75	25.75	Open	N
MEAL	KTHELEN					10/08/2025
101-42120-50331	LODGING/MEALS/MILEAGE		25.75			
<hr/>						
C. VISION PRODUCTION	09/24/2025	10/14/2025	2,700.00	2,700.00	Open	N
VIDEO TECH; SEPT 2025	KTHELEN					09/24/2025
226-41900-50430	VIDEO TECH; SEPT 2025		2,700.00			
<hr/>						
C. VISION PRODUCTION	09/29/2025	10/14/2025	410.00	410.00	Open	N
VIDEO TECH; TRANSFER FILES	KTHELEN					09/26/2025
226-41900-50430	VIDEO TECH; TRANSFER FILES		410.00			
<hr/>						
CARSON,CLELLAND & SCHREDER	10/01/2025	10/14/2025	2,000.00	2,000.00	Open	N
CRIMINAL PROSECUTION; SEPT 2025	KTHELEN					09/30/2025
101-41640-50305	CRIMINAL PROSECUTION; SEPT 2025		2,000.00			
<hr/>						
CENTERPOINT ENERGY	10/06/2025	10/14/2025	199.16	199.16	Open	N
8000014132-7 GAS SVCS; AUG 2025	KTHELEN					09/26/2025
101-43100-50383	PW; 5888628-4		53.34			
101-41810-50383	CH; 5895786-1		58.99			



101-41910-50383	AC; 5895789-5			55.24				
101-43100-50383	BROCKTON; 5914909-6			31.59				
<hr/>								
CENTURYLINK		09/29/2025	10/14/2025	215.21	0.00	Paid	Y	
PW; WELLHOUSE 2/WATER SYSTEM SCADA SEP/1	KTHELEN							09/13/2025
601-49400-50321	PW; 763 323-0023 WATER SYSTEM SCADA			107.61				
602-49400-50321	PW; 763 323-0975 WELLHOUSE 2 LANDLINE			107.60				
<hr/>								
CENTURYLINK		09/29/2025	10/14/2025	47.39	0.00	Paid	Y	
PW; 763 428-7345 SEPT-OCT 2025	KTHELEN							09/21/2025
101-43100-50321	PW; 763 428-7345			47.39				
<hr/>								
CINTAS		09/26/2025	10/14/2025	34.37	34.37	Open	N	
PW; FIRST AID CABINET RESTOCK	KTHELEN							09/18/2025
101-43100-50210	PW; FIRST AID CABINET RESTOCK			34.37				
<hr/>								
CINTAS		09/26/2025	10/14/2025	122.06	122.06	Open	N	
PW; UNIFORMS	KTHELEN							09/18/2025
101-43100-50217	PW; UNIFORMS			122.06				
<hr/>								
CINTAS		09/26/2025	10/14/2025	122.06	122.06	Open	N	
PW; UNIFORMS	KTHELEN							09/11/2025
101-43100-50217	PW; UNIFORMS			122.06				
<hr/>								
CINTAS		09/26/2025	10/14/2025	122.06	122.06	Open	N	
PW; UNIFORMS	KTHELEN							09/25/2025
101-43100-50217	PW; UNIFORMS			122.06				
<hr/>								
CINTAS		10/06/2025	10/14/2025	198.36	198.36	Open	N	
PW; EYEWASH SERVICE AGREEMENT	KTHELEN							09/30/2025
101-43100-50580	PW; EYEWASH SERVICE AGREEMENT			198.36				
<hr/>								
CINTAS		10/06/2025	10/14/2025	24.32	24.32	Open	N	
PW; FIRST AID CABINET RESTOCK	KTHELEN							10/01/2025
101-43100-50210	PW; FIRST AID CABINET RESTOCK			24.32				
<hr/>								
CINTAS		10/06/2025	10/14/2025	122.06	122.06	Open	N	



PW; UNIFORMS	KTHELEN						10/02/2025
101-43100-50217	PW; UNIFORMS			122.06			
<hr/>							
CITY OF MAPLE GROVE	10/06/2025	10/14/2025		115,869.69	115,869.69	Open	N
47,683,000 GALLONS WATER USAGE; JULY/AUG : KTHELEN							09/30/2025
601-49400-50389	47,683,000 GALLONS WATER USAGE; JULY/AUG			115,869.69			
<hr/>							
CMT JANITORIAL SERVICES	09/24/2025	10/14/2025		1,602.00	1,602.00	Open	N
CONTRACT SERVICES-OFC CLEANING OCTOBER KTHELEN							09/19/2025
101-41910-50308	CONTRACT SERVICES-OFC CLEANING			602.00			
101-41810-50308	CONTRACT SERVICES-OFC CLEANING			1,000.00			
<hr/>							
COLLINS BROTHERS TOWING OF ST.CLOUD	09/29/2025	10/14/2025		235.75	235.75	Open	N
PD; TOW 2017 TRAX	KTHELEN						09/22/2025
101-42120-50220	PD; TOW 2017 TRAX			235.75			
<hr/>							
COLLINS BROTHERS TOWING OF ST.CLOUD	10/07/2025	10/14/2025		203.50	203.50	Open	N
PD; TOW 2020 DURANGO	KTHELEN						10/06/2025
101-42120-50220	PD; TOW 2020 DURANGO			203.50			
<hr/>							
CONNEXUS ENERGY	09/24/2025	10/14/2025		6,497.29	0.00	Paid	Y
ELECTRIC SERVICES; AUG- SEPT 2025	KTHELEN						09/22/2025
101-43100-50230	172514- ST LIGHTS			40.58			
101-43100-50230	172516- ST LIGHTS			2,430.76			
101-43100-50230	172802- ST LIGHTS			65.95			
101-43100-50230	172803- ST LIGHTS			258.31			
101-42130-50381	173098- SIREN			21.40			
602-49400-50381	178838- 141ST OUTBUILDING			35.37			
601-49400-50381	299049- WELL#2			2,957.11			
602-49400-50381	299195- ROSEWOOD LIFT STATION			60.17			
601-49400-50381	299380- WATER TOWER			57.09			
602-49400-50381	303882- PINEVIEW LIFT STATION			45.58			
602-49400-50381	307062- HACKBERRY LIFT STATION			105.81			
101-42130-50381	309045- 11671 E FRENCH SIREN			17.40			
101-43100-50230	317271- 12600 129TH ST LIGHTS			83.74			
101-43100-50230	324905-14503 KINGSVIEW ST LIGHTS			143.40			
101-43100-50230	325071- 13699 PINEVIEW LANE ST LIGHTS			27.50			



101-43100-50230	331681-14462 ANNAPOLIS LN ST LIGHTS			29.24				
101-43100-50230	331682-11510 PINERIDGE WAY ST LIGHTS			117.88				
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COORDINATED BUSINESS SYSTEMS		09/30/2025	10/14/2025	137.14	137.14	Open	N	
ENGINEER PRINTER-KYOCERA COPIER AUG-SEP	KTHELEN							09/22/2025
101-41810-50308	ENGINEER PRINTER-KYOCERA COPIER AUG-SEP			137.14				
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CORE & MAIN		09/26/2025	10/14/2025	57.85	57.85	Open	N	
PW; REPAIR/MAINT	KTHELEN							09/09/2025
601-49400-50220	PW; REPAIR/MAINT			57.85				
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CORE & MAIN		09/26/2025	10/14/2025	3,136.38	3,136.38	Open	N	
PW; ANNUAL SENSUS SUPPORT	KTHELEN							09/09/2025
601-49400-50300	PW; ANNUAL SENSUS SUPPORT			3,136.38				
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CORE & MAIN		09/26/2025	10/14/2025	364.71	364.71	Open	N	
PW; 21 PARK IRRIGATION	KTHELEN							09/12/2025
601-49400-50300	PW; 21 PARK IRRIGATION			364.71				
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CORE & MAIN		10/07/2025	10/14/2025	6,344.23	6,344.23	Open	N	
PW; METERS	KTHELEN							09/26/2025
601-49400-50259	PW; METERS			6,344.23				
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CORNERSTONE		10/07/2025	10/14/2025	2,267.79	2,267.79	Open	N	
2020 DURANGO	KTHELEN							10/01/2025
101-42120-50220	2020 DURANGO			2,267.79				
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CSC ERECORDING		10/01/2025	10/14/2025	195.00	195.00	Open	N	
FEES; 10-01-2025	KTHELEN							10/01/2025
101-41420-50352	FEES; 10-01-2025			195.00				
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CSC ERECORDING		10/06/2025	10/14/2025	61.00	61.00	Open	N	
RECORDING RESOLUTION 60-2025	KTHELEN							10/03/2025
101-41420-50352	RECORDING RESOLUTION 60-2025			61.00				
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CUSTOM BUILDERS INC.		10/03/2025	10/14/2025	177,951.09	0.00	Paid	Y	
09.23.2025 PAY 3 PARK IMPROVEMENTS PROJEC	KTHELEN							09/23/2025



405-41900-50530	09.23.2025 PAY 3 PARK IMPROVEMENTS			187,316.94				
405-00000-20600	RETAINAGE PAYABLE			(9,365.85)				
DEBRA JACKELS	09/29/2025	10/14/2025		700.00	700.00	Open	N	
DAC RENTAL FEE AND DEPOSIT REFUND: EVENT KTHELEN							09/23/2025	
101-00000-21716	DAC RENTAL DEPOSIT REFUND: EVENT 10.4.25			450.00				
101-40500-34111	City Facility Rental			250.00				
DEHMER FIRE PROTECTION	09/26/2025	10/14/2025		1,301.00	1,301.00	Open	N	
HYDROTEST/EXTINGUISHERS	KTHELEN						09/15/2025	
101-41810-50223	HYDROTEST/EXTINGUISHERS			1,301.00				
E H RENNER & SONS, INC	09/26/2025	10/14/2025		9,000.00	9,000.00	Open	N	
PW; RIVER HILLS- MOVE WELL	KTHELEN						09/22/2025	
601-49400-50300	PW; RIVER HILLS- MOVE WELL			9,000.00				
EARL F ANDERSON INC	10/03/2025	10/14/2025		235.95	235.95	Open	N	
PW; STREET SIGNS	KTHELEN						10/01/2025	
101-43100-50224	PW; STREET SIGNS			235.95				
ECM PUBLISHERS, INC	09/26/2025	10/14/2025		276.00	0.00	Paid	Y	
DAYTON PKWY TRAFFIC SIGNAL BID NOTICE	KTHELEN						09/04/2025	
101-43100-50224	DAYTON PKWY TRAFFIC SIGNAL BID NOTICE			276.00				
ECM PUBLISHERS, INC	09/30/2025	10/14/2025		77.62	77.62	Open	N	
PHN; ORD 2025-17	KTHELEN						09/18/2025	
101-41110-50352	PHN; ORD 2025-17			77.62				
ECM PUBLISHERS, INC	09/30/2025	10/14/2025		77.62	77.62	Open	N	
PHN; ORD 2025-16	KTHELEN						09/18/2025	
101-41110-50352	PHN; ORD 2025-16			77.62				
ECM PUBLISHERS, INC	09/30/2025	10/14/2025		77.62	77.62	Open	N	
PHN; ORD 2025-15	KTHELEN						09/18/2025	
101-41110-50352	PHN; ORD 2025-15			77.62				
ECM PUBLISHERS, INC	09/30/2025	10/14/2025		77.62	77.62	Open	N	



PHN; ORD 2025-14	KTHELEN						09/18/2025
101-41110-50352	PHN; ORD 2025-14			77.62			
ECM PUBLISHERS, INC	09/30/2025	10/14/2025	89.00	89.00	Open	N	
LEGAL NOTICES/FILING FEE PROJ.# 6222	KTHELEN						09/18/2025
411-43100-50351	LEGAL NOTICES/FILING FEE PROJ.# 6222		89.00				
ECM PUBLISHERS, INC	10/07/2025	10/14/2025	112.12	112.12	Open	N	
PHN; RES 67-2025	KTHELEN						10/02/2025
101-41110-50352	PHN; RES 67-2025		112.12				
ECONO SIGNS LLC	09/26/2025	10/14/2025	1,582.89	1,582.89	Open	N	
PW; STREET SIGNS	KTHELEN						08/26/2025
101-43100-50224	PW; STREET SIGNS		1,582.89				
EGAN	10/07/2025	10/14/2025	614.30	614.30	Open	N	
REPLACE SMOKE DETECTOR	KTHELEN						09/15/2025
101-43100-50520	REPLACE SMOKE DETECTOR		614.30				
EGAN	10/08/2025	10/14/2025	289.00	289.00	Open	N	
FIRE PANEL	KTHELEN						10/06/2025
101-43100-50520	FIRE PANEL		289.00				
ELITE SANITATION	10/03/2025	10/14/2025	2,777.20	2,777.20	Open	N	
PW; PORTABLE RENTAL SEPT-OCT 2025	KTHELEN						09/30/2025
101-45200-50410	PW; PORTABLE RENTAL SEPT-OCT		2,777.20				
EMERGENCY APPARATUS	09/24/2025	10/14/2025	2,208.18	2,208.18	Open	N	
FD; REPAIR/ENGINE 21	KTHELEN						09/17/2025
101-42260-50220	FD; REPAIR/ENGINE 21		2,208.18				
EMERGENCY APPARATUS	09/24/2025	10/14/2025	2,544.17	2,544.17	Open	N	
FD; REPAIR/ENGINE E-12	KTHELEN						09/17/2025
101-42260-50220	FD; REPAIR/ENGINE E-12		2,544.17				
EMERGENCY APPARATUS	09/24/2025	10/14/2025	1,072.79	1,072.79	Open	N	
FD; REPAIR/ENGINE R-21	KTHELEN						09/17/2025



101-42260-50220	FD; REPAIR/ENGINE R-21			1,072.79			
EMERGENCY APPARATUS	09/24/2025	10/14/2025		2,104.04	2,104.04	Open	N
FD; REPAIR/ENGINE TANKER 11	KTHELEN						09/17/2025
101-42260-50220	FD; REPAIR/ENGINE TANKER 11			2,104.04			
EMERGENCY APPARATUS	09/24/2025	10/14/2025		1,155.29	1,155.29	Open	N
FD; REPAIR/ENGINE E-12	KTHELEN						09/17/2025
101-42260-50220	FD; REPAIR/ENGINE E-12			1,155.29			
EMERGENCY APPARATUS	09/24/2025	10/14/2025		145.81	145.81	Open	N
FD; REPAIR/ENGINE 21	KTHELEN						09/17/2025
101-42260-50220	FD; REPAIR/ENGINE 21			145.81			
EMERGENCY APPARATUS	09/24/2025	10/14/2025		1,613.45	1,613.45	Open	N
FD; REPAIR/ENGINE TANKER 11	KTHELEN						09/17/2025
101-42260-50220	FD; REPAIR/ENGINE TANKER 11			1,613.45			
ENTERPRISE FM TRUST	10/07/2025	10/14/2025		8,247.66	8,247.66	Open	N
MOTOR VEHICLES LEASING PROGRAM-OCT 2025	KTHELEN						10/03/2025
401-42120-50550	MOTOR VEHICLES LEASING PROGRAM-OCT 2025			8,247.66			
ERIC JUNTUNEN	10/08/2025	10/14/2025		467.27	467.27	Open	N
UNIFORM REIMBURSEMENT; JUNTUNEN	KTHELEN						10/07/2025
101-42120-50217	UNIFORM REIMBURSEMENT; JUNTUNEN			467.27			
FAUL PSYCHOLOGICAL PLLC	10/07/2025	10/14/2025		2,660.00	2,660.00	Open	N
FD; PRE EMPLOYMENT SCREEN-BRINTON/KUMM	KTHELEN						07/08/2025
101-42260-50300	FD; PRE EMPLOYMENT SCREEN			2,660.00			
FORCE AMERICA DISTRIBUTING LLC	09/24/2025	10/14/2025		340.00	340.00	Open	N
PW; 5MB FLAT DATA PLAN-AUG 2025	KTHELEN						09/17/2025
101-43100-50210	PW; 5MB FLAT DATA PLAN-AUG 2025			340.00			
GIGI RUE	09/24/2025	10/14/2025		300.00	300.00	Open	N
DAC RENTAL DEPOSIT REFUND: EVENT 9.13.25	KTHELEN						09/22/2025
101-00000-21716	DAC RENTAL DEPOSIT REFUND: EVENT 9.13.25			300.00			



GOPHER STATE ONE-CALL		10/06/2025	10/14/2025	459.00	459.00	Open	N
170 BILLABLE TICKETS; SEPT 2025		KTHELEN					09/30/2025
601-49400-50220	170 BILLABLE TICKETS; SEPT 2025			229.50			
602-49400-50220	170 BILLABLE TICKETS; SEPT 2025			229.50			
GRAINGER, INC		09/26/2025	10/14/2025	412.72	412.72	Open	N
CITY HALL URINAL PARTS		KTHELEN					09/18/2025
101-43100-50520	CITY HALL URINAL PARTS			412.72			
GUIDANCEPOINT TECHNOLOGIES		09/29/2025	10/14/2025	220.00	220.00	Open	N
IT; PROFESSIONAL SRVS		KTHELEN					07/26/2025
101-41820-50300	IT; PROFESSIONAL SRVS			220.00			
GUIDANCEPOINT TECHNOLOGIES		09/29/2025	10/14/2025	575.00	575.00	Open	N
IT; PROFESSIONAL SRVS		KTHELEN					09/23/2025
101-41820-50300	IT; PROFESSIONAL SRVS			575.00			
GUIDANCEPOINT TECHNOLOGIES		09/30/2025	10/14/2025	1,145.00	1,145.00	Open	N
IT; PROFESSIONAL SRVS		KTHELEN					09/25/2025
101-41820-50300	IT; PROFESSIONAL SRVS			1,145.00			
GUIDANCEPOINT TECHNOLOGIES		10/06/2025	10/14/2025	92.50	92.50	Open	N
IT; PROFESSIONAL SRVS		KTHELEN					10/04/2025
101-41820-50300	IT; PROFESSIONAL SRVS			92.50			
HACH COMPANY INC		10/06/2025	10/14/2025	721.19	721.19	Open	N
PW; CHEMICALS		KTHELEN					10/01/2025
601-49400-50210	PW; CHEMICALS			721.19			
HACH COMPANY INC		10/08/2025	10/14/2025	79.70	79.70	Open	N
PW; CHEMICALS		KTHELEN					10/07/2025
601-49400-50210	PW; CHEMICALS			79.70			
HAWKINS, INC		10/07/2025	10/14/2025	6,270.40	6,270.40	Open	N
PW; CHEMICALS		KTHELEN					09/12/2025
601-49400-50216	PW; CHEMICALS			6,270.40			



HAWKINS, INC	10/07/2025	10/14/2025	6,092.46	6,092.46	Open	N
PW; CHEMICALS	KTHELEN					09/25/2025
601-49400-50216	PW; CHEMICALS		6,092.46			
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HENNEPIN COUNTY	10/07/2025	10/14/2025	2,711.52	2,711.52	Open	N
PD; RADIO LEASE- SEPT 2025	KTHELEN					10/02/2025
101-42120-50320	PD; RADIO LEASE- SEPT 2025		2,711.52			
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HENNEPIN COUNTY	10/07/2025	10/14/2025	3,888.30	3,888.30	Open	N
FD; RADIO LEASE- SEPT 2025	KTHELEN					10/02/2025
101-42260-50320	FD; RADIO LEASE- SEPT 2025		3,888.30			
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HENNEPIN COUNTY ACCOUNTS RECEIVABLE	10/01/2025	10/14/2025	5.00	5.00	Open	N
VIEW RECORDED PLAT-H STENSGARD	KTHELEN					10/01/2025
101-41710-50205	VIEW RECORDED PLAT-H STENSGARD		5.00			
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HORIZON ROOFING INC.	10/07/2025	10/14/2025	1,268.89	1,268.89	Open	N
FS1 ROOF LEAK	KTHELEN					09/30/2025
101-43100-50520	FS1 ROOF LEAK		1,268.89			
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HP GROUP HEALTH NON-PATIENT A/R	10/07/2025	10/14/2025	105.25	105.25	Open	N
EAP (CUST#12750101): SEPT 2025	KTHELEN					09/16/2025
101-41810-50205	EAP NON MEMBER(CUST# 12750101); SEPT 25		66.30			
101-41810-50205	EAP MEMBER (CUST#12750101): SEPT 2025		38.95			
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HUNTER DOTSETH	10/06/2025	10/14/2025	42.03	42.03	Open	N
POSTAGE - THE UPS STORE	KTHELEN					10/06/2025
101-42120-50322	Postage		42.03			
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INTECH SOFTWARE SOLUTIONS INC	10/03/2025	10/14/2025	3,027.00	3,027.00	Open	N
MODUS ELECTIONS SOFTWARE SUBSCRIPTION 2	KTHELEN					09/28/2025
101-41410-50210	MODUS ELECTIONS SOFTWARE SUBSCRIPTION 26		3,027.00			
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J.P. MORGAN CHASE BANK NA	09/05/2025	10/14/2025	40.00	40.00	Open	N
Award Reserve Palmer 20 yrs	DBRUNETTE					09/05/2025
101-42120-50200	Award Reserve Palmer 20 yrs		40.00			
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J.P. MORGAN CHASE BANK NA Department Meeting Food 101-42120-50331	09/11/2025 DBRUNETTE Department Meeting Food	10/14/2025	407.59  407.59	407.59	Open	N 09/11/2025
J.P. MORGAN CHASE BANK NA ID Card Subscription September 101-41810-50205	09/13/2025 DBRUNETTE ID Card Subscription September	10/14/2025	30.00  30.00	30.00	Open	N 09/13/2025
J.P. MORGAN CHASE BANK NA Work out Training Clothing 101-42120-50217	09/17/2025 DBRUNETTE Work out Training Clothing	10/14/2025	320.00  320.00	320.00	Open	N 09/17/2025
J.P. MORGAN CHASE BANK NA Operating Supplies 101-43100-50210	09/10/2025 DBRUNETTE Operating Supplies	10/14/2025	579.28  579.28	579.28	Open	N 09/10/2025
J.P. MORGAN CHASE BANK NA supplies 101-43100-50220	09/23/2025 DBRUNETTE supplies	10/14/2025	136.96  136.96	136.96	Open	N 09/23/2025
J.P. MORGAN CHASE BANK NA Culture Assessment Final for FD 101-42260-50300	09/09/2025 DBRUNETTE Culture Assessment Final for FD	10/14/2025	3,056.25  3,056.25	3,056.25	Open	N 09/09/2025
J.P. MORGAN CHASE BANK NA Employee Appreciation 101-41910-50213	09/11/2025 DBRUNETTE Employee Appreciation	10/14/2025	83.15  83.15	83.15	Open	N 09/11/2025
J.P. MORGAN CHASE BANK NA Water Long Term Plan Lunch 601-49400-50200	09/18/2025 DBRUNETTE Water Long Term Plan Lunch	10/14/2025	29.23  29.23	29.23	Open	N 09/18/2025
J.P. MORGAN CHASE BANK NA Sewer Long Term Plan Lunch 602-49400-50200	09/18/2025 DBRUNETTE Sewer Long Term Plan Lunch	10/14/2025	29.23  29.23	29.23	Open	N 09/18/2025



J.P. MORGAN CHASE BANK NA MNGFOA Conference Lodging 101-41500-50208	09/26/2025 DBRUNETTE MNGFOA Conference Lodging	10/14/2025	408.69  408.69	408.69	Open	N 09/26/2025
J.P. MORGAN CHASE BANK NA AC supplies-cleaning 101-41810-50200	09/01/2025 DBRUNETTE AC supplies-cleaning	10/14/2025	52.41  52.41	52.41	Open	N 09/01/2025
J.P. MORGAN CHASE BANK NA heritage day parade 101-41910-50210	09/15/2025 DBRUNETTE heritage day parade	10/14/2025	302.35  302.35	302.35	Open	N 09/15/2025
J.P. MORGAN CHASE BANK NA digium September 101-41820-50308	09/18/2025 DBRUNETTE digium September	10/14/2025	705.17  705.17	705.17	Open	N 09/18/2025
J.P. MORGAN CHASE BANK NA heritage day parade 101-41910-50210	09/19/2025 DBRUNETTE heritage day parade	10/14/2025	286.40  286.40	286.40	Open	N 09/19/2025
J.P. MORGAN CHASE BANK NA microsoft September 101-41820-50308	09/23/2025 DBRUNETTE microsoft September	10/14/2025	8.70  8.70	8.70	Open	N 09/23/2025
J.P. MORGAN CHASE BANK NA zoom September 101-41500-50205	09/26/2025 DBRUNETTE zoom September	10/14/2025	52.09  52.09	52.09	Open	N 09/26/2025
J.P. MORGAN CHASE BANK NA Office Supplies 101-41310-50200	09/01/2025 DBRUNETTE Office Supplies	10/14/2025	25.46  25.46	25.46	Open	N 09/01/2025
J.P. MORGAN CHASE BANK NA Office Supplies- coffee 101-41310-50200	09/03/2025 DBRUNETTE Office Supplies- coffee	10/14/2025	49.50  49.50	49.50	Open	N 09/03/2025
J.P. MORGAN CHASE BANK NA	09/09/2025	10/14/2025	5.86	5.86	Open	N



Office Supplies- Door Chime Batteries	DBRUNETTE						09/09/2025
101-41310-50200 Office Supplies- Door Chime Batteries				5.86			
J.P. MORGAN CHASE BANK NA	08/29/2025	10/14/2025		50.60	50.60	Open	N
Operating supplies	DBRUNETTE						08/29/2025
101-43100-50210 Operating supplies				50.60			
J.P. MORGAN CHASE BANK NA	08/29/2025	10/14/2025		125.00	125.00	Open	N
Subscription	DBRUNETTE						08/29/2025
101-43100-50212 Subscription				125.00			
J.P. MORGAN CHASE BANK NA	09/03/2025	10/14/2025		(177.32)	(177.32)	Open	N
	DBRUNETTE						09/03/2025
101-45200-50530				(177.32)			
J.P. MORGAN CHASE BANK NA	09/05/2025	10/14/2025		350.00	350.00	Open	N
Street Maintenance	DBRUNETTE						09/05/2025
101-43100-50224 Street Maintenance				350.00			
J.P. MORGAN CHASE BANK NA	09/09/2025	10/14/2025		115.00	115.00	Open	N
Professional Services	DBRUNETTE						09/09/2025
101-41820-50300 Professional Services				115.00			
J.P. MORGAN CHASE BANK NA	09/09/2025	10/14/2025		34.66	34.66	Open	N
Professional Services	DBRUNETTE						09/09/2025
101-41820-50300 Professional Services				34.66			
J.P. MORGAN CHASE BANK NA	09/18/2025	10/14/2025		14.95	14.95	Open	N
Repair Maintenance	DBRUNETTE						09/18/2025
101-43100-50220 Repair Maintenance				14.95			
J.P. MORGAN CHASE BANK NA	09/19/2025	10/14/2025		26.23	26.23	Open	N
Other Equipment	DBRUNETTE						09/19/2025
101-43100-50580 Other Equipment				26.23			
J.P. MORGAN CHASE BANK NA	09/22/2025	10/14/2025		377.35	377.35	Open	N
Professional Development	DBRUNETTE						09/22/2025



101-43100-50208	Professional Development			377.35				
J.P. MORGAN CHASE BANK NA		09/29/2025	10/14/2025	125.00	125.00	Open	N	
Motor Fuels		DBRUNETTE						09/29/2025
101-43100-50212	Motor Fuels			125.00				
J.P. MORGAN CHASE BANK NA		08/30/2025	10/14/2025	75.10	75.10	Open	N	
Life Vest		DBRUNETTE						08/30/2025
101-42260-50200	Life Vest			75.10				
J.P. MORGAN CHASE BANK NA		09/04/2025	10/14/2025	358.00	358.00	Open	N	
Medical Evaluations		DBRUNETTE						09/04/2025
101-42260-50300	Medical Evaluations			358.00				
J.P. MORGAN CHASE BANK NA		09/05/2025	10/14/2025	1,448.34	1,448.34	Open	N	
EMT Books		DBRUNETTE						09/05/2025
101-42260-50208	EMT Books			1,448.34				
J.P. MORGAN CHASE BANK NA		09/11/2025	10/14/2025	1,832.03	1,832.03	Open	N	
SCBA Brackets R-11		DBRUNETTE						09/11/2025
101-42260-50200	SCBA Brackets R-11			1,832.03				
J.P. MORGAN CHASE BANK NA		09/15/2025	10/14/2025	335.36	335.36	Open	N	
Phoenix Meds		DBRUNETTE						09/15/2025
101-42260-50200	Phoenix Meds			335.36				
J.P. MORGAN CHASE BANK NA		09/16/2025	10/14/2025	39.06	39.06	Open	N	
Chief One Car Wash		DBRUNETTE						09/16/2025
101-42260-50220	Chief One Car Wash			39.06				
J.P. MORGAN CHASE BANK NA		09/17/2025	10/14/2025	323.10	323.10	Open	N	
T-Mobile Cell Phone Invoice		DBRUNETTE						09/17/2025
101-42260-50320	T-Mobile Cell Phone Invoice			323.10				
J.P. MORGAN CHASE BANK NA		09/17/2025	10/14/2025	128.50	128.50	Open	N	
Medical Gloves		DBRUNETTE						09/17/2025
101-42260-50200	Medical Gloves			128.50				



J.P. MORGAN CHASE BANK NA Phoenix Dog Food 101-42260-50200	Phoenix Dog Food	09/19/2025 DBRUNETTE	10/14/2025	72.29	72.29	Open	N 09/19/2025
				72.29			
J.P. MORGAN CHASE BANK NA Certified Letter Fisher Farms 101-42260-50322	Certified Letter Fisher Farms	09/23/2025 DBRUNETTE	10/14/2025	18.88	18.88	Open	N 09/23/2025
				18.88			
J.P. MORGAN CHASE BANK NA Transporting Vehicles to EATI Lunch 101-42120-50331	Transporting Vehicles to EATI Lunch	09/03/2025 DBRUNETTE	10/14/2025	56.78	56.78	Open	N 09/03/2025
				56.78			
J.P. MORGAN CHASE BANK NA Water for Department Meeting 101-42120-50331	Water for Department Meeting	09/11/2025 DBRUNETTE	10/14/2025	7.99	7.99	Open	N 09/11/2025
				7.99			
J.P. MORGAN CHASE BANK NA Heritage Days Food for Officers 101-42120-50331	Heritage Days Food for Officers	09/18/2025 DBRUNETTE	10/14/2025	156.69	156.69	Open	N 09/18/2025
				156.69			
J.P. MORGAN CHASE BANK NA Supplies 101-41710-50200	Supplies	09/10/2025 DBRUNETTE	10/14/2025	6.50	6.50	Open	N 09/10/2025
				6.50			
J.P. MORGAN CHASE BANK NA APA-MN Conference 101-41710-50208	APA-MN Conference	09/26/2025 DBRUNETTE	10/14/2025	286.06	286.06	Open	N 09/26/2025
				286.06			
J.P. MORGAN CHASE BANK NA APA-MN Conference 101-41710-50208	APA-MN Conference	09/26/2025 DBRUNETTE	10/14/2025	286.06	286.06	Open	N 09/26/2025
				286.06			
J.P. MORGAN CHASE BANK NA SLUC 101-41710-50208	SLUC	09/29/2025 DBRUNETTE	10/14/2025	116.00	116.00	Open	N 09/29/2025
				116.00			



J.P. MORGAN CHASE BANK NA Office Supplies 101-42120-50200	Office Supplies	09/03/2025 DBRUNETTE	10/14/2025	5.69	5.69	Open	N 09/03/2025
				5.69			
J.P. MORGAN CHASE BANK NA Building Supplies 101-42120-50200	Building Supplies	09/08/2025 DBRUNETTE	10/14/2025	4.54	4.54	Open	N 09/08/2025
				4.54			
J.P. MORGAN CHASE BANK NA Building Supplies 101-43100-50210	Building Supplies	09/08/2025 DBRUNETTE	10/14/2025	4.53	4.53	Open	N 09/08/2025
				4.53			
J.P. MORGAN CHASE BANK NA Refund from Building supplies 101-42120-50200	Refund from Building supplies	09/08/2025 DBRUNETTE	10/14/2025	(27.31)	(27.31)	Open	N 09/08/2025
				(27.31)			
J.P. MORGAN CHASE BANK NA Refund From Building Supplies 101-43100-50210	Refund From Building Supplies	09/08/2025 DBRUNETTE	10/14/2025	(27.31)	(27.31)	Open	N 09/08/2025
				(27.31)			
J.P. MORGAN CHASE BANK NA Building Supplies 101-42120-50200	Building Supplies	09/09/2025 DBRUNETTE	10/14/2025	71.99	71.99	Open	N 09/09/2025
				71.99			
J.P. MORGAN CHASE BANK NA Building Supplies 101-43100-50210	Building Supplies	09/09/2025 DBRUNETTE	10/14/2025	71.98	71.98	Open	N 09/09/2025
				71.98			
J.P. MORGAN CHASE BANK NA Building Supplies 101-42120-50200	Building Supplies	09/10/2025 DBRUNETTE	10/14/2025	12.35	12.35	Open	N 09/10/2025
				12.35			
J.P. MORGAN CHASE BANK NA Building Supplies 101-43100-50210	Building Supplies	09/10/2025 DBRUNETTE	10/14/2025	12.34	12.34	Open	N 09/10/2025
				12.34			
J.P. MORGAN CHASE BANK NA		09/09/2025	10/14/2025	109.58	109.58	Open	N



Department Meeting Snacks-Drinks	DBRUNETTE						09/09/2025
101-42120-50331 Department Meeting Snacks-Drinks				109.58			
J.P. MORGAN CHASE BANK NA	09/16/2025	10/14/2025		19.99	19.99	Open	N
Office Supplies	DBRUNETTE						09/16/2025
101-42120-50200 Office Supplies				19.99			
J.P. MORGAN CHASE BANK NA	09/17/2025	10/14/2025		35.89	35.89	Open	N
Office Supplies	DBRUNETTE						09/17/2025
101-42120-50200 Office Supplies				35.89			
J.P. MORGAN CHASE BANK NA	09/18/2025	10/14/2025		53.20	53.20	Open	N
Meal Critical Incident Training	DBRUNETTE						09/18/2025
101-42120-50331 Meal Critical Incident Training				53.20			
J.P. MORGAN CHASE BANK NA	09/24/2025	10/14/2025		69.90	69.90	Open	N
AED Batteries	DBRUNETTE						09/24/2025
101-42120-50200 AED Batteries				69.90			
J.P. MORGAN CHASE BANK NA	09/25/2025	10/14/2025		(9.07)	(9.07)	Open	N
Office Supplies Refund from 09-08-25	DBRUNETTE						09/25/2025
101-42120-50200 Office Supplies Refund from 09-08-25				(9.07)			
J.P. MORGAN CHASE BANK NA	09/03/2025	10/14/2025		72.00	72.00	Open	N
Helmet Name Stickers	DBRUNETTE						09/03/2025
101-42260-50200 Helmet Name Stickers				72.00			
J.P. MORGAN CHASE BANK NA	09/04/2025	10/14/2025		1,861.63	1,861.63	Open	N
EMT	DBRUNETTE						09/04/2025
101-42260-50208 EMT				1,861.63			
J.P. MORGAN CHASE BANK NA	09/09/2025	10/14/2025		189.95	189.95	Open	N
Kevin Astrup Uniform Boots	DBRUNETTE						09/09/2025
101-42260-50217 Kevin Astrup Uniform Boots				189.95			
J.P. MORGAN CHASE BANK NA	09/09/2025	10/14/2025		245.88	245.88	Open	N
Four Cycle Fuel	DBRUNETTE						09/09/2025



101-42260-50212	Four Cycle Fuel			245.88				
J.P. MORGAN CHASE BANK NA		09/15/2025	10/14/2025	216.00	216.00	Open	N	
Locker Name Plates		DBRUNETTE					09/15/2025	
101-42260-50200	Locker Name Plates			216.00				
J.P. MORGAN CHASE BANK NA		09/16/2025	10/14/2025	19.12	19.12	Open	N	
Tarp Straps		DBRUNETTE					09/16/2025	
101-42260-50200	Tarp Straps			19.12				
J.P. MORGAN CHASE BANK NA		09/17/2025	10/14/2025	11.96	11.96	Open	N	
5 Gallon Pails		DBRUNETTE					09/17/2025	
101-42260-50200	5 Gallon Pails			11.96				
J.P. MORGAN CHASE BANK NA		09/25/2025	10/14/2025	67.71	67.71	Open	N	
AED Pads		DBRUNETTE					09/25/2025	
101-42260-50200	AED Pads			67.71				
J.P. MORGAN CHASE BANK NA		09/29/2025	10/14/2025	132.66	132.66	Open	N	
Chief Two Oil Change		DBRUNETTE					09/29/2025	
101-42260-50220	Chief Two Oil Change			132.66				
J.P. MORGAN CHASE BANK NA		09/04/2025	10/14/2025	582.00	582.00	Open	N	
		DBRUNETTE					09/04/2025	
101-41910-50213				582.00				
J.P. MORGAN CHASE BANK NA		09/08/2025	10/14/2025	130.66	130.66	Open	N	
Operating Supplies		DBRUNETTE					09/08/2025	
101-41910-50210	Operating Supplies			130.66				
J.P. MORGAN CHASE BANK NA		09/11/2025	10/14/2025	385.00	385.00	Open	N	
Operating Supplies		DBRUNETTE					09/11/2025	
101-41910-50210	Operating Supplies			385.00				
J.P. MORGAN CHASE BANK NA		09/12/2025	10/14/2025	9.54	9.54	Open	N	
Event Supplies		DBRUNETTE					09/12/2025	
101-41910-50213	Event Supplies			9.54				



J.P. MORGAN CHASE BANK NA Operating Supplies 101-41910-50210	Operating Supplies	09/25/2025 DBRUNETTE	10/14/2025	125.00	125.00	Open	N 09/25/2025
				125.00			
J.P. MORGAN CHASE BANK NA Operating Supplies 101-41910-50210	Operating Supplies	09/25/2025 DBRUNETTE	10/14/2025	132.00	132.00	Open	N 09/25/2025
				132.00			
J.P. MORGAN CHASE BANK NA Operating Supplies 101-41910-50210	Operating Supplies	09/25/2025 DBRUNETTE	10/14/2025	30.00	30.00	Open	N 09/25/2025
				30.00			
J.P. MORGAN CHASE BANK NA Operating Supplies 101-41910-50210	Operating Supplies	09/25/2025 DBRUNETTE	10/14/2025	25.00	25.00	Open	N 09/25/2025
				25.00			
J.P. MORGAN CHASE BANK NA Event Supplies 101-41910-50210	Event Supplies	09/29/2025 DBRUNETTE	10/14/2025	54.89	54.89	Open	N 09/29/2025
				54.89			
J.P. MORGAN CHASE BANK NA Elk River Utilities-Jul 2025 101-43100-50230	Elk River Utilities-Jul 2025	09/02/2025 DBRUNETTE	10/14/2025	411.00	411.00	Open	N 09/02/2025
				411.00			
J.P. MORGAN CHASE BANK NA Elk River Utilities-Jul 2025 101-41910-50381	Elk River Utilities-Jul 2025	09/02/2025 DBRUNETTE	10/14/2025	501.91	501.91	Open	N 09/02/2025
				501.91			
J.P. MORGAN CHASE BANK NA Elk River Utilities-Jul 2025 602-49400-50381	Elk River Utilities-Jul 2025	09/02/2025 DBRUNETTE	10/14/2025	67.04	67.04	Open	N 09/02/2025
				67.04			
J.P. MORGAN CHASE BANK NA Elk River Utilities-Jul 2025 602-49400-50381	Elk River Utilities-Jul 2025	09/02/2025 DBRUNETTE	10/14/2025	67.35	67.35	Open	N 09/02/2025
				67.35			



J.P. MORGAN CHASE BANK NA Elk River Utilities-Jul 2025 601-49400-50381	09/02/2025 DBRUNETTE Elk River Utilities-Jul 2025	10/14/2025	474.49	474.49	Open	N 09/02/2025
			474.49			
J.P. MORGAN CHASE BANK NA Elk River Utilities-Jul 2025 602-49400-50381	09/02/2025 DBRUNETTE Elk River Utilities-Jul 2025	10/14/2025	139.39	139.39	Open	N 09/02/2025
			139.39			
J.P. MORGAN CHASE BANK NA Elk River Utilities-Jul 2025 101-45200-50381	09/02/2025 DBRUNETTE Elk River Utilities-Jul 2025	10/14/2025	84.56	84.56	Open	N 09/02/2025
			84.56			
J.P. MORGAN CHASE BANK NA Republic September 101-41910-50384	09/20/2025 DBRUNETTE Republic September	10/14/2025	164.96	164.96	Open	N 09/20/2025
			164.96			
J.P. MORGAN CHASE BANK NA Republic September CH 101-41810-50384	09/20/2025 DBRUNETTE Republic September CH	10/14/2025	402.97	402.97	Open	N 09/20/2025
			402.97			
J.P. MORGAN CHASE BANK NA republic September pw 101-43100-50384	09/20/2025 DBRUNETTE republic September pw	10/14/2025	182.53	182.53	Open	N 09/20/2025
			182.53			
J.P. MORGAN CHASE BANK NA republic September 101-43100-50384	09/20/2025 DBRUNETTE republic September	10/14/2025	262.91	262.91	Open	N 09/20/2025
			262.91			
J.P. MORGAN CHASE BANK NA republic September 101-42120-50384	09/20/2025 DBRUNETTE republic September	10/14/2025	262.90	262.90	Open	N 09/20/2025
			262.90			
J.P. MORGAN CHASE BANK NA ac water softener rental 101-41910-50220	09/20/2025 DBRUNETTE ac water softener rental	10/14/2025	45.00	45.00	Open	N 09/20/2025
			45.00			
J.P. MORGAN CHASE BANK NA	09/20/2025	10/14/2025	40.00	40.00	Open	N



PW water softener rental	DBRUNETTE						09/20/2025
101-43100-50220 PW water softener rental				40.00			
J.P. MORGAN CHASE BANK NA	09/20/2025	10/14/2025		45.00	45.00	Open	N
ch water softener rental	DBRUNETTE						09/20/2025
101-41810-50220 ch water softener rental				45.00			
J.P. MORGAN CHASE BANK NA	09/20/2025	10/14/2025		55.65	55.65	Open	N
filtration	DBRUNETTE						09/20/2025
101-42120-50220 filtration				55.65			
J.P. MORGAN CHASE BANK NA	09/20/2025	10/14/2025		55.65	55.65	Open	N
filtration	DBRUNETTE						09/20/2025
101-43100-50220 filtration				55.65			
JANE RAMUNNO	10/06/2025	10/14/2025		821.19	821.19	Open	N
EDA FLOWER POTS REIMBURSEMENTS	KTHELEN						10/01/2025
225-41710-50210 EDA FLOWER POTS REIMBURSEMENTS				821.19			
JESSICA HARTFIEL THURSTON	10/03/2025	10/14/2025		2,166.00	2,166.00	Open	N
EMBEDDED SOCIAL WORKER- SEPT 2025	KTHELEN						10/02/2025
101-42120-50300 EMBEDDED SOCIAL WORKER- SEPT 2025				2,166.00			
KARI BERGERON	09/24/2025	10/14/2025		300.00	300.00	Open	N
DAC RENTAL DEPOSIT REFUND; EVENT 9.20.25	KTHELEN						09/22/2025
101-00000-21716 DAC RENTAL DEPOSIT REFUND; EVENT 9.20.25				300.00			
KOZLAK RADULOVICH CHAPELS	10/01/2025	10/14/2025		450.00	450.00	Open	N
DAC RENTAL DEPOSIT REFUND: EVENT 9/29/25	KTHELEN						09/30/2025
101-00000-21716 DAC RENTAL DEPOSIT REFUND: EVENT 9/29/25				450.00			
LAUREL TREE FARMS	10/07/2025	10/14/2025		1,655.00	1,655.00	Open	N
DGC TREES	KTHELEN						09/26/2025
101-45200-50530 DGC TREES				1,655.00			
LENAH INGUTIA	09/29/2025	10/14/2025		450.00	450.00	Open	N
DAC RENTAL AND TECHNOLOGY DEPOSIT REFUND	KTHELEN						09/29/2025



101-00000-21716	DAC RENTAL DEPOSIT REFUND:EVENT 09.27.25			450.00			
LENNAR	10/03/2025	10/14/2025	3,000.00	3,000.00	Open	N	
10968 HARBOR LN N LANDSCAPE ESCROW RELE	KTHELEN						10/02/2025
420-00000-22100	10968 HARBOR LN N LANDSCAPE ESCROW REL		3,000.00				
LYNDE & MCLEOD INC	10/07/2025	10/14/2025	431.05	431.05	Open	N	
YARD WASTE SITE RENTAL	KTHELEN						10/02/2025
101-41650-50387	YARD WASTE SITE RENTAL		431.05				
LYNDE & MCLEOD INC	10/08/2025	10/14/2025	5,163.30	5,163.30	Open	N	
YARD WASTE SITE RENTAL; SEPT 2025	KTHELEN						10/01/2025
101-41650-50387	YARD WASTE SITE RENTAL; SEPT 2025		5,163.30				
MAGNEY CONSTRUCTION INC	10/08/2025	10/14/2025	477,884.16	477,884.16	Open	N	
PAY APP 15;WELL HEAD TREATMENT 4 & 5	KTHELEN						10/08/2025
601-00000-16500	PAY APP 15;WELL HEAD TREATMENT 4 & 5		503,035.96				
601-00000-20600	RETAINAGE PAYABLE		(25,151.80)				
MAGNEY CONSTRUCTION INC	10/08/2025	10/14/2025	278,823.62	278,823.62	Open	N	
PAY APP 16;WELL HEAD TREATMENT 4 & 5	KTHELEN						10/08/2025
601-00000-16500	PAY APP 16;WELL HEAD TREATMENT 4 & 5		293,498.55				
601-00000-20600	RETAINAGE PAYABLE		(14,674.93)				
MENARDS - MAPLE GROVE	10/07/2025	10/14/2025	279.26	279.26	Open	N	
PW; SUPPLIES	KTHELEN						06/26/2025
101-43100-50210	PW; SUPPLIES		279.26				
METRO WEST INSPECTION	09/29/2025	10/14/2025	15,188.00	15,188.00	Open	N	
189.85 BLDG INSPECTIONS AUG 2025	KTHELEN						09/22/2025
101-41660-50300	189.85 BLDG INSPECTIONS AUG 2025		15,188.00				
METROPOLITAN COUNCIL	10/06/2025	10/14/2025	51,586.39	51,586.39	Open	N	
177.22 MILLION GA WASTE WATER SERVICE; NO\	KTHELEN						10/01/2025
602-49400-50313	177.22 MILLION GA WASTE WATER SERVICE		51,586.39				
MINUTEMAN PRESS	09/24/2025	10/14/2025	2,445.57	2,445.57	Open	N	



UTILITY BILLING; SEPT 2025	KTHELEN						09/24/2025
601-49400-50200	UTILITY BILLING; SEPT 2025			1,222.78			
602-49400-50200	UTILITY BILLING; SEPT 2025			1,222.79			
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MINUTEMAN PRESS	09/26/2025	10/14/2025		5,946.38	5,946.38	Open	N
COMMUNICATOR; FALL2025	KTHELEN						09/24/2025
226-41900-50350	COMMUNICATOR; FALL2025			5,946.38			
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MN DEPT OF REVENUE	08/08/2025	08/08/2025		5,947.00	0.00	Paid	Y
JULY 2025 S/U TAX	DBRUNETTE						08/08/2025
101-00000-20300	JULY 2025 S/U TAX			117.29			
601-00000-20300	JULY 2025 S/U TAX			5,823.21			
101-00000-20300	JULY 2025 S/U TAX			6.50			
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MN DEPT OF REVENUE	09/08/2025	09/08/2025		91.00	0.00	Paid	Y
AUG 2025 S/U TAX	DBRUNETTE						09/08/2025
101-00000-20300	Sales Tax Payable			91.00			
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MN FIRE SERVICE CERT BOARD	10/08/2025	10/14/2025		317.00	317.00	Open	N
FD; FAO-PUMPER EXAM- BERNENS, MARSHALL	KTHELEN						10/07/2025
101-42260-50208	FD; FAO-PUMPER EXAM- BERNENS, MARSHALL			317.00			
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MORETON CAPITAL MARKETS	08/29/2025	08/29/2025		2,500,000.00	0.00	Paid	Y
WIRE TRANSFER FOR INVESTING	DBRUNETTE						08/29/2025
901-00000-10400	WIRE TRANSFER FOR INVESTING			2,500,000.00			
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MSA PROFESSIONAL SERVICES, INC.	10/03/2025	10/14/2025		998.00	998.00	Open	N
2025 CONCEPT PLANS PROJECT	KTHELEN						09/08/2025
101-45200-50530	2025 CONCEPT PLANS PROJECT			998.00			
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MSA PROFESSIONAL SERVICES, INC.	10/03/2025	10/14/2025		1,835.00	1,835.00	Open	N
2025 CONCEPT PLANS PROJECT	KTHELEN						09/30/2025
101-45200-50530	2025 CONCEPT PLANS PROJECT			1,835.00			
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MTI DISTRIBUTING	10/07/2025	10/14/2025		101.19	101.19	Open	N
PARKS; REPAIR/MAINT	KTHELEN						10/01/2025
101-45200-50220	PARKS; REPAIR/MAINT			101.19			
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MUTUAL OF OMAHA	10/06/2025	10/14/2025	1,497.69	1,497.69	Open	N
G000CL6X: STD/LTD PREMIUM OCT 2025	KTHELEN					09/18/2025
101-00000-21705	G000CL6X: STD/LTD PREMIUM OCT 2025		1,497.69			
NAPA AUTO PARTS	09/26/2025	10/14/2025	196.71	196.71	Open	N
PD; REPAIR/MAINTN 2020 DURANGO	KTHELEN					09/18/2025
101-42120-50220	PD; REPAIR/MAINTN 2020 DURANGO		196.71			
NAPA AUTO PARTS	09/29/2025	10/14/2025	103.03	103.03	Open	N
PD; REPAIR/MAINT 2307	KTHELEN					09/02/2025
101-42120-50220	PD; REPAIR/MAINT 2307		103.03			
NAPA AUTO PARTS	10/07/2025	10/14/2025	65.54	65.54	Open	N
PARKS; REPAIR/MAINT TORO GROUNDSMAN	KTHELEN					10/01/2025
101-45200-50220	PARKS; REPAIR/MAINT TORO GROUNDSMAN		65.54			
NAPA AUTO PARTS	10/07/2025	10/14/2025	125.69	125.69	Open	N
PARKS; REPAIR/MAINT TORO GROUNDSMAN	KTHELEN					10/01/2025
101-45200-50220	PARKS; REPAIR/MAINT TORO GROUNDSMAN		125.69			
NATHAN MATHIS	10/07/2025	10/14/2025	262.99	262.99	Open	N
PW; UNIFORM ALLOWANCE REIMBURSEMENT;N.	KTHELEN					09/30/2025
101-43100-50217	PW; UNIFORM ALLOWANCE REIMBURSEMENT;N. M		262.99			
PAYMENTECH	08/04/2025	08/04/2025	165.98	0.00	Paid	Y
8-4-2025 FEES BANK STMT	DBRUNETTE					08/04/2025
101-41500-50309	8-4-2025 FEES BANK STMT		165.98			
PETERSON COMPANIES, INC	10/08/2025	10/14/2025	72,117.54	72,117.54	Open	N
PAY APP3; 2024 PARK IMPROV. IRRIGATION	KTHELEN					10/08/2025
405-41900-50530	PAY APP3; 2024 PARK IMPROV. IRRIGATION		75,913.21			
405-00000-20600	RETAINAGE PAYABLE		(3,795.67)			
PETERSON COMPANIES, INC	10/08/2025	10/14/2025	24,677.49	24,677.49	Open	N
PAY APP 4; 2024 PARK IMPROV. IRRIGATION	KTHELEN					10/08/2025
405-41900-50530	PAY APP 4; 2024 PARK IMPROV. IRRIGATION		25,976.30			



405-00000-20600	RETAINAGE PAYABLE			(1,298.81)				
PRIDE OF HOMES, LLC	09/30/2025	10/14/2025	2,000.00	2,000.00	Open	N		
AC CONDENSOR FOR HOUSE	KTHELEN						09/25/2025	
225-40700-39101	Sales of General Fixed Assets		2,000.00					
REGENCY HOMES INC	10/06/2025	10/14/2025	3,000.00	3,000.00	Open	N		
11130 NIAGARA LN N ESCROW RELEASE	KTHELEN						10/03/2025	
420-00000-22100	11130 NIAGARA LN N ESCROW RELEASE		3,000.00					
REGENCY HOMES INC	10/06/2025	10/14/2025	3,000.00	3,000.00	Open	N		
11135 QUANTICO LN N ESCROW RELEASE	KTHELEN						10/03/2025	
420-00000-22100	11135 QUANTICO LN N ESCROW		3,000.00					
REPUBLIC SERVICES, INC.	10/07/2025	10/14/2025	19,196.17	19,196.17	Open	N		
CITY RECYCLING- SEPT 2025	KTHELEN						09/30/2025	
101-41650-50386	CITY RECYCLING- SEPT 2025		19,196.17					
ROGERS TRUE VALUE	10/07/2025	10/14/2025	28.13	28.13	Open	N		
PARKS; REPAIR/MAINT HYDRO SEEDER	KTHELEN						09/24/2025	
101-45200-50220	PARKS; REPAIR/MAINT HYDRO SEEDER		28.13					
ROTO-ROOTER SERVICES COMPANIES	10/07/2025	10/14/2025	536.00	536.00	Open	N		
CH SEWER PIPE-FLOOR DRAIN	KTHELEN						07/25/2025	
101-43100-50520	CH SEWER PIPE-FLOOR DRAIN		536.00					
RPM GRAPHICS, INC	10/07/2025	10/14/2025	30.00	30.00	Open	N		
PARKS; SIGNS ADOPT A PARK WILDWOOD	KTHELEN						06/26/2025	
101-45200-50210	PARKS; SIGNS ADOPT A PARK WILDWOOD		30.00					
RPM GRAPHICS, INC	10/07/2025	10/14/2025	132.00	132.00	Open	N		
AC; SIGNS- CONCERT	KTHELEN						06/23/2025	
101-41910-50210	AC; SIGNS- CONCERT		132.00					
RPM GRAPHICS, INC	10/07/2025	10/14/2025	25.00	25.00	Open	N		
PARKS; SIGNS- DOG TREAT STATION-1	KTHELEN						06/23/2025	
101-45200-50210	PARKS; SIGNS- DOG TREAT STATION-1		25.00					



RPM GRAPHICS, INC	10/07/2025	10/14/2025	125.00	125.00	Open	N
PARKS; SIGNS- DOG TREAT STATION-5	KTHELEN					06/13/2025
101-45200-50210	PARKS; SIGNS- DOG TREAT STATION-5		125.00			
<hr/>						
RPM GRAPHICS, INC	10/07/2025	10/14/2025	108.00	108.00	Open	N
PARKS; SUPPLIES- WETLAND BUFFER SIGNS	KTHELEN					09/30/2025
101-45200-50210	PARKS; SUPPLIES- WETLAND BUFFER SIGNS		108.00			
<hr/>						
RPM GRAPHICS, INC	10/08/2025	10/14/2025	126.00	126.00	Open	N
PARKS; SUPPLIES- PUMPKIN TRAIL BANNERS	KTHELEN					09/30/2025
101-45200-50210	PARKS; SUPPLIES- PUMPKIN TRAIL BANNERS		126.00			
<hr/>						
SCHALO CONSTRUCTION INC	10/03/2025	10/14/2025	3,000.00	3,000.00	Open	N
14955 142ND AVE N LANDSCAPE ESCROW RELE	KTHELEN					10/02/2025
420-00000-22100	14955 142ND AVE N LANDSCAPE ESCROW REL		3,000.00			
<hr/>						
STEPHEN SCHMIDT	09/24/2025	10/14/2025	450.00	450.00	Open	N
DAC RENTAL DEPOSIT REFUND: EVENT 9.16.25	KTHELEN					09/22/2025
101-00000-21716	DAC RENTAL DEPOSIT REFUND: EVENT 9.16.25		450.00			
<hr/>						
SUMMIT FIRE PROTECTION	10/07/2025	10/14/2025	526.00	526.00	Open	N
PW; WATER STORAGE TANK LEAK	KTHELEN					06/17/2025
101-43100-50520	PW; WATER STORAGE TANK LEAK		526.00			
<hr/>						
T MOBILE	10/03/2025	10/14/2025	1,033.97	1,033.97	Open	N
CH/PW CELL SVC AUG-SEPT 2025	KTHELEN					10/02/2025
101-43100-50321	PW; CELL SVC		590.93			
601-49400-50321	PW; CELL SVC		51.28			
602-49400-50321	PW; CELL SVC		53.28			
101-41910-50321	AC; CELL SVC		113.06			
101-41710-50321	PLANNING; CELL SVC		83.00			
101-41310-50320	CH;ADMINISTRATOR CELL SVC		39.86			
101-41420-50320	CH; CLERK CELL SVC		39.86			
101-41500-50320	CH; HOT SPOT		62.70			
<hr/>						
T MOBILE	10/03/2025	10/14/2025	1,294.11	1,294.11	Open	N



PD; 990673330 CELL SVC AUG-SEPT 2025	KTHELEN						10/02/2025
101-42120-50320	PD; 990673330 CELL SVC			1,294.11			
TJ DVORAK MECHANICAL LLC	09/26/2025	10/14/2025	1,800.00	1,800.00	Open	N	
TEST 12 BACKFLOWS	KTHELEN						08/05/2025
601-49400-50300	TEST 12 BACKFLOWS		1,800.00				
TOSHIBA BUSINESS SYSTEMS	10/06/2025	10/14/2025	102.70	102.70	Open	N	
CH; ESTUDIO 4525 BACK PRINTER SEPT 2025	KTHELEN						10/02/2025
101-41820-50308	CH; ESTUDIO 4525 BACK PRINTER SEPT 2025		102.70				
TOSHIBA BUSINESS SYSTEMS	10/06/2025	10/14/2025	60.92	60.92	Open	N	
FD; ESTUDIO SEPT-OCT 2025	KTHELEN						10/02/2025
101-42260-50200	FD; ESTUDIO SEPT-OCT 2025		60.92				
TRANSWEST TRUCK ST MICHAEL	09/26/2025	10/14/2025	432.59	432.59	Open	N	
PW; REPAIR/MAINT FTL 114SD	KTHELEN						09/08/2025
101-43100-50220	PW; REPAIR/MAINT FTL 114SD		432.59				
TRANSWEST TRUCK ST MICHAEL	09/26/2025	10/14/2025	191.00	191.00	Open	N	
PW; REPAIR/MAINT FTL 108SD	KTHELEN						09/04/2025
101-43100-50220	PW; REPAIR/MAINT FTL 108SD		191.00				
TRANSWEST TRUCK ST MICHAEL	09/26/2025	10/14/2025	191.00	191.00	Open	N	
PW; REPAIR/MAINT FTL 108SD-2019	KTHELEN						09/16/2025
101-43100-50220	PW; REPAIR/MAINT FTL 108SD-2019		191.00				
TRANSWEST TRUCK ST MICHAEL	09/26/2025	10/14/2025	1,448.24	1,448.24	Open	N	
PW; REPAIR/MAINT FTL 114SD- 2012	KTHELEN						09/18/2025
101-43100-50220	PW; REPAIR/MAINT FTL 114SD- 2012		1,448.24				
TRANSWEST TRUCK ST MICHAEL	10/07/2025	10/14/2025	531.25	531.25	Open	N	
PW; REPAIR/MAINT STERLING LT9500	KTHELEN						10/01/2025
101-43100-50220	PW; REPAIR/MAINT STERLING LT9500		531.25				
VADA CONTRACTING LLC	10/08/2025	10/14/2025	9,113.35	9,113.35	Open	N	
PAY APP 2; 2024 PARK IMPROV ELSIE STEPHENS	KTHELEN						10/08/2025



405-41900-50530	PAY APP 2; 2024 PARK IMPROV ELSIE STEPHE			575.00				
405-00000-20600	Retainage Payable			8,538.35				
<hr/>								
VERIZON WIRELESS		09/24/2025	10/14/2025	150.14	0.00	Paid	Y	
PW;CELL SERVICE;MCM SEWER AUG-SEPT 2025	KTHELEN							09/11/2025
602-49400-50321	PW;CELL SERVICE;MCM SEWER AUG-SEPT			150.14				
<hr/>								
VESSCO INC		09/26/2025	10/14/2025	358.96	358.96	Open	N	
PW; REPAIR/MAINT;	KTHELEN							09/17/2025
601-49400-50220	PW; REPAIR/MAINT;			358.96				
<hr/>								
WATER LABORATORIES, INC		10/01/2025	10/14/2025	450.90	450.90	Open	N	
WATER TESTING; SEPT 2025	KTHELEN							10/01/2025
601-49400-50300	WATER TESTING; SEPT 2025			450.90				
<hr/>								
WESTSIDE WHOLESALE, INC		09/26/2025	10/14/2025	660.38	660.38	Open	N	
PW; REPAIR/MAINT. 2008 F550 STEER TIRES	KTHELEN							09/10/2025
101-43100-50220	PW; REPAIR/MAINT. 2008 F550			660.38				
<hr/>								
WESTSIDE WHOLESALE, INC		09/29/2025	10/14/2025	473.24	473.24	Open	N	
PW; REPAIR/MAINT MOWER TRAILER TIRES	KTHELEN							09/10/2025
101-45200-50220	PW; REPAIR/MAINT			473.24				
<hr/>								
XCEL ENERGY		09/24/2025	10/14/2025	23.53	0.00	Paid	Y	
51-0012400696-3;RUSH CR; AUG- SEPT 2025	KTHELEN							09/22/2025
101-45200-50381	51-0012400696-3;RUSH CR; AUG- SEPT			23.53				
<hr/>								
XCEL ENERGY		09/24/2025	10/14/2025	4.35	0.00	Paid	Y	
51-5815803-3 F SIREN; AUG-SEPT 2025	KTHELEN							09/22/2025
101-42130-50381	51-5815803-3 F SIREN; AUG-SEPT			4.35				
<hr/>								
XCEL ENERGY		09/26/2025	10/14/2025	169.03	0.00	Paid	Y	
LAWDALE/SDIAMOND/PRO LGT; AUG 2025	KTHELEN							09/23/2025
101-43100-50381	51-4585810-2 S DIA LK; AUG 2025			26.09				
602-49400-50381	51-4585810-2 LAWNDAL E; AUG 2025			131.78				
602-49400-50381	51-4585810-2 PRO LGT; AUG 2025			11.16				
<hr/>								



XCEL ENERGY	10/06/2025	10/14/2025	99.52	99.52	Open	N
51-0013433058-1; BROCKTON SIGNAL; SEPT 2025	KTHELEN					09/30/2025
101-43100-50230	51-0013433058-1; BROCKTON SIGNAL; SEPT25		99.52			
XCEL ENERGY	10/06/2025	10/14/2025	66.37	66.37	Open	N
51-9348440-7 TROY ST LGT; SEPT 2025	KTHELEN					09/30/2025
101-43100-50230	51-9348440-7 TROY ST LGT; SEPT 2025		66.37			
XCEL ENERGY	10/06/2025	10/14/2025	83.00	83.00	Open	N
51-8932050-3 CR81; SEPT2025	KTHELEN					09/30/2025
101-43100-50230	51-8932050-3 CR81; SEPT2025		83.00			
XCEL ENERGY	10/06/2025	10/14/2025	568.95	568.95	Open	N
51-8556975-3;17780 TERRITORIAL/S.L. SEPT 2025	KTHELEN					09/30/2025
101-43100-50230	51-8556975-3;17780 TERRITORIAL/S.L. SEPT		568.95			
XCEL ENERGY	10/06/2025	10/14/2025	43.16	43.16	Open	N
51-0014158934-9; 11501 DAYTON/S.L SEPT 2025	KTHELEN					10/03/2025
101-43100-50230	51-0014158934-9; 11501 DAYTON/S.L SEPT25		43.16			
XCEL ENERGY	10/06/2025	10/14/2025	114.68	114.68	Open	N
51-0013433364-2; 18404 DAYTON ST LGT; SEPT 2025	KTHELEN					10/03/2025
101-43100-50230	51-0013433364-2; 18404 DAYTON ST LGT; SE		114.68			
XCEL ENERGY	10/06/2025	10/14/2025	54.67	54.67	Open	N
51-0013433188-8; 18432 UNIT SIGNAL; SEPT 2025	KTHELEN					10/03/2025
101-43100-50230	51-0013433188-8; 18432 UNIT SIGNAL; SEPT		54.67			
XCEL ENERGY	10/06/2025	10/14/2025	85.81	85.81	Open	N
51-0013433327-7;18396 DAYTON/SIGNAL SEPT 2025	KTHELEN					10/03/2025
101-43100-50230	51-0013433327-7;18396 DAYTON/SIGNAL SEPT		85.81			
XCEL ENERGY	10/06/2025	10/14/2025	31.72	31.72	Open	N
51-5420841-2 ST LGT; SEPT 2025	KTHELEN					10/03/2025
101-43100-50230	51-5420841-2 ST LGT; SEPT 2025		31.72			
XCEL ENERGY	10/06/2025	10/14/2025	29.60	29.60	Open	N



51-0013433412-1; HWY 94 LGT; SEPT 2025	KTHELEN				10/03/2025
101-43100-50230	51-0013433412-1; HWY 94 LGT; SEPT 2025		29.60		
<hr/>					
XCEL ENERGY	10/06/2025	10/14/2025	963.41	963.41	Open N
51-6111142-2;16471 S. DIAMOND/S.L. SEPT 202	KTHELEN				10/03/2025
101-43100-50230	51-6111142-2;16471 S. DIAMOND/S.L. SEPT		963.41		
<hr/>					
# of Invoices:	262 # Due: 246	Totals:	3,941,899.40	1,250,271.39	
# of Credit Memos:	4 # Due: 4	Totals:	(241.01)	(241.01)	
Net of Invoices and Credit Memos:			3,941,658.39	1,250,030.38	
<hr/>					
* 5 Net Invoices have Credits Totalling:			(54,287.06)		
<hr/>					
--- TOTALS BY PAYMENT CARD ACCOUNT ---					
<hr/>					
0843			80.82		
0983			1,041.47		
2363			797.59		
3028			3,263.31		
3240			1,474.09		
3356			716.24		
3926			4,630.66		
4473			3,606.55		
4971			694.62		
4983			1,407.12		
5639			408.29		
8767			221.46		
9053			2,816.91		
--- TOTALS BY FUND ---					
<hr/>					
101 - GENERAL FUND			144,143.68	140,059.39	
225 - EDA			2,821.19	2,821.19	
226 - CABLE			9,056.38	9,056.38	
401 - CAPITAL EQUIPMENT			8,247.66	8,247.66	
405 - PARK DEDICATION			283,859.47	105,908.38	
411 - DEVELOPER ESCROWS			89.00	89.00	
420 - LANDSCAPE ESCROWS			12,000.00	12,000.00	



601 - WATER FUND	927,080.79	918,135.77
602 - SEWER FUND	54,360.22	53,712.61
901 - INVESTMENTS	2,500,000.00	0.00

--- TOTALS BY DEPT/ACTIVITY ---

00000 -	3,281,728.09	785,055.94
40500 - Charges for Service	250.00	250.00
40700 - Misc Revenue	2,000.00	2,000.00
41110 - Council	422.60	422.60
41310 - Administration	120.68	120.68
41410 - Elections	3,027.00	3,027.00
41420 - City Clerk	295.86	295.86
41500 - Finance	779.46	523.48
41640 - Legal Services	2,000.00	2,000.00
41650 - Recycling Services	24,790.52	24,790.52
41660 - Inspection Service	15,188.00	15,188.00
41710 - Plannning & Economic Dev	1,603.81	1,603.81
41810 - Central Services	3,276.46	3,276.46
41820 - Information Technology	2,998.73	2,998.73
41900 - General Govt	298,837.83	111,520.89
41910 - Activity Center	3,874.54	3,874.54
42120 - Patrol and Investigate	20,131.24	20,131.24
42130 - Emergency Mgmt	43.15	0.00
42260 - Fire Suppression	28,443.72	28,443.72
43100 - Public Works	33,089.52	29,542.68
45200 - Parks	8,403.76	8,380.23
49400 - Utilities	210,353.42	206,584.00



**PRESENTER:** Eleanor Brandt

**ITEM:** Elsie Stephens Park Master Plan, Update and Concept

**PREPARED BY:** Martin Farrell/Eleanor Brandt

**POLICY DECISION / ACTION TO BE CONSIDERED:** Accept Master Plan update and Concept

**BACKGROUND:** The Master Plan for Elsie Stephens Park was an effort developed between 2016 and 2018, with Staff, Council, Contract Landscape Architects, and a Steering Committee. The project was refined over several meetings and with input from all of the participants at the various stages of development. The City is currently in Phase 3 of the development of the Park, with various elements being installed including, trails and river overlooks, landscaping, bridges, performance area with seating and power, patio, decorative lighting, and trail link into Cloquet Overlook Park, part of the Three Rivers Park District Mississippi Regional Trail.

The City Council has requested that future phases be identified along with costs and an approximate timeline for the additional phases. Staff recommended an update of the Master Plan, and conducted an RFP requesting proposal documents from interested Landscape Architects. Staff received 6 proposals, and reviewed each of them for compliance to the RFP and reduced the contenders to 3 finalists for Park Commission to Interview.

City Council Awarded the Contract for the project to MSA at their regular council meeting on 02-25-2025. Since contract award MSA has conducted meetings and data gathering from Staff, Community representatives, Commission & Council representatives, and residents. MSA presented initial Concepts based on the direction given. Concepts were presented at the 9-2-2025 Park Commission meeting for review and comments.

Subsequent to the 9-2-2025 concept presentation, further refinements have been included based on feedback received, we are close to the final version of the concept and are not anticipating major changes to the Concept.

At their 10-07-25 regular meeting, Park Commission reviewed the master plan concept and voted unanimously to recommend the Council adopt the master plan concept.

**CRITICAL ISSUES:** None

**BUDGET IMPACT:** Funded from Capital Fund 405

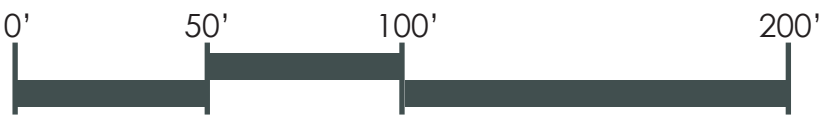
**RECOMMENDATION:** Recommend for Council Approval

**ATTACHMENT(S):** MSA Concept, and Cost Estimates



# Elsie Stephens

City of Dayton, Minnesota  
Oct 2025



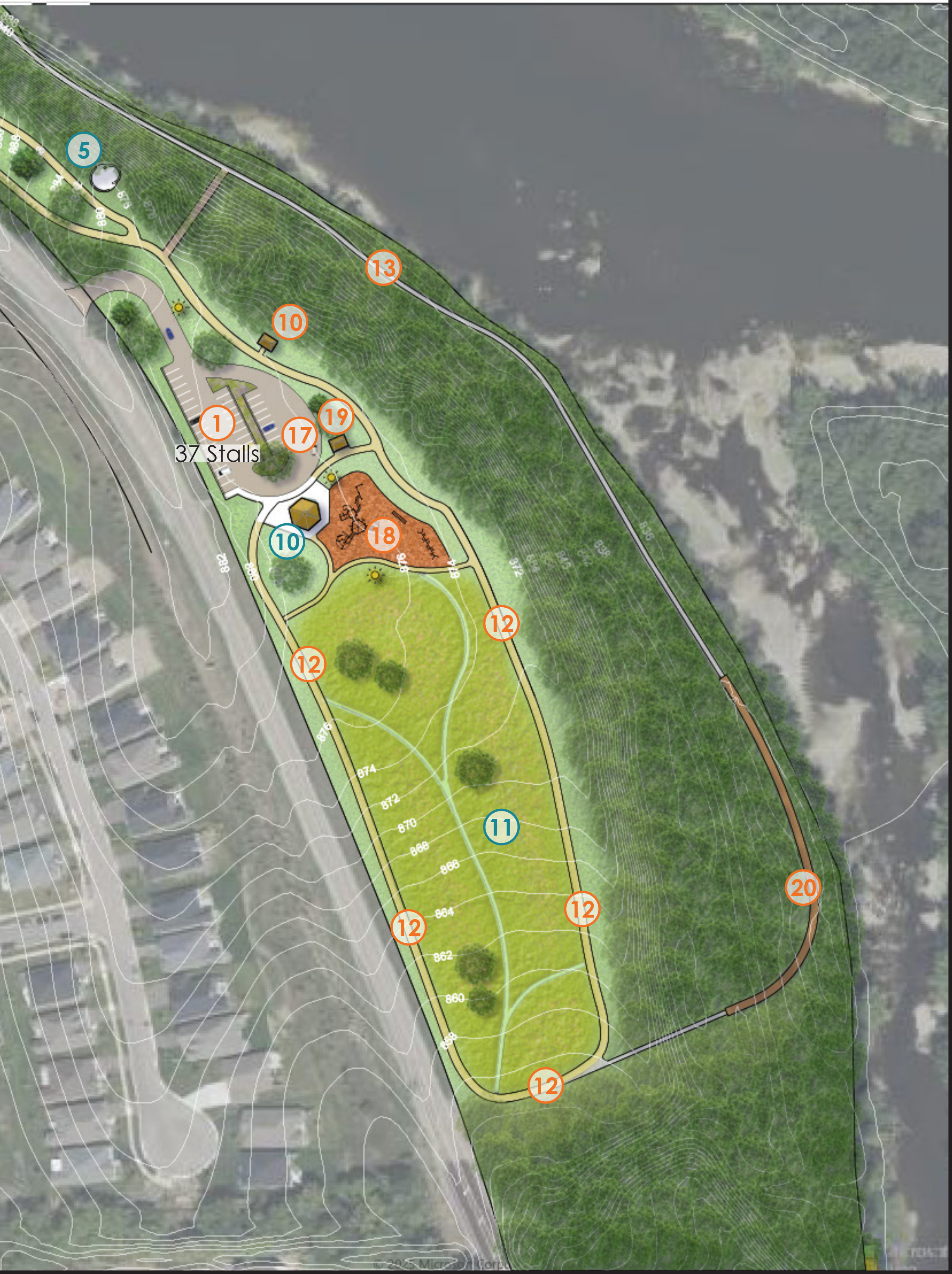
## LEGEND

### existing

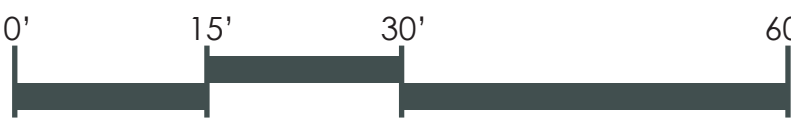
- |    |                       |    |   |
|----|-----------------------|----|---|
| 1  | Parking               | 9  | Existing structure re-use                       |
| 2  | Pedestrian Bridge     | 10 | Open-Air Shelter                                |
| 3  | Pedestrian Tunnel     | 11 | Prairie/Low-Mow Grass                           |
| 4  | Stormwater            | 12 | Walking Loop w/ Fitness Stations & Mile Markers |
| 5  | Overlook              | 13 | Nature Trail                                    |
| 6  | Amphitheater          | 14 | Picnic Area                                     |
| 7  | Seating Area          | 15 | Seating area with interactive art               |
| 8  | Stepped Kayak Launch  | 16 | Shade Sails Stage Area                          |
| 9  | Emergency Access/Exit | 17 | Drop-off  |
| 10 | Open-Air Shelter      | 18 | Ropes course style play area                    |
| 11 | Prairie/Low-Mow Grass | 19 | Restroom & Water Fountain                       |

### proposed

- |   |  |    |   |
|---|--|----|---|
| 1 | Parking                                | 20 | Elevated boardwalks                     |
| 2 | Integrated stormwater system           | 21 | Park Sign                               |
| 3 | Pergola with seating                   |    | Concrete Pads                           |
| 4 | Farmhouse inspired pavilion & restroom |    | Asphalt Paths                           |
| 5 | River Overlook                         |    | Aggregate Paths                         |
| 6 | Playground                             |    | Vehicular Circulation                   |
| 7 | Splashpad                              |    | Electrical, Water, and Sanitary Service |
| 8 | Bioluminescent sidewalk                |    | Lighting                                |







Enlargement Area #1



Enlargement Area #2

LEGEND	
existing	
1	Amphitheater
2	Pergola
proposed	
1	Parking
2	Integrated stormwater system
3	Pergola with seating
4	Farmhouse inspired pavilion & restroom
5	River Overlook
6	Playground
7	Splashpad
8	Bioluminescent sidewalk
9	Existing structure re-use
10	Shade Sails
11	Gabion Basket Seat Wall
12	Seating Area
	Concrete Pads
	Asphalt Paths
	Vehicular Circulation
E W S	Electrical, Water, and Sanitary Service
	Lighting





Phase A



Phase B





Phase C





**MSA**

**Elsie Stephens**

City of Dayton, Minnesota  
Oct 2025



Phase D



Phase E



## Elsie Stephens Parks Master Plan

### PHASE A - SPLASH PAD, PLAY AREA, HISTORIC STRUCTURE RESTORATION

City of Dayton, MN

ESTIMATE YEAR:

2025

ITEM NO.	DESCRIPTION	QTY.	UNIT	UNIT PRICE	TOTAL PRICE
1	Mobilization, Bonds & Insurance (8%)	1	LS	\$256,000	\$256,000
2	Erosion and Sedimentation Control	1	LS	\$5,000	\$5,000
3	Turf and Site Restoration	5000	SY	\$7	\$35,000
4	Clearing and Grubbing	1	LS	\$2,500	\$2,500
5	5-inch Concrete Sidewalk with Base	9000	SF	\$15	\$135,000
6	5-inch Asphalt Path with Base	4000	SF	\$5	\$20,000
7	New Asphalt Parking (# stalls)	6500	SF	\$5	\$32,500
8	Parking Pavement Markings	1000	LF	\$10	\$10,000
9	ADA Reserved Parking Signs	4	EA	\$400	\$1,600
10	Concrete Curb and Gutter, 30-inch	400	LF	\$25	\$10,000
11	Stamped & Colored Concrete	3,500	SF	\$25	\$87,500
12	Stop Sign	2	EA	\$500	\$1,000
13	Trees	12	EA	\$400	\$4,800
14	Landscaping	2,000	SF	\$5	\$10,000
15	Trash/Recycling Receptacles	6	EA	\$1,500	\$9,000
16	4-Seat Table and Chairs	12	EA	\$2,000	\$24,000
17	6-Foot Bench	8	EA	\$1,500	\$12,000
18	Historical Signage	6	EA	\$1,000	\$6,000
19	Gabion basket seatwall	200	LF	\$150	\$30,000
20	Renovated Silo - Allowance	2	EA	\$50,000	\$100,000
	Pergola Connection	1	LS	\$25,000	\$25,000
21	Barn Renovation - Allowance	1	EA	\$150,000	\$150,000
	Silo Preservation - Allowance	1	EA	\$15,000	\$15,000
22	Stone Foundation Stabilization - Allowance	1	EA	\$25,000	\$25,000
23	Shade Sails	1	EA	\$17,500	\$17,500
24	Playground Structures	1	LS	\$750,000	\$750,000
25	Playground Surfacing	4,000	SF	\$15	\$60,000
26	Splashpad Equipment and Installation	1	LS	\$1,500,000	\$1,500,000
27	Site Lighting	6	EA	\$15,000	\$90,000
28	Electrical Service - Allowance	1	LS	\$30,000	\$30,000
29	Water Service - Allowance	1	LS	\$200,000	\$200,000
30	Sanitary Service - Allowance	1	LS	\$200,000	\$200,000
CONSTRUCTION SUBTOTAL					\$3,855,000
		Contingency	20%		\$771,000
		Design Engineering & Bidding	6%		\$232,000
		Construction Administration	6%		\$232,000
TOTAL COST:					\$5,090,000



**Elsie Stephens Parks Master Plan**  
**PHASE B - STAGE & SEATING, PLAY AREA, PARKING**  
**City of Dayton, MN**

ESTIMATE YEAR:

**2025**

ITEM NO.	DESCRIPTION	QTY.	UNIT	UNIT PRICE	TOTAL PRICE
1	Mobilization, Bonds & Insurance (8%)	1	LS	\$205,000	\$205,000
2	Erosion and Sedimentation Control	1	LS	\$5,000	\$5,000
3	Turf and Site Restoration	5000	SY	\$7	\$35,000
4	Clearing and Grubbing	1	LS	\$5,000	\$5,000
5	5-inch Concrete Sidewalk with Base	12000	SF	\$15	\$180,000
6	5-inch Asphalt Path with Base	4500	SF	\$5	\$22,500
7	New Asphalt Parking (# stalls)	45000	SF	\$5	\$225,000
8	Parking Pavement Markings	3000	LF	\$10	\$30,000
9	ADA Reserved Parking Signs	12	EA	\$400	\$4,800
10	Concrete Curb and Gutter, 30-inch	3000	LF	\$25	\$75,000
11	Stop Sign	4	EA	\$500	\$2,000
12	5" Bioluminescent Pathway with Base	4200	SF	\$18	\$75,600
13	Trash/Recycling Receptacles	8	EA	\$1,500	\$12,000
14	6-Foot Swing Bench	8	SF	\$8,000	\$64,000
15	Stone Seatwall with Base	300	LF	\$400	\$120,000
16	Tensile Shade Structure	800	SF	\$120	\$96,000
17	Stamped and Colored Concrete	1,500	SF	\$25	\$37,500
18	Concrete Stairs	750	SF	\$150	\$112,500
19	Concrete Stage	1,800	SF	\$150	\$270,000
20	Pergola	1	EA	\$20,000	\$20,000
21	Playground Structures	1	LS	\$750,000	\$750,000
22	Playground Surfacing	8,500	SF	\$12	\$102,000
23	Trees	12	EA	\$800	\$9,600
24	Landscaping	15,000	SF	\$12	\$180,000
25	Site Lighting	8	EA	\$15,000	\$120,000
26	Electrical Allowance	1	LS	\$25,000	\$25,000
<b>CONSTRUCTION SUBTOTAL</b>					<b>\$2,784,000</b>
Contingency		20%			\$557,000
Design Engineering & Bidding		6%			\$168,000
Construction Administration		6%			\$168,000
<b>TOTAL COST:</b>					<b>\$3,677,000</b>



## Elsie Stephens Parks Master Plan

### PHASE C - PATHWAYS, BOARDWALKS, SCULPTURE SEATING AREA

City of Dayton, MN

ESTIMATE YEAR:

2025

ITEM NO.	DESCRIPTION	QTY.	UNIT	UNIT PRICE	TOTAL PRICE
1	Mobilization, Bonds & Insurance	1	LS	\$61,000	\$61,000
2	Erosion and Sedimentation Control	1	LS	\$5,000	\$5,000
3	Turf and Site Restoration	5000	SY	\$7	\$35,000
4	Clearing and Grubbing	1	LS	\$2,500	\$2,500
5	5-inch Concrete Sidewalk with Base	7000	SF	\$15	\$105,000
6	5-inch Asphalt Path with Base	10,000	SF	\$5	\$50,000
7	Compacted aggregate path	500	CY	\$150	\$75,000
8	Concrete Boardwalk, River Overlook	2	EA	\$10,000	\$20,000
9	Concrete Boardwalk, Elevated Boardwalk	750	LF	\$250	\$187,500
10	Prairie Seeding	3,500	SY	\$12	\$42,000
11	Landscaping	6,000	SF	\$5	\$30,000
12	Sculpture Seating Area	1	LS	\$50,000	\$50,000
13	Stairway Restoration - Allowance	2	LS	\$50,000	\$100,000
14	Site Lighting	4	EA	\$15,000	\$60,000
CONSTRUCTION SUBTOTAL					\$823,000
Contingency		20%			\$165,000
Design Engineering & Bidding		6%			\$50,000
Construction Administration		6%			\$50,000
TOTAL COST:					\$1,088,000



**Elsie Stephens Parks Master Plan**  
**PHASE D - CLOQUET OVERLOOK IMPROVEMENTS**  
**City of Dayton, MN**

ESTIMATE YEAR:

**2025**

ITEM NO.	DESCRIPTION	QTY.	UNIT	UNIT PRICE	TOTAL PRICE
1	Mobilization, Bonds & Insurance	1	LS	\$100,000	\$100,000
2	Erosion and Sedimentation Control	1	LS	\$5,000	\$5,000
3	Turf and Site Restoration	5000	SY	\$7	\$35,000
4	Clearing and Grubbing	1	LS	\$5,000	\$5,000
5	5-inch Concrete Sidewalk with Base	5500	SF	\$15	\$82,500
6	5-inch Asphalt Path with Base	24000	SF	\$5	\$120,000
7	New Asphalt Parking (# stalls)	23000	SF	\$5	\$115,000
8	Parking Pavement Markings	1200	LF	\$10	\$12,000
9	ADA Reserved Parking Signs	4	EA	\$400	\$1,600
10	Concrete Curb and Gutter, 30-inch	800	LF	\$25	\$20,000
11	Stop Sign	1	EA	\$500	\$500
12	Trees	12	EA	\$800	\$9,600
13	Landscaping	1,000	SY	\$12	\$12,000
14	Prairie Seeding	25000	SF	\$5	\$125,000
15	Fitness Stations	5	EA	\$5,000	\$25,000
16	Mile Markers	5	EA	\$1,000	\$5,000
17	15'x20' Restroom Building	1	LS	\$120,000	\$120,000
18	15'x20' Open Air Shelter	1	LS	\$20,000	\$20,000
19	Ropes Course Structures	1	LS	\$250,000	\$250,000
20	Playground Surfacing	11,500	SF	\$15	\$172,500
21	Site Lighting	5	EA	\$15,000	\$75,000
22	Electrical Service	1	LS	\$10,000	\$10,000
23	Water Service	1	LS	\$20,000	\$20,000
<b>CONSTRUCTION SUBTOTAL</b>					<b>\$1,341,000</b>
Contingency		20%			\$269,000
Design Engineering & Bidding		6%			\$81,000
Construction Administration		6%			\$81,000
<b>TOTAL COST:</b>					<b>\$1,772,000</b>



**Elsie Stephens Parks Master Plan**  
**PHASE E - PAVILLION**  
**City of Dayton, MN**

ESTIMATE YEAR:

**2025**

ITEM NO.	DESCRIPTION	QTY.	UNIT	UNIT PRICE	TOTAL PRICE
1	Mobilization, Bonds & Insurance	1	LS	\$291,000	\$291,000
2	Erosion and Sedimentation Control	1	LS	\$5,000	\$5,000
3	Turf and Site Restoration	3000	SY	\$7	\$21,000
4	Clearing and Grubbing	1	LS	\$2,500	\$2,500
5	5-inch Concrete Sidewalk with Base	5000	SF	\$15	\$75,000
6	5-inch Asphalt Path with Base	3000	SF	\$5	\$15,000
7	Trees	15	EA	\$400	\$6,000
8	Landscaping	4000	SY	\$15	\$60,000
9	4-Seat Table and Chairs	40	EA	\$2,000	\$80,000
10	6-Foot Picnic Table	40	EA	\$2,000	\$80,000
11	Block Retaining Wall	300	150	\$100	\$30,000
12	Entertainment Pavillion w/ Restrooms (7,5000 sf)	1	LS	\$3,000,000	\$3,000,000
13	Site Lighting	6	EA	\$15,000	\$90,000
14	Electrical Service	1	LS	\$50,000	\$50,000
15	Water Service	1	LS	\$60,000	\$60,000
16	Sanitary Service	1	LS	\$60,000	\$60,000
<b>CONSTRUCTION SUBTOTAL</b>					<b>\$3,926,000</b>
Contingency		20%			\$786,000
Design Engineering & Bidding		6%			\$236,000
Construction Administration		6%			\$236,000
<b>TOTAL COST:</b>					<b>\$5,184,000</b>